

EMERGENCY PREPAREDNESS AGENCY
MINUTES OF
December 13th , 2022
Regular Meeting
SALEM CONNECTICUT

Present at meeting:

Board Members:

Mike Bednarz

Peter Lynch

Erik Trotter

Eva Agathos

Cory Bourgeois

Staff:

Richard Martin

Christina Martin

Not Present:

1. Meeting called to order by M. Bednarz at 7:06 pm EST.

2. Approval of Minutes

M/S/C (P. Lynch/ C. Bourgeois) to approve the Minutes of 11/15/2022.

Vote: Approved Unanimously

3. Guests /public comment– Carl President of Friends of Salem Library, gave a brief summary of what the Friends of Salem Library does. Currently this group stores books in the a town building/garage. Carl was asking about the possibility of being forced to move the books out of the area due to creating a fire hazard. Carl had question about the Fire Marshal report on this issue. Mike B stated that we could look into this, but at this time, we have no comment/information to share. Ed Chmielewski was also a guest at the meeting and wanted to wish the EPA board Happy Holidays.

4. Everbridge- 307 Total web registrations to date. No new enrollment this month. There has been more Double Messages this month. C. Martin to touch base with Everbridge rep on interval of messages. Cory B will take some pamphlets to other board meeting to hand out to increase sign up numbers.

5. Eversource – There has been 2 storms lately that has caused some outages within the town. This is partly due to a moth problem from a few years ago damaging trees to come down. Public Works is trimming trees around the town to help prevent outages. The wind storm created minimal damages resulting in a max of 500 customers in an outage during the storm. Restoration was completed by the next morning. Mike B attended a meeting on the possibility of "Planned Rolling Blackouts" Due to the high demand of electricity there is the possibility of Blackout ranging from hours to days. If this accures, there is not guarentee that we will receive prior notification of the planned outage. EPA is exploring options for Critical Infastructors, Critical Residential and Critical Facilities if a long duration outage should accure. Eversource call center & Muni Hub would be down during outage. (Planned or Unplanned) If needed a Temp Warming Shelter would be the Salem Library. If long term shelter would be needed, EPA would request Red Cross Shelter.

6. Old Business:

A. Drill: Mike B & Ed C to meet with school officials on 12/20/22- Safety & Security Plan added to LEOPs. Tentative date for school evacuation drill will be April or May of 2023. More info needed on this topic.

B. Radio Upgrades: Salem FD is working to get a grant to help fund the P25 system. Richard M has been working to compile a list of how many and what kind of radios will be needed by EPA for the ZP25 system. Currently looking at supplying Public Works and EPA only with radios. A rough est of cost is \$102,000.00- More discussion needed on this topic.

C. Communications: Mike B has several upcoming meetings with the school and fire departments. More information to follow at next meeting. Tom Main has been appointed Supervisor of Paid Fire Dept Personel and Temp Fire Marshal.

7. New Business:

A. EPA Meeting Dates for 2023- Christina M presented a list of "Offical" meeting dates for the EPA board in 2023.

M/S/C (P. Lynch/ E. Agathos) to approve 2023 EPA Meeting Dates.

Vote: Approved Unanimously

8. Other Business:

A. EOC- The EOC is ready to operate for any emergency. EOC can handle remote, partial and full operation at any time. Christina M has contacted Frontier Communications to have a "Servicability Survey" done. This will provide the information needed to consider adding an additional dedicated fiber internet line to the EOC.

B. Outreach: Generator Safety- Be Prepared- Generator Awareness Need for power outages.

9. Good & Welfare:

A. Monthly Weather Tip: Cold Weather Safety

B. Current Events: Nothing notable.

10. Adjournment:

M/S/C (E. Trotter/ P. Lynch) to adjourn at 8:14pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin