

EMERGENCY PREPAREDNESS AGENCY
MINUTES OF
April 12th, 2022
Regular Meeting
SALEM CONNECTICUT

Present at meeting:

Board Members:

Mike Bednarz
Peter Lynch
Erik Trotter
Eva Agathos

Staff:

Richard Martin
Christina Martin

Not Present:

Dan Marsh

1. Meeting called to order by M. Bednarz at 7:05 pm EST.

2. Approval of Minutes

M/S/C (P. Lynch/ E. Trotter) to approve the Minutes of 3.8.2022.

Vote: Approved Unanimously

3. Guests – None

4. Public Comment - None

5. Everbridge- 351 Total web registrations to date. No new enrollment this month.

6. Eversource – No information – No report – No incidents

7. Old Business:

A. Drill- Possible school evacuation drill for 5/31/2022 of approx. 450 students & staff. More information to come by end of month. Predrill meeting date- TBD. Possible hybrid drill. (Tabletop & Real time). Continued to next meeting.

B. ARPA

1. Communications- 1, 75" & 2, 55" Vibe Smartboards have been purchased on trial basis. Currently, the smartboards are under testing. The boards have shown they are working as hoped & will be a valued asset to updating communication infrastructure. Upon completion of testing, possible purchase of additional smartboards. The current plan is to have a board in the EOC, 1st Selectman's office, Conference room 1 and public works. Ongoing testing to determine the exact number of boards needed. In addition, research into adding a designated separate internet line for EPA/EOC use only. This would ensure that communication lines are secure from public access & help to eliminate cyber threats as well. The allotted amount for upgrading communications infrastructure is \$50 thousand dollars.

2. Road Sign- Purchase of 24.062 LED display, Solar, Radar, road sign with pull behind trailer has been purchased. In addition, the purchase of sandwich board signs is being discussed. The allotted amount for this is \$26 thousand dollars.

3. EPA Trailer – Looking into possibility of 20ft multi access point trailer for multi department use. This trailer would be used to store, transport & prepare for any emergency

use. Staff will reach out to Reg 4 Mike Caplet for approved vendors of trailer. The allotted amount for this purchase is \$18 thousand dollars.

M/S/C (E. Agathos/P. Lynch) Motion was made to approve the above purchases for EPA.

Vote: Approved Unanimously

C. LEOP Annex Review- Shelter annex- has been completed.

M/S/C (E. Agathos/E. Trotter) Motion to approve updated annex.

Vote: Approved Unanimously

Currently, Annex G (Terrorism) is under review pending corrections- Cont. to next meeting. Next annex will be Annex E (Evacuations).

8. New Business:

A. Antenna relocation – R. Martin provided a generic proposal for relocating some antennas from the roof of the town hall to the radio tower. More information is needed on the topic.

9. Other Business:

A. EOC- No report – No activation

B. Outreach – Generator Safety for Our Town for 4/20/2022 – M. Bednarz & R. Martin to put together a EM/ EPA/ Civil Defense display for the case at the main entrance of the town hall.

10. Good & Welfare:

A. Weather Safety Tip – Thunderstorms – When thunder roars, Go indoors.

B. Current Events-

1. Fuel Hording- With fuel prices are a steady rise, there have been reports of fuel hording. People are using inappropriate containers to transport & store fuel.

2. Cyber Security – Continued discussions on methods to ensure our cyber security is intact.

11. Adjournment:

M/S/C (P. Lynch/ E. Agathos) to adjourn at 8:40pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin