

EMERGENCY PREPAREDNESS AGENCY
MINUTES OF
July 11th 2023
Regular Meeting
SALEM CONNECTICUT

Present at meeting:

Board Members:

Mike Bednarz

Erik Trotter

Cory Bourgeois

Staff:

Richard Martin

Christina Martin

Not Present:

Peter Lynch

Eva Agathos

1. Meeting called to order by M. Bednarz at 7:05 pm EST.

2. Approval of Minutes

M/S/C (E. Agathos/ C. Bourgeois) to approve the Minutes of 5/9/2023.

Vote: Approved Unanimously

3. Guests /public comment– None

4. Everbridge- 305 Residents 39 employees- Ongoing monitoring from Everbridge for errors/double messages- EVB found there was a regional impact for the same issue. Invalid responses cause a malfunction in the system. There was a critical update done on 6/13/2023. EVB will continue to keep our monitor ticket open for an additional 60 days. C. Martin will continue to receive a report after each message that is sent. Some residents have made 2 accounts within our system. R. Martin has made sure that duplicate accounts have been merged. This resulted in a lower resident registration number this month. Discussion on a possible "Outreach" on 11/7/23 to provide the opportunity for more town residents to sign up for EVB. C. Martin will get quote for additional hand outs for EVB to be printed.

5. Eversource – Nothing to report

6. Old Business:

A. Drill: Phase 2 of the drill is complete and went well. We will be moving on to Phase 3 in near future.

B. Radio Upgrades: Still working on the P25 system. M. Bednarz is working on the presentation for funding. Tower maintenance is still waiting to be scheduled. Marcus Communications has been contacted and they advised up they would get back to us on a date and time TBD- EPA will continue to look for another company that can do the work within a sooner time frame. R. Martin performed the quarterly radio test with the State of CT. 800mhz failed inside the building but passed while outside of the town hall.

7. New Business:

A. EMD/Committee Activities: R. Martin attended a Flood Awareness Workshop that was hosted by the State of CT. With the Salem round-a-bout and Music Vale in the 100 year flood plain, alternate evacuations route are being discussed.

8. Other Business:

A. EOC- The EOC is fully functioning and ready to operate.

B. Outreach- Everbridge Mass Notification sign up event on 11/7/2023 during the open voting times. A table will be set up in the main hall where residents will be able to sign up for EVB right there. Handouts of information on the system will also be available to pass out.

9. Good & Welfare:

A. Monthly Weather Tip: Heat Precautions/Heat Wave

B. Current Events: Global warming- What once was considered to be a "Major" weather events are not becoming more normal occurrences. Being prepared for any "Major" weather event is prioritized. EPA will be looking at all vulnerable area and infrastructure within the Town of Salem to prepare for any event.

10. Adjournment:

M/S/C (E. Trotter/C. Bourgeois) at 7:45 PM EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin