

EMERGENCY MANAGEMENT
MINUTES OF
Oct 12th, 2021
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau (via phone), C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Dutch, C. Weston, T. Martin, E. Chmielewski, M. Bednarz

1. Meeting called to order by Don Bourdeau at 6:00 pm EST.
2. Approval of Minutes – Continued to next meeting
3. Guests – None
4. Public Comment - None
5. Old Business
 - A. Everbridge- There is currently 277 Web registrations to the system. C. Martin worked with Everbridge Tech Support (Jake) to resolve the multiple message issue again. Only happening with “polling” messages.
 - B. Covid-19 Update- All surgical masks are in 1st Selectman’s office by window to access as needed.
 - C. Tabletop Drill: D. Bourdeau will continue to speak with E. Chmielewski regarding the drill. Continued to next meeting. Possible drill to be held late fall or early winter 2021.
6. New Business
7. Other Business
 - A. Shelter Management- Sue B. has been out of the office due to illness. C. Martin will continue to reach out to Sue to schedule a visit when Sue is recovered.
8. Open Discussion
 - A. Safety Tips- Winter Kit for Cars will be sent out week of Oct 18th and Fire Prevention- Change batteries in Smoke detector will be sent out prior to Nov 7th 2021.
 - B. Covid Funds- A discussion on possible purchases using the Covid Funds would include 2 Electronic/ Programable detour/road signs. GLVFD Cell Phone signal booster will be in on 10/13/2021 and will need to schedule a time to be installed. The purchase of a Smart Board for the Salem EOC is another possibility to update equipment.
 - C. Antenna Tower- Communications Plus needs to be scheduled to come and do the annual inspection of the tower. We will also be asking for an update quote on replacing the current tower with a

larger one. The possibility of adding a utility service to the tower may help with the cost. C. Martin & R. Martin will research information needed to do that. (Broadband)

9. Adjournment:

M/S/C (C. Weston/ C. Dutch) to adjourn at 6:43 pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin

UNAPPROVED