

EMERGENCY PREPAREDNESS AGENCY  
MINUTES OF  
March 8<sup>th</sup>, 2022  
Regular Meeting  
SALEM CONNECTICUT

Present at meeting:

Board Members:

Mike Bednarz  
Peter Lynch  
Erik Trotter  
Eva Agathos

Staff:

Richard Martin  
Christina Martin

Not Present:

Dan Marsh

1. Meeting called to order by M. Bednarz at 7:03 pm EST.

2. Approval of Minutes

M/S/C (P. Lynch/ E. Agathos) to approve the Minutes of 2.8.2022.

Vote: Approved Unanimously

3. Guests – None

4. Public Comment - None

5. Everbridge- 351 Total web registrations to date. Increase of 1 for the month.

6. Eversource

A. Small storm went well- Remote operations- M. Bednarz spoke with Theresa (Eversource rep) to go over Priority Levels for reporting lines down during a storm. Theresa is now able to contact QV directly.

B. Scheduled Power Outage- Load shed possibility is basically over for the winter season. Load shed may be needed in the summer again. It is dependent on the supply and demand at that time. This will be revisited by Eversource in late spring as the weather starts to turn warmer. Personal residential generators will help if load shedding becomes more frequent.

7. Old Business:

A. Drill- On going discussion for planning of “REAL TIME” drill. Possible integration with school evacuation drill is being explored. Timing of drill may be May/June of 2022.

B. Inventory/Supply – R. Martin has completed the inventory count of all EPA supplies. New storage locations are being discussed. To ensure that supplies remain in EOC and/or storage areas, new locks will be installed on EOC radio room door, attic of the EOC (current storage space) and on any cabinets that house EPA supplies.

C. LEOP Annex Review- Shelter annex- EPA will reach out to Red Cross for updated shelter agreement. C. Martin/R. Martin will reach out to Salvation Army Headquarters to renew operational understandings. Shelter Annex has been reviewed. Next Annex to be reviewed is Terrorism.

8. New Business:

A. ARPA fund- The town passed the request for ARPA funding to help improve the technology and equipment for EPA. The following has been approved by the Town and by the Board of Selectmen.

1. LED programmable road sign.
2. Enclosed trailer for multi-agency use
3. Sandwich boards to help directing people to the correct areas.
4. Upgrade Technology- EOC Smartboards for continuity of information (multi-agency)

9. Other Business:

A. EOC- As mentioned earlier in the meeting, locks will be changed on EOC radio room, attic storage, and any cabinets that house EPA supplies or equipment. Radio checks have been completed by R. Martin and are in good operational standing. C. Martin will contact Comcast to inquire about the ACP (Accountability Connectivity Program) to have independent HSD (High Speed Digital) internet line for EOC.

B. Outreach – This topic is ongoing. Suggestions on generator safety propaganda to residents. This may be useful to residents that can not go without power for a long period of time. Personal residential generator would allow the resident to stay in their home during long term power outages and eliminating the need to go to a shelter. Outreach to the town senior center and clubs would be recommended.

10. Good & Welfare:

A. Weather Safety Tip – Flooding issues- Sump pump. Turn around Don't drown slogan.

B. Current Events-

1. Fuel Pricing- PSA that there are people starting to hoard gasoline. Must be transported and stored in proper containers.
2. Cyber Security- Possible mini training on "Phishing Attempts" to be done. (1hr)
3. Emergency Management Symposium – April 27<sup>th</sup> in Prospect CT. Any member of EPA wishing to attend this years meeting, please notify C. Martin to be registered.

11. Adjournment:

M/S/C (P. Lynch/ E. Trotter) to adjourn at 8:26pm EST.

Vote: Approved Unanimously

Respectfully Submitted by  
Christina Martin