

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

Tuesday, October 21, 2020 at 7:00 pm via Zoom

Per State of Connecticut, Governor Lamont Executive order 7B; The Salem Free Public Library Board of Directors Meeting on August 11th, 2020 will be following the suspension of In-person open meeting requirements. The public can access this meeting by emailing Vicky Coffin at: vicky.coffin@saalemct.gov no later than 7:00 p.m. on October 21, 2020 for login information.

Present: Mary Cikatz, Vicky Coffin, Maura Rehrig, Sue Butler, Diane Robillard, Alan Benkert

Absent: Robin Jensen

Guests: Carl Nawrocki, Ron LaBonte

CALL TO ORDER at 7:08pm by Sue Butler

ADDITIONS TO AGENDA: none

PUBLIC COMMENTS/CORRESPONDENCE: none

GENERAL PROCEEDINGS:

- MINUTES OF September, 2020 Meeting: correction made to Carl Nawrocki's last name; minutes were reviewed. Motion to accept was made by Alan, 2nd by Diane. M/C 5-0
- FINANCIAL REPORT: Diane shared the report. She has spoken to the Community Foundation and explained to us how the administrative fee is calculated. She will also ask them for a monthly instead of a quarterly report. As of 9/30/20, \$1,208.00 is available for distribution. Discussion about the rows for % of FYTD to be removed. Alan made a motion to accept, Mary 2nd, M/C 5-0.
- LIBRARIAN'S REPORT: Vicky shared report and pictures of the HVAC repair. Not sure when the library will reopen to the public. Curbside delivery is going very well.
- FRIENDS OF THE LIBRARY REPORT: Carl participated in a Zoom conference with the CT Friends, and most of the organizations are doing nothing in regards to fundraising due to the pandemic. He spoke with Janet Griggs about how to possibly sell the goods made by the knitters. The first possible public book sale may be at the May 2021 plant sale. Carl also spoke about the Amazon Smile program as a way to fundraise. The Friends are still not actively collecting books.

OLD BUSINESS: Alan brought up that he visited the Cragin Library in Colchester, which is open for minimal service. Every other computer station is available, the circulation and children's stations are working, and they are collecting book donations.

NEW BUSINESS: None

OPEN DISCUSSION: none

Meeting was adjourned at 8:14 PM by Sue.

Respectfully submitted by,

Mary Cikatz

Filling in as Secretary

NEXT MEETING: TUESDAY, November 10, 2020 at 7:00PM