

**BOARD OF FINANCE REGULAR MEETING  
TOWN OF SALEM  
VIA ZOOM VIRTUAL  
DECEMBER 9, 2021 - 7:00 P.M.**

Please click the link below to join the webinar:

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CALL TO ORDER:

RECOGNITION OF VISITORS:

SEAT ALTERNATE IF NEEDED:

COMMUNICATIONS:

ADDITIONS TO THE AGENDA:

AGENDA:

1. APPROVAL OF MINUTES: OCTOBER 14, 2021 AND NOVEMBER 23, 2021  
BOF MEETINGS
2. TREASURER'S REPORTS
  - A. REVENUE SUMMARY
  - B. TRIAL BALANCE
  - C. FUND BALANCE
  - D. OTHER
3. PUBLIC COMMENTS
4. SELECTMAN'S REPORT
5. APPROVE 2022 MEETING CALENDAR
6. REVIEW 2022-23 BUDGET CALENDAR
7. SALEM VOLUNTEER FIRE COMPANY RE: REPAIR
8. BOE/SCHOOL IT PLAN
9. SUB-COMMITTEE REPORTS
  - A. BOE
  - B. EMERGENCY SERVICES & SAFETY
  - C. BOE DATA REQUEST
10. CAPITAL PLAN DISCUSSION
11. FORMAT & PLANNING DISCUSSION FOR LETTER TO DEPT'S REGARDING  
BUDGETARY EXPECTATIONS AND GUIDELINES FOR 2022-2023, INCLUDES  
DISCUSSION ON ISSUES & CONCERNS FOR THE UPCOMING BUDGET SEASON

OLD BUSINESS

S. Dickson, Chairman

M. Collins, Secretary

**TOWN OF SALEM  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
THURSDAY, OCTOBER 14, 2021 – 7:00 P.M.**

**PRESENT**

William “Skip” Dickson, Chairman  
Marshall Collins, Clerk  
Corinne (Cory) Bourgeois  
Deborah Cadwell  
Janet Griggs  
John Bernier, Alternate

**ABSENT**

Maryann Casciano  
Joseph Duncan, Alternate  
Dean Wojcik, Alternate

**ALSO PRESENT**

First Selectman Kevin Lyden

**CALL TO ORDER**

Chairman Dickson called the meeting to order at 7:05 p.m.

**RECOGNITION OF VISITORS:** *none*

**SEAT ALTERNATE IF NEEDED:**

**M/S/C: Collins/Bourgeois, to seat Alternate Board Member Bernier for Board Member Casciano. Discussion: None. Voice vote, 5-0, all in favor.**

**COMMUNICATIONS:**

- a. E-mail from Friends of Salem Library President Carl Narwocki regarding the Zemko building
- b. E-mail from Clerk Collins in response to Finance Specialist Lisa Jablonski  
*The Board discussed requesting that the supporting documents be sent to them as they are received so that they would have the time to review the information.*
- c. Connecticut Council of Municipality’s Salem 2021 Equity Profile
- d. Link to information regarding the Connecticut Department of Energy and Environmental Protection’s (CT DEEP) Grant for waste management improvements/modifications
- e. E-mail from Clerk Collins regarding broadband

**ADDITIONS TO THE AGENDA:**

**M/S/C: Griggs/Bourgeois, to add the following items to the agenda:**

- 7. Zemko Building**
- 8. CT DEEP Grant Application**
- 9. American Rescue Plan Act (ARPA) Funds**

**Discussion: None. Voice vote, 6-0, all in favor.**

**AGENDA:****1. APPROVAL OF MINUTES: SEPTEMBER 9, 2021 BOARD OF FINANCE MEETING**

**M/S/C: Bourgeois/Marshall, to approve the September 9, 2021 Board of Finance Regular Meeting Minutes with the following amendments:**

**Page 3, 3rd Paragraph, 4th line from end:**

~~The budgets have been combined into one department and... He also felt that their request was somewhat disrespectful to the volunteers who donate their time and energy to support the health and safety of its townspeople.~~

**Add to Page 4, 2nd paragraph:**

*The subcommittee will be comprised of Board Members Bernier and Collins.*

**Discussion: None. Voice vote, 5-0-1. Voting in Favor: Board Members Bourgeois, Cadwell, Collins, Griggs, and Dickson. Voting in Opposition: None. Voting in Abstention: Board Member Bernier.**

**2. TREASURER'S REPORT – no report**

**A. REVENUE SUMMARY**

**B. TRIAL BALANCE**

**C. FUND BALANCE**

**D. OTHER**

**3. PUBLIC COMMENTS – none****4. SELECTMAN'S REPORT**

First Selectman Lyden reported that the Uncas Health District was awarded the Jacqueline D. Owens Service to the Community Award by the NAACP (National Association for the Advancement of Colored People), Norwich division.

James McIntyre was recently elected as the new Chairman of the Safety Community. The Committee, which includes members of the Public Works department, Library, Town Hall, Emergency Services, and the State Trooper, meets bi-monthly to review and discuss any safety concerns and make any necessary enhancements. Due to an increase in State Police Trooper retirements, the town's night-time Resident State Trooper has been revolving over the past few years. Some savings will be gained as the newer Troopers are coming in at lower steps. There are no foreseeable savings in retirement costs. Salem School's Annual Safety Plan was reviewed and submitted.

Granite posts have been installed at Salem Cemetery; the swag chains will be installed in the near future. The cemetery road has been chip sealed and millings have been placed along the path leading to the well that is used to water the plants. The posts were purchased by the

Salem Cemetery Association and installed by the town's Public Works Department, which also mows and plows the property.

He commended the town's new Public Works Foreman Tony Gallicchio, who has over 20 years of municipal experience. Public Works Foreman Gallicchio is working under Public Works Director/Advisor Don Bourdeau, Jr., and regularly meets with the Public Works Director and First Selectman.

Information regarding the expenditure of ARPA (American Rescue Plan Act) Funds was sent to the Board Members. Approximately \$600,000.00 has been received and an additional \$600,000.00 will be received next year. To date, \$6,000.00 has been allocated to the Uncas Health District and \$7,000.00 has been allocated to upgrade the audio/visual system in the Conference Room. Requests from numerous non-profit organizations for funding and suggestions for the expenditure of the funds have been received. Discussion ensued regarding the possibility of investing in broadband technology for the town. He suggested forming a committee comprised of members from the Boards of Selectmen and Finance and the community at large to review, discuss, and propose the expenditures. He also recommended that any large expenditures be included in the town's Budget Referendum. Items costing between \$32,000.00 and \$160,000.00 could be approved via a Town Meeting. Smaller items, under \$32,000.00, may be expended more informally.

The Board of Selectmen approved an agreement with the Gardner Lake Volunteer Fire Company. The new agreement raises the volunteer stipend from \$30.00 to \$40.00 per shift. The increase is expected to result in the line item being overbudgeted by approximately \$20,000.00. The agreement will also help resolve some of the issues associated with the pending lawsuit, which remains active.

The above-ground fuel oil tank at the Town Hall is complete. The School was required to purchase a \$5,000.00 insurance policy for the underground oil tank due, in part, to a construction delay. The tank is scheduled for de-installation and replacement with an above-ground tank. An insurance rebate for the remaining period will not be received following the completion of the project.

## **5. SUBCOMMITTEE REPORTS**

### Fire Safety Subcommittee (Board Members Bourgeois and Casciano)

Emergency Services Liaison Selectman Ed Chmielewski expressed his appreciation to the Board for allowing them to provide an update regarding the progress they have made since their appointments in July 2020. He commended and expressed his pleasure in working with Emergency Services Director Mike Bednarz. He provided a brief recap of their progress as they continue to meet regularly with the Chiefs and Deputy Chiefs of both fire companies. Both of the departments, full- and part-time staff, and training officers continued to serve the public throughout the pandemic. Both of the fire companies have conducted joint training exercises, including hosting a live fire training this past weekend. In November, the town will



be sponsoring an aerial ladder certification training for the paid staff and volunteers. They continue to work on standardizing their protocol standard operating procedures, guidelines in cooperation with both fire departments. They have also enhanced the staffing and safety for the town by hiring a second full-time Firefighter/EMT, who is also a certified paramedic, and several part-time Firefighter/EMTs. Training of the town's financing procedures was also conducted for the fire companies. Both Emergency Services Director Bednarz and himself remain available to both departments 24/7 to resolve any issues and to improve communications between the fire companies, the town, and the Board. While they have been faced with some challenges, there were no noteworthy issues to report. The team, which cannot work without each other, continues to work well together and creatively resolve issues in a positive and proactive manner as they aim to enhance the team.

Emergency Services Director Bednarz expressed his appreciation to Emergency Services Liaison Selectman Chmielewski and briefly stated their ideas to improve their communication and record management system. The need to establish their roles arose as a result of issues related to the Federal Labor Laws, which precludes the town from having their volunteers move into a paid position, arose. While they have been fortunate to have their volunteers, who were equipped with all of the necessary training, gear and equipment, and familiarity with the town, graduate to a paid position(s) in the past, this is no longer the case. As such, they are now faced with the need for additional funding as they begin to hire outside Firefighters/EMTs. Because most of the Calls for Service derive between the hours of 7:00 a.m. and 5:00 p.m., the need to supplement the daytime staff became evident. As the knowledge of the veteran First Responders becomes lost, he strives to plan for the future by creating Standard Operating Procedures for the departments.

Emergency Services Liaison Selectman Chmielewski added that the town will need to allocate more funds to emergency services, including upgrading and improving its communication technology. He commended the Emergency Services team and thanked the Board for their support and their service to the town. Emergency Services Director Bednarz concurred as he looks forward to continuing working with the Board.

BOE (Board of Education) Subcommittee (Board Members Cadwell and Griggs)

Brief discussion was held regarding the ESSER/ARPA (Elementary and Secondary School Emergency Relief/American Rescue Plan Act) Funds the BOE has and will be receiving. The following questions were posed for the BOE

Total amount of ESSER/ARPA Funds to be received

Date the ESSER/ARPA Funds must be expended by

How they plan to expend their funds

The total enrollment of students (VoAg/Magnet Schools, Homeschool, Salem School)

Discussion ensued regarding the care that must be taken with respect to their questions to ensure that they are not overreaching or micro-managing the BOE's budget.

The Board discussed the information requested by the BOE in preparation for the teacher negotiation contract. Board Member Bernier provided a brief review of the information he has gathered.

#### **6. CAPITAL PLAN DISCUSSION**

- a. Send letter to all Departments to review their Capital item requests and submit the requests with documentation before the December Board of Finance Meeting  
Chairman Dickson reported that the letter to the departments will be drafted for the Board's review and approval. He also recommended that the Board Members review the Capital Plan, which will be forwarded to them.
- b. Other discussion items regarding the Capital Plan – *none*

#### **7. ZEMKO BUILDING**

Board Member Griggs reported that FOSL President Narwocki requested the possibility of reconnecting the electricity in the Zemko building so that the volunteers could comfortably sort the books in the building. The request was also forwarded to the Board of Selectmen. The building was purchased with the copper stripped from the building.

#### **8. CT DEEP GRANT APPLICATION**

The CT DEEP Sustainable Materials Management Grant information will be forwarded to the Board of Selectmen.

#### **9. AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

Board Member Griggs proposed the possibility of sending requests to the various departments, groups, and organizations throughout the town to submit a list of items that they would like to purchase utilizing the ARPA Funds. The list may be reviewed by the yet-to-be-formed Committee.

#### **OLD BUSINESS**

It was clarified that an item may be added to the agenda by a two-thirds vote and the item may be voted upon by the Board.

Clerk Collins requested that the Subcommittees be clearly specified on the Agenda for transparency purposes.

#### **ADJOURNMENT**

**M/S/C: Collins/Bourgeois, to adjourn the meeting at 9:25 p.m. Discussion: None. Voice vote, 6-0, all in favor. Meeting adjourned.**

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Salem

**TOWN OF SALEM  
BOARD OF FINANCE  
SPECIAL MEETING MINUTES  
TUESDAY, NOVEMBER 23, 2021 – 7:00 P.M.**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81740076858?pwd=cy9SVFFONmF3dHBtdm5nUlpQL3o0UT09>

**Passcode:** 708572

**Or Telephone:**

301 715 8592, 312 626 6799, 646 558 8656, 253 215 8782, 346 248 7799, 720 707 2699

**Webinar ID:** 817 4007 6858 | **Passcode:** 708572

**PRESENT**

William “Skip” Dickson, Chairman  
Marshall Collins, Clerk  
Corinne (Cory) Bourgeois  
Deborah Cadwell  
Janet Griggs  
Matt Rucci  
John Bernier, Alternate

**ABSENT**

Maryann Casciano, Alternate

**ALSO PRESENT**

First Selectman Ed Chmielewski

**CALL TO ORDER**

Chairman Dickson called the meeting to order at 6:07 p.m.

Newly-elected Board Member Rucci was welcomed to the Board of Finance.

**RECOGNITION OF VISITORS:**

Diba Khan-Bureau, Hilltop Trail  
Sue Spang, Hartford Road

**COMMUNICATIONS:**

1. Copy of a letter from Salem Democratic Town Committee Chairman Thomas (TJ) Butcher, dated November 10 and received November 18, addressed to the members of the Board of Finance, First Selectman Chmielewski, and Planning and Zoning Commission Chairman Vernon Smith stating the procedure for the filling of vacancies on a board/commission
2. Copy of a letter from Salem Democratic Town Committee Chairman Butcher, dated November 10, recommending David Bingham to fill the Alternate Board Member vacancy

3. Copy of a letter from Board of Finance Clerk Collins, dated November 19, addressed to and in response to Salem Democratic Town Committee Chairman Butcher correcting his statement(s) regarding the procedure for the filling of vacancies per the Secretary of State
4. Copy of a letter from Salem Democratic Town Committee Chairman Butcher regarding the appointment of Board of Finance Alternate Member Bernier, which the Salem Democratic Town Committee feels “was unethical on the part of both the BOF [Board of Finance] and the BOS [Board of Selectmen], violates the SMSA [Salem Minority Sharing Agreement] (formerly known as the ‘Gentleman’s Agreement’[sic]) and violates the minority representation rules.”

*Clerk Collins explained that, because the party of the individual must meet the minority representation requirements, a Republican was precluded from being appointed to the position. It is the responsibility of the Democratic and Republican Town Committees to recommend candidates for vacancies. Per the Town Charter and State Statutes, it is the responsibility of the boards and commissions to fill the vacancies; should the board or commission not fill the vacancy within 30 days, the responsibility is transferred to the Board of Selectmen. Because the Board of Finance did not act within the required 30-day period, the responsibility fell on the Board of Selectmen who proceeded to appoint Alternate Board Member Bernier.*

5. Copy of a letter from Alternate Board Member Bernier in response to Salem Democratic Town Committee Chairman Butcher’s letter, correcting the letter’s inaccuracies.

## **AGENDA:**

### **1. PUBLIC COMMENTS**

Sue Spang, Hartford Road, recited her letter, submitted for the record, in support of David Bingham for the Board of Finance Alternate position. She cited the Democratic Town Committee’s support for the appointment of Mr. Bingham, an experienced individual who has shown an interest in serving on the Board, as evidenced by his past and recent candidacies, and stated the process which must be followed to fill the position, adding that the appointment of an individual recruited by the Board, itself, would “violate the public pronouncements from the leader of the Republican Town Committee to put election hostilities behind us and work together for the betterment of Salem.”

*In response, Clerk Collins stated that he received a statement from the Office of Legislative Research via Democratic Town Committee Chairman Butcher, which states that “the Statutes do not appear to explicitly require appointing authorities to appoint a replacement belonging to the state political party as the member vacating a municipal board or commission.” He agreed that the vacancy must be filled by a member of a non-Republican party and they are obligated to receive and consider the Republican or Democratic Town Committees recommendations. The ultimate responsibility to fill the vacancy lies with the*

*members of the board/commission. Should the board/commission feel that there is a more qualified, willing, and able candidate to serve on the board/commission, it is their responsibility to appoint that individual.*

Diba Khan-Bureau, 40 Hilltop Trail, also expressed her support for Mr. Bingham to serve as an Alternate Member of the Board of Finance, stating that he is a long-time Salem resident who has served the town in many capacities. She concurred with both Ms. Spang and Democratic Town Committee Chairman Butcher that the position should be filled by a non-Republican member of the community. Mr. Bingham has the qualifications, has shown great interest in serving on the Board, and should be considered for the position.

Leslie Hotary, Harris Road Ext., a 16-year resident of the town, also spoke in favor of the appointment of Mr. Bingham and echoed the comments made by Democratic Town Committee Chairman Butcher, Ms. Spang, and Ms. Khan-Bureau. She added that Mr. Bingham is not only qualified and interested in serving on the Board, but would also provide the Board with diversity; the appointment of an Unaffiliated individual who leans Republican would not create a diverse committee. As such, she felt that it would not only be their responsibility, but also in their best interest to appoint a Democratic candidate.

## 2. ELECT CHAIRMAN AND CLERK

**M/S/C: Collins/Cadwell, to nominate and re-elect Chairman Dickson as the Chairman of the Board of Finance. There being no additional nominations, Chairman Dickson closed the nominations. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Board Members Bourgeois, Cadwell, Collins, Griggs, Rucci, and Dickson.**

**M/S/C: Dickson/Cadwell, to nominate and re-elect Clerk Collins as the Clerk of the Board of Finance. There being no additional nominations, Chairman Dickson closed the nominations. Discussion: None. Roll Call vote, 4-2. Voting in Favor: Board Members Bourgeois, Cadwell, Collins, and Dickson. Voting in Opposition: Board Members Griggs and Rucci.**

## 3. APPOINT ALTERNATE MEMBER

Chairman Dickson, in response to Democratic Town Committee Chairman Butcher's letter regarding the appointment of Alternate Board Member Bernier, clarified that, in his recollection, he spoke with and requested from then-Democratic Town Committee Chairman John Houchin for a recommendation to fill the vacancy and received a response after the required 30-day period. It is not the Board's goal to prohibit the receipt of any recommendations from either the Democratic or Republican Town Committees.

**M: Collins, to nominate Kate Belleville as an Alternate Member of the Board of Finance.**

**M: Griggs, to nominate David Bingham as an Alternate Member of the Board of Finance.**

There being no additional nominations, Chairman Dickson closed the nominations. Discussion: Clerk Collins stated that Ms. Belleville, a Democrat, is a 26-year resident of the town who has raised her three children in the Town of Salem. He provided a brief background of her education and experience in the health industry. She is an active member of the community, a centrist, and a very forward-looking individual who would bring a lot to the table. Board Member Griggs stated that Mr. Bingham has invested a tremendous amount of time researching issues and presenting well-documented information which the Board chose not to allow her to present. She felt that Mr. Bingham is a very involved and committed individual whom she fully supports. She also commented on the importance of having diversity on the Board and believed that discussing all sides, listening to each other, and developing a compromise is the best way to meet the needs of the town; the Board would be doing a disservice to the town if they are not fully discussing the full spectrum of the issues before them. While Board Member Bourgeois agreed and encouraged the Board to be diverse in all aspects, she is also a proponent of providing new people with the opportunity to join, serve, and contribute to the town's boards and commissions by enlightening and presenting them with new ideas, regardless of his/her party. They are one town, one community, and one team, looking out for the citizens of Salem. Board Member Bernier added, in response to comments regarding the idea that unaffiliated voters do not represent diversity, that the political make-up of the Town of Salem is such that there are nearly more Unaffiliated individuals residing in the Town than there are Democrats and Republicans combined. As such, the notion that Unaffiliated members of the community should be excluded or are not representative of a diverse opinion is a fallacy. Roll Call vote, 4-2, in Favor of Kate Belleville. Voting in Favor of Kate Belleville: Board Members Bourgeois, Cadwell, Collins, and Dickson. Voting in Favor of David Bingham: Board Members Griggs and Rucci. Kate Belleville was appointed as an Alternate Member of the Board of Finance.

**ADJOURNMENT**

**M/S/C: Collins/Bourgeois, to adjourn the meeting at 6:37 p.m. Discussion: None. Voice vote, 6-0, all in favor. Meeting adjourned.**

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Salem

## Town of Salem - General Fund

12/06/21

## Balance Sheet

Accrual Basis

As of November 30, 2021

	<u>Nov 30, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1100001 · 001 - GF Sweep/Checking Acct	4,223,610.75
1100002 · Investment Account (STIFF)	5,874,257.91
1100003 · Tax Collector's Change Fund	100.00
1100007 · Tax Collector Credit Card Acct	115,774.45
1100008 · Town Clerk Credit Card Acct	14,259.75
1100009 · Building/Rec Credit Card Acct	19,563.79
1100010 · Cash on Hand-Selectman	94.00
1100011 · Infrastructure CD	5,793.11
1100015 · Building Depart. Change Fund	50.00
<b>Total Checking/Savings</b>	<u>10,253,503.76</u>
<b>Accounts Receivable</b>	
1300005 · Property Tax Receivable	113,697.66
1300007 · Allowance for Doubtful Acct	-45,707.00
1300008 · Interest Tax Receivables	16,151.69
1300009 · Lien Tax Receivables	600.00
<b>Total Accounts Receivable</b>	<u>84,742.35</u>
<b>Other Current Assets</b>	
1400009 · Due from CNR	1,069,996.73
1401001 · Due From Special Educ Grant Fun	617,034.33
<b>Total Other Current Assets</b>	<u>1,687,031.06</u>
<b>Total Current Assets</b>	<u>12,025,277.17</u>
<b>TOTAL ASSETS</b>	<u><u>12,025,277.17</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200000 · Accounts Payable	173,641.03
<b>Total Accounts Payable</b>	<u>173,641.03</u>
<b>Other Current Liabilities</b>	
210000 · ST of CT - Payables	
207024 · ED Fee Building Permits	85.44
210106 · Marriage License Payable	384.00
210107 · Hist Doc Preservation	173.15
210108 · Electronic Registration	1,110.00
210109 · State Zoning Fee	1,156.00
210110 · Dog Licenses	1,086.00
210115 · Farmland Preserv. (PA 09-229)	1,980.00
<b>Total 210000 · ST of CT - Payables</b>	<u>5,974.59</u>
2100004 · Advance Tax Collection	10,675.66
211000 · Accrued Payroll and Related	
211008 · PW Union Dues	-19.75
211011 · EMT Union Dues	-400.00
211305 · Insurance	-1,034.45
211310 · United Way Donation	240.00
211312 · Aflac Deduction	-456.97
211314 · Anthem Life	-1,942.28
<b>Total 211000 · Accrued Payroll and Related</b>	<u>-3,613.45</u>

## Town of Salem - General Fund

## Balance Sheet

As of November 30, 2021

12/06/21

Accrual Basis

	Nov 30, 21
<b>212000 · Due to Other Funds-All</b>	
212003 · Due to/from BOE Preschool	56,679.46
212018 · Due to Other Funds	1,173.36
212019 · Due to GF Comm. Found Grant 09	2,402.13
212020 · Due to CNR	2,882,276.34
212022 · Due to Library ARPA Grant	8,125.96
212729 · Interlocal Reval. Grant/Pres.	669,266.58
212740 · Due to School Bldg Fund	774,703.96
<b>Total 212000 · Due to Other Funds-All</b>	<b>4,394,627.79</b>
<b>212500 · Due to Other Groups</b>	
212517 · Monitoring/Inspect/Exav-Henrici	144.00
212518 · Monitoring/Inspect/Exav - Sav	50.00
212519 · Monitoring/Inspect/Exav-Gran	2,525.00
212521 · Monitor/Inspect/Exav-Nutmeg Grv	-184.00
212522 · Monitoring/Inspect/Excav-Renz	180.00
212523 · Monitor/Inspect/Exca-Kobyluck	2,332.00
212560 · Quarry Bonds	9,106.07
212600 · Pavillion Deposit Refunds	250.00
212700 · Field Use Deposit	50.00
<b>Total 212500 · Due to Other Groups</b>	<b>14,453.07</b>
<b>213000 · Deferred Revenue</b>	
2130001 · Deferred Property Tax	108,439.00
2130002 · Deferred Prop Tax Int & Liens	21,913.00
2130003 · P/Z Subdivision Signs	10.00
<b>Total 213000 · Deferred Revenue</b>	<b>130,362.00</b>
<b>Total Other Current Liabilities</b>	<b>4,552,479.66</b>
<b>Total Current Liabilities</b>	<b>4,726,120.69</b>
<b>Long Term Liabilities</b>	
260000 · SBEA Loans	
260004 · Public Works	80,000.00
<b>Total 260000 · SBEA Loans</b>	<b>80,000.00</b>
<b>Total Long Term Liabilities</b>	<b>80,000.00</b>
<b>Total Liabilities</b>	<b>4,806,120.69</b>
<b>Equity</b>	
3170000 · Restricted Fund Balance	
3170008 · Restricted Fund Balance- Misc	50.00
3170025 · Restricted Historic Doc Preserv	1,936.69
3170026 · TC Farmland Preserv	2,415.16
3170027 · Restricted - TC Electronic Reg.	2,936.41
3170030 · Restricted Town Farmland Prev.	36,038.20
<b>Total 3170000 · Restricted Fund Balance</b>	<b>43,376.46</b>
320000 · Assigned Fund Balance	
399999 · Supplemental Capital Fund	1,010,080.00
<b>Total 320000 · Assigned Fund Balance</b>	<b>1,010,080.00</b>
330000 · Unassigned Fund Balance	
330002 · Unassigned Fund Balance	2,735,695.83
<b>Total 330000 · Unassigned Fund Balance</b>	<b>2,735,695.83</b>



**Town of Salem - General Fund**

**Balance Sheet**

As of November 30, 2021

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	<u>Nov 30, 21</u>
3900002 · Undesignated Fund Balance	1,207,361.23
3900009 · Reserved for Encumbrances	37,067.01
Net Income	<u>2,185,575.95</u>
Total Equity	<u>7,219,156.48</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>12,025,277.17</u></b>

## Town of Salem - General Fund Profit & Loss Budget vs. Actual

July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4-093 · Grants for Education				
035 · Education Equalization	631,270.00	2,525,078.00	-1,893,808.00	25.0%
036 · Adult Education	2,507.00	3,672.00	-1,165.00	68.3%
<b>Total 4-093 · Grants for Education</b>	<b>633,777.00</b>	<b>2,528,750.00</b>	<b>-1,894,973.00</b>	<b>25.1%</b>
4-094 · Licenses & Permits				
042 · Electrical	3,686.00	7,500.00	-3,814.00	49.1%
043 · Plumbing	256.00	2,000.00	-1,744.00	12.8%
044 · Heating	3,585.00	5,600.00	-2,015.00	64.0%
046 · Zoning Compliance	225.00	500.00	-275.00	45.0%
047 · Building	13,059.76	36,000.00	-22,940.24	36.3%
049 · Conveyance Tax	30,700.54	65,000.00	-34,299.46	47.2%
050 · Pistol Permits	840.00	1,000.00	-160.00	84.0%
052 · Landfill Fees	4,570.00	7,000.00	-2,430.00	65.3%
053 · Garbage Bags	19,416.00	32,000.00	-12,584.00	60.7%
0533 · Tipping Hauling Fees	1,166.94	0.00	1,166.94	100.0%
054 · Miscellaneous	410.00	1,000.00	-590.00	41.0%
<b>Total 4-094 · Licenses &amp; Permits</b>	<b>77,915.24</b>	<b>157,600.00</b>	<b>-79,684.76</b>	<b>49.4%</b>
4-095 · Charges for Current Services				
056 · Recording Fees	10,814.00	16,000.00	-5,186.00	67.6%
057 · Sale of Maps	40.50	50.00	-9.50	81.0%
058 · Sales of Copies	2,125.50	900.00	1,225.50	236.2%
061 · P & Z Commission	0.00	1,000.00	-1,000.00	0.0%
062 · Inland Wetland Comm Fees	80.00	200.00	-120.00	40.0%
063 · CFC Evacuation Fees	2,115.00	750.00	1,365.00	282.0%
067 · Electronic Registration Fees	3,304.00	4,000.00	-696.00	82.6%
<b>Total 4-095 · Charges for Current Services</b>	<b>18,479.00</b>	<b>22,900.00</b>	<b>-4,421.00</b>	<b>80.7%</b>
4-096 · Revenue use of Town Money				
064 · General Fund	2,426.95	6,000.00	-3,573.05	40.4%
<b>Total 4-096 · Revenue use of Town Money</b>	<b>2,426.95</b>	<b>6,000.00</b>	<b>-3,573.05</b>	<b>40.4%</b>
4-097 · Miscellaneous				
070 · Insurance Claims/Refunds	11,565.00	5,000.00	6,565.00	231.3%
072 · Library Fees/ Fines	417.00	9,500.00	-9,083.00	4.4%
074 · Recreation Fee Base Activities	4,824.05	3,000.00	1,824.05	160.8%
076 · Miscellaneous	14,967.66	10,000.00	4,967.66	149.7%
<b>Total 4-097 · Miscellaneous</b>	<b>31,773.71</b>	<b>27,500.00</b>	<b>4,273.71</b>	<b>115.5%</b>
410000 · General Property Tax				
1010 · General Property Tax Current Yr	7,253,987.24	12,328,718.00	-5,074,730.76	58.8%
1020 · General Property Tax Prior Yr	64,023.30	50,000.00	14,023.30	128.0%
1030 · Interest On General Property Ta	27,023.36	40,000.00	-12,976.64	67.6%
1040 · Liens	360.00	500.00	-140.00	72.0%
1050 · MV Supplement	1,453.55	72,000.00	-70,546.45	2.0%
1070 · MV Interest	569.78	500.00	69.78	114.0%
1080 · Current FY Refunds	-7,635.93	-25,000.00	17,364.07	30.5%
1085 · Previous FY Refunds	-3,323.55	-1,000.00	-2,323.55	332.4%
<b>Total 410000 · General Property Tax</b>	<b>7,336,457.75</b>	<b>12,465,718.00</b>	<b>-5,129,260.25</b>	<b>58.9%</b>
420000 · State/Federal Grants				
001 · Town Aid Roads (TAR)	96,508.78	193,274.00	-96,765.22	49.9%
0020 · Telephone Access Line	0.00	4,965.00	-4,965.00	0.0%
0023 · Veterans Tax Relief	0.00	2,834.00	-2,834.00	0.0%
004 · Payment in Lieu of Taxes PILOT	42,030.04	35,653.00	6,377.04	117.9%
005 · MRSA	14,935.96			
009 · Pequot/Mohegan	0.00	7,370.00	-7,370.00	0.0%
011 · LOCIP (Infra-Structure)	0.00	33,443.00	-33,443.00	0.0%
012 · Munic Projects	0.00	4,699.00	-4,699.00	0.0%
038 · Municipal Stabilization Grant	132,694.00	132,694.00	0.00	100.0%
099 · Miscellaneous	43,143.50	55,906.00	-12,762.50	77.2%
<b>Total 420000 · State/Federal Grants</b>	<b>329,312.28</b>	<b>470,838.00</b>	<b>-141,525.72</b>	<b>69.9%</b>
<b>Total Income</b>	<b>8,430,141.93</b>	<b>15,679,306.00</b>	<b>-7,249,164.07</b>	<b>53.8%</b>
<b>Gross Profit</b>	<b>8,430,141.93</b>	<b>15,679,306.00</b>	<b>-7,249,164.07</b>	<b>53.8%</b>
<b>Expense</b>				
5-100 · Selectman				
201 · Membership Fees	5,669.00	5,710.00	-41.00	99.3%
301 · Mileage	360.00	960.00	-600.00	37.5%
401 · Other Expense	0.00	900.00	-900.00	0.0%
<b>Total 5-100 · Selectman</b>	<b>6,029.00</b>	<b>7,570.00</b>	<b>-1,541.00</b>	<b>79.6%</b>
5-1000 · BOE Control Accounts				
1000 · BOE Accounts Payable	2,031,148.49			
2000 · BOE Payroll	1,387,033.18			
5-1000 · BOE Control Accounts - Other	0.00	11,050,886.00	-11,050,886.00	0.0%
<b>Total 5-1000 · BOE Control Accounts</b>	<b>3,418,181.67</b>	<b>11,050,886.00</b>	<b>-7,632,704.33</b>	<b>30.9%</b>

## Town of Salem - General Fund Profit & Loss Budget vs. Actual

July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
<b>5-105 · Salaries</b>				
100 · Selectman (See Acting Selec125)	26,037.59	71,402.00	-45,364.41	36.5%
101 · Administrative Assistants	13,030.55	38,540.00	-25,509.45	33.8%
102 · Town Clerk	20,321.46	54,837.00	-34,515.54	37.1%
103 · Town Clerk Assistant	7,002.69	15,980.00	-8,977.31	43.8%
104 · Tax Collector	7,566.13	54,837.00	-47,270.87	13.8%
105 · Assistant Tax Collector	14,838.75	28,986.00	-14,147.25	51.2%
106 · Assessor	20,413.56	55,006.00	-34,592.44	37.1%
107 · Assessor Assistant	11,714.63	25,326.00	-13,611.37	46.3%
108 · Treasurer	7,393.64	20,430.00	-13,036.36	36.2%
109 · Financial Administrative	21,690.24	55,366.00	-33,675.76	39.2%
110 · Registrar of Voters	5,227.53	14,122.00	-8,894.47	37.0%
111 · ZEO/WEO	17,546.59	48,234.00	-30,687.41	36.4%
113 · Recording Secretary	2,660.00	9,000.00	-6,340.00	29.6%
114 · Administrative Part Time	6,574.10	12,872.00	-6,297.90	51.1%
115 · Recreation Coordinator	5,429.19	11,100.00	-5,670.81	48.9%
116 · Public Works	138,067.49	406,000.00	-267,932.51	34.0%
117 · Public Works Director	6,351.73	17,388.00	-11,036.27	36.5%
118 · Public Work's Summer Help	4,635.00	8,940.00	-4,305.00	51.8%
120 · Fire Marshals/CP	7,572.80	22,430.00	-14,857.20	33.8%
121 · EMT/Maintenance	77,396.01	220,030.00	-142,633.99	35.2%
123 · Assistant Library Staff	24,473.27	66,535.00	-42,061.73	36.8%
124 · Head Librarian	23,653.02	64,304.00	-40,650.98	36.8%
125 · Acting Selectman	3,384.70	8,000.00	-4,615.30	42.3%
<b>Total 5-105 · Salaries</b>	472,980.67	1,329,665.00	-856,684.33	35.6%
<b>5-110 · Building Official</b>				
402 · Building Official Expenses	842.29	4,292.00	-3,449.71	19.6%
<b>Total 5-110 · Building Official</b>	842.29	4,292.00	-3,449.71	19.6%
<b>5-112 · Town Clerk</b>				
143 · Vital Statistics	24.85	0.00	24.85	100.0%
303 · Mileage/Conference/Dues	185.00	1,550.00	-1,365.00	11.9%
433 · Ledgers / Books	4,828.00	15,333.00	-10,505.00	31.5%
<b>Total 5-112 · Town Clerk</b>	5,037.85	16,883.00	-11,845.15	29.8%
<b>5-114 · Treasurer</b>				
204 · Contract Auditors	0.00	36,789.00	-36,789.00	0.0%
304 · Mileage/Dues/Education	132.89	280.00	-147.11	47.5%
454 · Other Expenses - Town Report	0.00	1,300.00	-1,300.00	0.0%
<b>Total 5-114 · Treasurer</b>	132.89	38,369.00	-38,236.11	0.3%
<b>5-116 · Assessor</b>				
205 · Board of Appeals	65.65	1,900.00	-1,834.35	3.5%
305 · Mileage/Conference/Dues	1,360.90	2,300.00	-939.10	59.2%
405 · Binding/DMV Expense	250.00	1,950.00	-1,700.00	12.8%
435 · Ledger/Maps	0.00	10,450.00	-10,450.00	0.0%
436-2 · Vision & Software System	3,553.50	4,500.00	-946.50	79.0%
<b>Total 5-116 · Assessor</b>	5,230.05	21,100.00	-15,869.95	24.8%
<b>5-118 · Tax Collector</b>				
306 · Mileage/Conference/Dues	145.49	2,450.00	-2,304.51	5.9%
406 · Other Supplies	250.46	1,800.00	-1,549.54	13.9%
456 · Tax Bills	973.90	9,000.00	-8,026.10	10.8%
466 · DMV Expense	0.00	250.00	-250.00	0.0%
<b>Total 5-118 · Tax Collector</b>	1,369.85	13,500.00	-12,130.15	10.1%
<b>5-122 · Registrar</b>				
207 · Election Workers	1,427.50	3,440.00	-2,012.50	41.5%
307 · Mileage/Conference/Dues	225.52	3,217.00	-2,991.48	7.0%
407 · Other Expense	33.26	400.00	-366.74	8.3%
457 · Election Expense	4,728.91	3,645.00	1,083.91	129.7%
467 · Canvass Expense	0.00	100.00	-100.00	0.0%
<b>Total 5-122 · Registrar</b>	6,415.19	10,802.00	-4,386.81	59.4%
<b>5-126 · Town Counsel</b>				
202 · Labor Relations	357.50	4,000.00	-3,642.50	8.9%
208 · Town Issues	10,395.00	35,000.00	-24,605.00	29.7%
<b>Total 5-126 · Town Counsel</b>	10,752.50	39,000.00	-28,247.50	27.6%
<b>5-134 · Town Office Operation</b>				
209 · Miscellaneous Services	149.33	400.00	-250.67	37.3%
211 · Town/commission printing	267.74	1,700.00	-1,432.26	15.7%
212 · Town/commission advertising	992.25	5,000.00	-4,007.75	19.8%
249 · Copier Cost	4,515.63	8,500.00	-3,984.37	53.1%
259 · Cleaning and Cleaning Supplies	1,268.13	5,250.00	-3,981.87	24.2%
269 · Water Treatment	3,530.62	4,800.00	-1,269.38	73.6%
299 · Computer Expense	45,597.82	52,860.00	-7,262.18	86.3%
409 · Other Expense - Office	4,524.97	8,000.00	-3,475.03	56.6%
479 · Payroll Services	486.21	8,000.00	-7,513.79	6.1%
499 · Postage	1,013.88	11,800.00	-10,786.12	8.6%
<b>Total 5-134 · Town Office Operation</b>	62,346.58	106,310.00	-43,963.42	58.6%

## Town of Salem - General Fund Profit & Loss Budget vs. Actual

July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget	
<b>5-135 · Building/Grounds Maintenance</b>					
210 · Building/Grounds Contract	4,736.00	9,900.00	-5,164.00	47.8%	
608 · Exterminator contract	1,684.00	2,700.00	-1,016.00	62.4%	
609 · Grounds/Building Maintenance	22,312.65	36,600.00	-14,287.35	61.0%	
6135 · Quarterly Water Testing	0.00	3,500.00	-3,500.00	0.0%	
<b>Total 5-135 · Building/Grounds Maintenance</b>	<b>28,732.65</b>	<b>52,700.00</b>	<b>-23,967.35</b>		<b>54.5%</b>
<b>5-138 · Employee Benefits</b>					
800 · Employer FICA Contribution	29,653.86	80,227.00	-50,573.14	37.0%	
801 · Employer Medicare Contribution	6,935.18	18,762.00	-11,826.82	37.0%	
802 · Medical/Dental/Life Insurance	104,283.69	261,440.00	-157,156.31	39.9%	
803 · Employer Pension Contribution	20,032.35	64,731.00	-44,698.65	30.9%	
804 · Unemployment Compensation	0.00	1,000.00	-1,000.00	0.0%	
805 · Firemen Awards	0.00	8,250.00	-8,250.00	0.0%	
<b>Total 5-138 · Employee Benefits</b>	<b>160,905.08</b>	<b>434,410.00</b>	<b>-273,504.92</b>		<b>37.0%</b>
<b>5-140 · Utilities</b>					
700 · Telephone Town Hall	1,601.05	7,000.00	-5,398.95	22.9%	
702 · Telephone Library	1,686.87	2,400.00	-713.13	70.3%	
703 · Telephone GLVFCO	966.03	2,900.00	-1,933.97	33.3%	
704 · Telephone SVFCO	2,144.23	2,800.00	-655.77	76.6%	
706 · Telephone Transfer Station	289.14	650.00	-360.86	44.5%	
707 · Mobil Phone Public Works	1,439.52	4,000.00	-2,560.48	36.0%	
708 · Mobile Phone SVFCO	410.92	2,300.00	-1,889.08	17.9%	
709 · Heat Center School	130.60	900.00	-769.40	14.5%	
710 · Heat Town Hall	1,122.70	7,900.00	-6,777.30	14.2%	
712 · Heat - New Library	175.37	11,000.00	-10,824.63	1.6%	
713 · Heat GLVFCO	1,348.86	6,100.00	-4,751.14	22.1%	
714 · Heat SVFCO	348.39	7,100.00	-6,751.61	4.9%	
715 · Heat Public Works	627.15	6,200.00	-5,572.85	10.1%	
720 · Electricity Town Hall	3,493.24	13,980.00	-10,486.76	25.0%	
721 · Electric Old Library	181.64	600.00	-418.36	30.3%	
722 · Electric New Library	4,364.02	14,900.00	-10,535.98	29.3%	
723 · Electric GLFCO	2,312.36	7,800.00	-5,487.64	29.6%	
724 · Electric SVFCO	2,600.04	9,200.00	-6,599.96	28.3%	
725 · Electric Public Works	3,784.52	11,000.00	-7,215.48	34.4%	
726 · Electric Transfer Station	555.51	3,200.00	-2,644.49	17.4%	
727 · Electric Recreation Fields	550.34	1,980.00	-1,429.66	27.8%	
730 · Gas Security/Fire Marshall	254.94	600.00	-345.06	42.5%	
733 · Gas GLVFCO/Ambulance	3,034.26	7,000.00	-3,965.74	43.3%	
734 · Gas SVFCO	1,409.09	4,100.00	-2,690.91	34.4%	
735 · Gas Public Works	7,255.86	19,982.00	-12,726.14	36.3%	
737 · T B Allocated-Fuel Use	8,756.02	0.00	8,756.02	100.0%	
<b>Total 5-140 · Utilities</b>	<b>50,842.67</b>	<b>155,592.00</b>	<b>-104,749.33</b>		<b>32.7%</b>
<b>5-152 · Town Services</b>					
810 · Historical Society	0.00	300.00	-300.00	0.0%	
811 · Cemeteries	900.00	1,000.00	-100.00	90.0%	
812 · Senior Services	2,601.16	11,840.00	-9,238.84	22.0%	
813 · Gardner Lake Authority	2,000.00	10,000.00	-8,000.00	20.0%	
814 · Health Services	27,383.58	34,520.00	-7,136.42	79.3%	
815 · Memorial Day	0.00	600.00	-600.00	0.0%	
816 · Farmer's Market/Community Event	1,053.46	3,500.00	-2,446.54	30.1%	
817 · ACO Agreement	3,181.90	13,290.00	-10,108.10	23.9%	
826 · Planning Services	12,294.11	40,000.00	-27,705.89	30.7%	
<b>Total 5-152 · Town Services</b>	<b>49,414.21</b>	<b>115,050.00</b>	<b>-65,635.79</b>		<b>43.0%</b>
<b>5-157 · Regional Services</b>					
820 · Womens center	750.00	700.00	50.00	107.1%	
821 · TVCCA	1,000.00	1,000.00	0.00	100.0%	
822 · Adult Education	0.00	4,400.00	-4,400.00	0.0%	
824 · Region Probate	0.00	3,650.00	-3,650.00	0.0%	
825 · SECTER	1,452.85	1,453.00	-0.15	100.0%	
828 · Homeless Shelter	0.00	1,000.00	-1,000.00	0.0%	
<b>Total 5-157 · Regional Services</b>	<b>3,202.85</b>	<b>12,203.00</b>	<b>-9,000.15</b>		<b>26.2%</b>
<b>5-158 · Library Department</b>					
015 · Equipment	4,888.86	7,300.00	-2,411.14	67.0%	
315 · Mileage/Conference/Dues	697.64	1,400.00	-702.36	49.8%	
415 · Other Expenses	681.83	2,000.00	-1,318.17	34.1%	
458 · Supplies	1,346.71	3,700.00	-2,353.29	36.4%	
515 · Circulation Materials	6,547.94	18,150.00	-11,602.06	36.1%	
615 · Bibilomation Service Fee	5,654.00	5,660.00	-6.00	99.9%	
<b>Total 5-158 · Library Department</b>	<b>19,816.98</b>	<b>38,210.00</b>	<b>-18,393.02</b>		<b>51.9%</b>
<b>5-210 · Security</b>					
016 · Equipment	7,169.00	1,500.00	5,669.00	477.9%	
216 · Resident Trooper Contract	0.00	363,000.00	-363,000.00	0.0%	
416 · Other Expense	0.00	800.00	-800.00	0.0%	
616 · Maintenance	0.00	800.00	-800.00	0.0%	
<b>Total 5-210 · Security</b>	<b>7,169.00</b>	<b>366,100.00</b>	<b>-358,931.00</b>		<b>2.0%</b>

## Town of Salem - General Fund Profit & Loss Budget vs. Actual

July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
5-220 · Gardner Lake Fire Company				
436 · GLFD Chief's Account	502.38	2,500.00	-1,997.62	20.1%
<b>Total 5-220 · Gardner Lake Fire Company</b>	<b>502.38</b>	<b>2,500.00</b>	<b>-1,997.62</b>	<b>20.1%</b>
5-222 · Salem Volunteer Fire Co				
013 · GLVFC Fire Fighting Equipment	476.22	3,500.00	-3,023.78	13.6%
018 · SVFC Fire Fighting Equipment	611.09	6,500.00	-5,888.91	9.4%
217 · GLVFC Professional Fees	196.55	3,400.00	-3,203.45	5.8%
218 · SVFC Professional Fees	1,576.57	4,200.00	-2,623.43	37.5%
222 · SVFC Physicals	0.00	5,000.00	-5,000.00	0.0%
225 · GLVFC Physicals	675.00	6,000.00	-5,325.00	11.3%
432 · GLVFC Fire Wells	233.28	1,000.00	-766.72	23.3%
437 · SVFC Medical Supplies	574.59	1,200.00	-625.41	47.9%
438 · SVFC Chief's Account	1,009.35	3,000.00	-1,990.65	33.6%
477 · SVFC Expendables	1,954.45	5,500.00	-3,545.55	35.5%
478 · GLVFC Expendables	769.70	3,700.00	-2,930.30	20.8%
517 · GLVFC Training	0.00	8,000.00	-8,000.00	0.0%
518 · SVFC Training	1,550.59	7,800.00	-6,249.41	19.9%
527 · GLVFC Insurance	26,903.00	27,000.00	-97.00	99.6%
529 · SVFC Insurance	28,042.00	30,000.00	-1,958.00	93.5%
612 · GLVFC Repair/Maint Vehicle	3,111.00	8,500.00	-5,389.00	36.6%
614 · GLVFC Testing	1,320.28	8,975.00	-7,654.72	14.7%
618 · SVFC Repair/Maint Vehicles	18,706.01	21,000.00	-2,293.99	89.1%
619 · SVFC Testing	2,856.97	5,500.00	-2,643.03	51.9%
622 · SVFC Radio Repair	0.00	5,000.00	-5,000.00	0.0%
629 · GLVFC Radio Repair	526.00	3,500.00	-2,974.00	15.0%
829 · GLVFC Building Maint	3,549.00	3,335.00	214.00	106.4%
<b>Total 5-222 · Salem Volunteer Fire Co</b>	<b>94,641.65</b>	<b>171,610.00</b>	<b>-76,968.35</b>	<b>55.1%</b>
5-230 · Ambulance				
019 · Equipment	5,067.32	6,385.00	-1,317.68	79.4%
519 · Training	1,438.27	9,800.00	-8,361.73	14.7%
531 · Insurance	5,301.00	8,500.00	-3,199.00	62.4%
605 · Biohazard Medical Transport	0.00	700.00	-700.00	0.0%
623 · Radio Repair	216.13	3,500.00	-3,283.87	6.2%
624 · Repair/Maintenance	11,445.42	16,000.00	-4,554.58	71.5%
919 · Uniforms	496.60	1,800.00	-1,303.40	27.6%
<b>Total 5-230 · Ambulance</b>	<b>23,964.74</b>	<b>46,685.00</b>	<b>-22,720.26</b>	<b>51.3%</b>
5-240 · Public Safety				
020 · Communication Equipment	1,033.00	8,000.00	-6,967.00	12.9%
220 · 911 Emergency Contract	14,437.87	21,200.00	-6,762.13	68.1%
420 · Fire Marshall Expene	1,141.73	3,600.00	-2,458.27	31.7%
421 · Civil Preparedness Expense	5,008.14	12,400.00	-7,391.86	40.4%
625 · Alarm Maintenance	1,680.00	7,000.00	-5,320.00	24.0%
920 · Fire Police	2,067.58	5,000.00	-2,932.42	41.4%
951 · Fire Training Building	0.00	1,600.00	-1,600.00	0.0%
960 · Gear FF/EMT	1,035.99	17,850.00	-16,814.01	5.8%
970 · On-Call Nominal Fee	21,520.00	50,000.00	-28,480.00	43.0%
<b>Total 5-240 · Public Safety</b>	<b>47,924.31</b>	<b>126,650.00</b>	<b>-78,725.69</b>	<b>37.8%</b>
5-310 · Public Works				
021 · Small & Gas Powered Equipment	4,951.71	9,200.00	-4,248.29	53.8%
023 · Repair/Maint Vehicles	39,969.81	64,500.00	-24,530.19	62.0%
026 · Mech Equipment/Tools	10,362.59	10,000.00	362.59	103.6%
439 · Materials	17,707.40	23,000.00	-5,292.60	77.0%
441 · Snow Removal Supplies	4,610.13	66,210.00	-61,599.87	7.0%
633 · Field Maintenance	673.66	14,600.00	-13,926.34	4.6%
634 · Oil/Road Repairs	20,734.24	67,000.00	-46,265.76	30.9%
921 · Engineering Expense	3,140.00	4,800.00	-1,660.00	65.4%
923 · Uniform/ Meals	1,434.53	6,850.00	-5,415.47	20.9%
<b>Total 5-310 · Public Works</b>	<b>103,584.07</b>	<b>266,160.00</b>	<b>-162,575.93</b>	<b>38.9%</b>
5-410 · Transfer Station				
241 · Management Contract	32,704.02	69,000.00	-36,295.98	47.4%
442 · Operating Costs	189.28	3,900.00	-3,710.72	4.9%
541 · Trash Bags	0.00	10,000.00	-10,000.00	0.0%
627 · Maintenance/Improvements	1,285.00	4,000.00	-2,715.00	32.1%
628 · Water Testing	2,529.20	4,300.00	-1,770.80	58.8%
922 · Engineering	0.00	2,000.00	-2,000.00	0.0%
931 · Bulky Waste Tipping	3,789.98	6,500.00	-2,710.02	58.3%
932 · Trash Tipping CRRRA	8,877.00	32,000.00	-23,123.00	27.7%
933 · Trash Hauling	4,282.24	8,000.00	-3,717.76	53.5%
934 · Bulky Waste Hauling	3,839.00	5,500.00	-1,661.00	69.8%
935 · Recyclable Hauling	7,548.66	28,000.00	-20,451.34	27.0%
936 · Toxic Waste	3,082.50	4,900.00	-1,817.50	62.9%
<b>Total 5-410 · Transfer Station</b>	<b>68,126.88</b>	<b>178,100.00</b>	<b>-109,973.12</b>	<b>38.3%</b>
5-600 · Economic Development				
223 · Consulting	0.00	500.00	-500.00	0.0%
323 · Dues/Conference	0.00	100.00	-100.00	0.0%
498 · Mailings/Materials	348.36	1,300.00	-951.64	26.8%
<b>Total 5-600 · Economic Development</b>	<b>348.36</b>	<b>1,900.00</b>	<b>-1,551.64</b>	<b>18.3%</b>

## Town of Salem - General Fund Profit & Loss Budget vs. Actual

July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
<b>5-610 · Inland Wetlands/CC</b>				
261 · Legal Services	0.00	1,300.00	-1,300.00	0.0%
324 · Conference	0.00	200.00	-200.00	0.0%
523 · GIS Expense	1,000.00	1,000.00	0.00	100.0%
525 · WEO Mileage	94.64	100.00	-5.36	94.6%
941 · Engineering	0.00	750.00	-750.00	0.0%
<b>Total 5-610 · Inland Wetlands/CC</b>	<b>1,094.64</b>	<b>3,350.00</b>	<b>-2,255.36</b>	<b>32.7%</b>
<b>5-630 · Planning and Zoning</b>				
224 · Legal Services	8,207.50	10,000.00	-1,792.50	82.1%
325 · Mileage/Conference	0.00	1,000.00	-1,000.00	0.0%
425 · Other Expenses	1,267.00	1,500.00	-233.00	84.5%
430 · Planning of Conservation & Deve	0.00	5,000.00	-5,000.00	0.0%
924 · Engineering	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5-630 · Planning and Zoning</b>	<b>9,474.50</b>	<b>19,500.00</b>	<b>-10,025.50</b>	<b>48.6%</b>
<b>5-640 · Zoning Board of Appeals</b>				
226 · Zoning Board of Appeals	153.75	800.00	-646.25	19.2%
<b>Total 5-640 · Zoning Board of Appeals</b>	<b>153.75</b>	<b>800.00</b>	<b>-646.25</b>	<b>19.2%</b>
<b>5-645 · Recreation Commission</b>				
645 · Maintenance	11,100.59	11,500.00	-399.41	96.5%
927 · Salem Recreation Assoc Programs	1,978.31	11,300.00	-9,321.69	17.5%
928 · Holiday Activities	443.55	2,800.00	-2,356.45	15.8%
929 · Community Out Reach/Other Expen	1,328.35	1,500.00	-171.65	88.6%
945 · Weekend School Access	0.00	5,000.00	-5,000.00	0.0%
946 · Fee Base Activities	8,598.00	15,000.00	-6,402.00	57.3%
<b>Total 5-645 · Recreation Commission</b>	<b>23,448.80</b>	<b>47,100.00</b>	<b>-23,651.20</b>	<b>49.8%</b>
<b>5-710 · Municipal Insurance</b>				
571 · Insurance	61,133.02	126,558.00	-65,424.98	48.3%
572 · Insurance - Tanks, Bond, Crime	0.00	9,090.00	-9,090.00	0.0%
<b>Total 5-710 · Municipal Insurance</b>	<b>61,133.02</b>	<b>135,648.00</b>	<b>-74,514.98</b>	<b>45.1%</b>
<b>5-810 · Unanticipated Expenses</b>				
830 · Unanticipated	513.65	1,000.00	-486.35	51.4%
<b>Total 5-810 · Unanticipated Expenses</b>	<b>513.65</b>	<b>1,000.00</b>	<b>-486.35</b>	<b>51.4%</b>
<b>5-910 · Interest Payments</b>				
992 · 2012 School Rev Bond Interest	44,281.25	82,063.00	-37,781.75	54.0%
<b>Total 5-910 · Interest Payments</b>	<b>44,281.25</b>	<b>82,063.00</b>	<b>-37,781.75</b>	<b>54.0%</b>
<b>5-920 · Principal Payable</b>				
000 · School Bond Payment	325,000.00	325,000.00	0.00	100.0%
<b>Total 5-920 · Principal Payable</b>	<b>325,000.00</b>	<b>325,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>5-925 · Capital Non-Recurring Account</b>				
0010 · Transfers to CIP	1,130,972.00	1,130,972.00	0.00	100.0%
0925 · Capital Reserve Account	0.00	1.00	-1.00	0.0%
<b>Total 5-925 · Capital Non-Recurring Account</b>	<b>1,130,972.00</b>	<b>1,130,973.00</b>	<b>-1.00</b>	<b>100.0%</b>
<b>5-926 · Open Space/Land Acquisition</b>				
996 · Open Space	0.00	1.00	-1.00	0.0%
<b>Total 5-926 · Open Space/Land Acquisition</b>	<b>0.00</b>	<b>1.00</b>	<b>-1.00</b>	<b>0.0%</b>
<b>5-935 · Revaluation</b>				
295 · Revaluation	0.00	22,000.00	-22,000.00	0.0%
<b>Total 5-935 · Revaluation</b>	<b>0.00</b>	<b>22,000.00</b>	<b>-22,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>6,244,565.98</b>	<b>16,373,682.00</b>	<b>-10,129,116.02</b>	<b>38.1%</b>
<b>Net Ordinary Income</b>	<b>2,185,575.95</b>	<b>-694,376.00</b>	<b>2,879,951.95</b>	<b>-314.8%</b>
<b>Net Income</b>	<b>2,185,575.95</b>	<b>-694,376.00</b>	<b>2,879,951.95</b>	<b>-314.8%</b>

## 2022 Board of Finance ~ List of Meetings

The Board meets every second Thursday each month ~

Additional scheduled meetings are included for Budget Review & Preparation

January 13, 2022	7:00 PM
January 27, 2022	7:00 PM
February 10, 2022	7:00 PM
February 24, 2022	7:00 PM
March 10, 2022	7:00 PM
March 17, 2022	7:00 PM
March 24, 2022	7:00 PM
<b>April 13, 2022</b>	<b>7:00 PM Wed. - Public Hearing 22/23 Budget @ Salem School</b>
April 14, 2022	7:00 PM
<b>May 12, 2022</b>	<b>7:00 PM Wed. - Town Meeting to consider 2022/2023 Budget @ Salem School</b>
<b>May 18, 2022</b>	<b>6:00 AM – 8:00 PM Wed. - Referendum for 2022/2023 Budget @ Town Hall</b>
May 19, 2022	7:00 PM
June 9, 2022	7:00 PM
July 14, 2022	7:00 PM
August 11, 2022	7:00 PM
September 8, 2022	7:00 PM
October 13, 2022	7:00 PM
November 10, 2022	7:00 PM
December 8, 2022	7:00 PM
January 12, 2023	7:00 PM

**SALEM BOARD OF FINANCE  
SCHEDULE FOR 2022-2023 BUDGET MEETINGS  
SALEM TOWN OFFICE BUILDING  
7:00 P.M.**

**JANUARY 13 , 2022**

- 1.) AGENDA**
- 2.) CAPITAL EXPENDITURE REVIEW AND ACTION**

**JANUARY 27, 2022**

**ACT ON PROPOSED APPROPRIATIONS FOR 2022-2023**

- A.) #930 CAPITAL EXPENDITURES
- B.) 10 YEAR CAPITAL PLAN

**FEBRUARY 10, 2022**

- 1.) AGENDA**
- 2.) ACT ON PROPOSED APPROPRIATIONS FOR 2022-2023**

- A.) #110 BUILDING OFFICAL
- B.) #112 TOWN CLERK'S DEPARTMENT
- C.) #114 TREASURER/AUDITOR/BOF
- D.) #122 REGISTRAR-ELECTIONS
- E.) #645 RECREATION COMMISSION
- F.) #210 SECURITY
- G.) #222 SALEM VOLUNTEER FIRE CO.
- H.) #240 PUBLIC SAFETY
- I.) #910 INTEREST PAYMENTS
- J.) #920 PRINCIPAL PAYMENTS

**FEBRUARY 24, 2022**

**ACT ON PROPOSED APPROPRIATIONS FOR 2022-2023**

- A.) #116 ASSESSOR
- B.) #118 TAX COLLECTOR
- C.) #158 LIBRARY
- D.) #220 GARDNER LAKE FIRE CO.
- E.) #230 AMBULANCE
- F.) #600 ECONOMIC DEVELOPMENT
- G.) #610 INLANDS WETLANDS & CONSERVATION COMMISSION
- H.) #630 PLANNING AND ZONING
- I.) #640 ZONING BOARD OF APPEAL
- J.) #710 MUNICIPAL INSURANCE
- K.) #810 UNANTICIPATED EXPENSES
- L.) #935 REVALUATION



**MARCH 10, 2022**

**ACT ON PROPOSED APPROPRIATIONS FOR 2022-2023**

- A.) BOARD OF EDUCATION BUDGET
- B.) REVENUES

**MARCH 17, 2022**

**1.) AGENDA**

**2.) ACT ON PROPOSED APPROPRIATIONS FOR 2022-2023**

- A.) #100 SELECTMAN'S DEPARTMENT
- B.) #126 TOWN COUNSEL
- C.) #134 TOWN OFFICE BUILDING
- D.) #135 MUNICIPAL BUILDING MAINTENANCE
- E.) #138 EMPLOYEE BENEFITS
- F.) #140 UTILITIES
- G.) #152 TOWN SERVICES
- H.) #157 REGIONAL SERVICES
- I.) #310 PUBLIC WORKS
- J.) #410 TRANSFER STATION
- K.) #105 SALARIES
- L.) #925 CAPITAL RESERVE
- M.) #926 OPEN SPACE LAND

**MARCH 24, 2022**

**ACT ON PROPOSED APPROPRIATIONS FOR 2022-2023**

- A.) TABLED ITEMS
- B.) FINALIZE BUDGET FOR PUBLIC HEARING

**APRIL 13, 2022 PUBLIC HEARING FOR 2022-2023 BUDGET @ SALEM SCHOOL**

**APRIL 14, 2022**

**1.) AGENDA**

**2.) FINALIZE BUDGET FOR TOWN MEETING**

**MAY 12, 2022 TOWN MEETING TO CONSIDER 2022-2023 BUDGET**

**MAY 18, 2022 REFERENDUM ON 2022-2023 BUDGET**

**MAY 19, 2022**

**1.) AGENDA**

**2.) DISCUSS REFERENDUM RESULTS AND SET MIL RATE**

## Summary Board of Education December 9, 2021 Regular Meeting

Deb drooped off the handout from last night's meeting for Lisa to include in the packet. Brian has included a lot of good financial information in it. That information is not repeated here.

The IT services are divided between T B & G and Learn. T B & G handles hardware, network and infrastructure. The T B & G staff member assigned to Salem (Scott) is available to the staff 24/7. Learn handles the things that Sharon Dugger did (The school was not able to find 1 person who had all of her skills for a reasonable price.) The two vendors work hand in hand. Learn is responsible for all of the student data services. There are 3 components covered by Learn contractors. Powerschool support is for the software that is used to run the school – things like report card and records. Software support is for configuring software and supporting users. The third part is big picture analytics. That service is not turning out to be very useful to the school. They are in the process of renegotiating the contract with Learn, to better tailor the services to Salem's needs.

The Rec Commission and Baseball League have donated new scoreboard to the school with conversion boards. These will make the scoreboards in the gym more accessible to the younger students. The total value of the donation is \$6633.00.

The school is in the process of completing a school climate survey. A far greater number of responses have been received than were received when this was done 2 years ago. The survey has 3 components – parents, teachers and students. The parents portion has closed. So far the results are quite positive.

**Business manager report:** The unencumbered fund balance is currently \$610,200 – 5.52%. This is above previous years, but the busing expenses are eating into it.

Line item transfers:

The audits line (\$2505) was due to the new auditor fees. BOE did not have the new fees when they were developing the budget.

The over time for office staff (231.42) is for time insuring that all students are safely cleared from the school during dismissal busing.

Oil tank replacement: The new tank has been installed and the old underground tank was removed on 11/29. The school is awaiting the results of the soil samples.

Milestone Video Surveillance System Expansion: Three bids were received. Only 2 of the vendors are capable of handling all of our security systems. It is seen as important to

to have the same people handling all of the related systems. The current provider, Sonitrol was the low bid of of the two acceptable vendors.

**Gym Sound System:** The vendor that the BOE had selected was on the the State Bid List. They are no longer on the list. It may be necessary to go out to bid before this contract can be awarded.

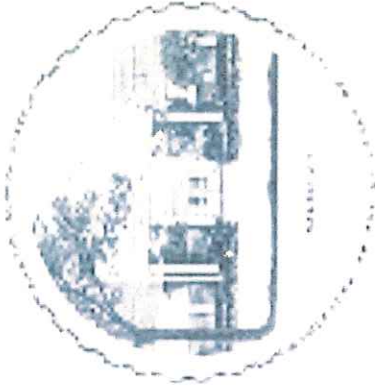
**Long Range Capital Plan:** The school has had slow response from vendors in getting the bids for the 10 Year Capital Plan. The supply chain issues are making the process difficult. The bids are now all in, and they will be submitting it.

- There is only 1 new item on the plan for 2022-23. The school traffic flashers on Rt 85 are not functioning well. This is seen as a need, not a want as it is a safety issue. The cost is \$16,490. The school is not sure whose capital budget this belongs in. They included it in their section and provided the estimate. Where it ends up can be decided by the combined boards.
- At this time they did not include the request for library shelving, as the view it as a want, not a need.

**Teacher Contract Negotiation:** Today is is the last day for negotiating a contract agreement. If an agreement is not reached, the process moves into the Mediation phase.

**Early Notice of Retirement:** The BOE authorized the superintendent and business manager to negotiate and enter into an agreement with the unions. It would take the form of a Memorandum Of Understanding. Typically, staff notify the school of their intent to retire at the end of the school year. This makes it very difficult to do anything other than back fill the existing positions. If notice is provided early in the year (e.g. January) , there is time to consider other staff configurations. It is difficult to do this once schedules are set for the students. A possible approach is to pay a fee (\$10-20) for each of the teacher's remaining vacation day at the end of the year. Teachers can still notify after the deadline; they just won't get the incentive.

**Non-lapsing account:** The school is reviewing the plans for 11 CT school districts. They range from a single paragraph authorizing the account to a multi-page document between BOE and BOF. Some schools give full control to BOE. Others allow accrual of funds but require BOF approval to expend them. Some explicitly call out what the funds can be used for. The regulations allow accruing 2% of the current budget. There can be a cap on the total amount in the fund – typically 3-5% of the most recent budget. Any plan would need to be worked out between BOE and BOF



# Curriculum Review Cycle and Technology Presentation

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December 6, 2021



# Salem Curriculum - \$138,606.00 (1.3%)

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Curriculum - 1.3%



# Curriculum Review Cycle (BOE Policy #6141)

6141  
APPENDIX A

SALEM SCHOOL DISTRICT  
Salem, Connecticut

Curriculum Evaluation/Development Cycle

## DEFINITIONS OF PHASES

Evaluation/Planning	Development/Pilot	Initial Implementation/Monitoring	Full Implementation
<p>Embraces all the preliminary steps necessary to produce a high quality curriculum:</p> <ul style="list-style-type: none"> <li>• Assessment of current status.</li> <li>• Inventory of resources.</li> <li>• Collect model curriculum, state standards, current research, and other instructional materials.</li> <li>• Assessment of needs.</li> </ul>	<p>Encompasses the steps necessary to produce curriculum and identify materials and professional development that will be needed to support curriculum.</p> <p><i>Summer -1</i></p> <ul style="list-style-type: none"> <li>• Curriculum writing*</li> <li>• Draft major elements of K-8 curriculum framework.</li> <li>• Communicate expectations for 1<sup>st</sup> year implementation.</li> <li>• As appropriate, prepare for fall pilot of new materials.</li> <li>• Development phase continues throughout the school year.</li> </ul>	<p>During the 1<sup>st</sup> year of implementation, the curriculum is carefully monitored. The strengths of the curriculum are identified as well as any modifications/clarifications that need to be made.</p> <p><i>Summer -2 curriculum writing continued:</i></p> <ul style="list-style-type: none"> <li>• Refine details of units.</li> <li>• Identify performance tasks.</li> </ul>	<p>The period of time that the curriculum will be utilized with minor refinements (based on ongoing feedback) that will be made annually.</p>

\*Summer -1 curriculum writing also occurs between the Development and Initial Implementation phases.

BOE Approval

*“Salem inspires learning,  
creativity, critical thinking,  
personal integrity, and  
citizenship.”*

*Mission statement in Curriculum Philosophy (BOE Policy #6000)*









### Curriculum Evaluation/Development Cycle

Content Area	2019-2020	2020-2021	2021-2022	BOE Approval at end of 2021-22 School Year	2022-2023
Language Arts K-8	Plan and Develop	Develop/Pilot	Initial Implementation	No	Full Implementation
Social Studies K-8	Develop/Pilot	Initial Implementation	Full Implementation	Yes	Full Implementation
Mathematics K-8	Plan and Develop	Develop/Pilot	Initial Implementation	No	Full Implementation
Technology Information	Plan and Develop	Plan and Develop	Initial Implementation	No	Full Implementation
Science K-8	Initial Implementation	Full Implementation	Full Implementation	Yes	Evaluate
Art K-8	Initial Implementation	Full Implementation	Full Implementation	Yes	Full Implementation
Global Language K-8	Plan and Develop	Initial Implementation	Full Implementation	Yes	Full Implementation
Health K-8	Initial Implementation	Full Implementation	Full Implementation	Yes	Full Implementation
Physical Education K-8	Plan and Develop	Plan and Develop	Initial Implementation	No	Full Implementation
Developmental Guidance	Plan and Develop	Plan and Develop	Initial Implementation	No	Full Implementation



NEW K-4 MATH PROGRAM AT SALEM SCHOOL





Salem School District

*Believe - Achieve - Succeed*

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[District Offices](#)

[Board of Education](#)

[Our School](#)

[Parent Information](#)

[Community](#)

## Curriculum Expectations by Grade Level

Under Construction

This page is currently under construction. Information will be coming soon.



# Curriculum Template



Salem School Curriculum Template

Subject	
Grade	
Topics or Units of Study	
Essential Questions	
Priority Standards	
Assessment(s)	
21st Century Skills	



# Technology 2021-2022

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Technology - \$220,684.00 (2.0%)

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Technology - 2.0%



# Breakdown of \$220,684.00 by Category

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Category	2021-2022 Budget
Contracted Services <i>TBAG</i> <i>\$84,000.00</i>	\$147,700.00
Hardware	\$14,380.00
Software	\$58,604.00



# Contracted Services

Item	Description	2021-2022 Budget
LEARN	Tech Consortium - Technology Support	\$63,700.00
TBNG <i>CHROME BOOKS HYPERMET ALSO WORKS WITH LEARN. GOOGLE ACCTS.</i>	IT/Network Support	\$84,000.00
<b>Total</b>		<b>\$147,700.00</b>



# Hardware

Item	Description	2021-2022 Budget
Computer Repairs (parts)	Replacement of broken computer accessories - UPS batteries, keyboards, cracked screen repairs	\$2,500.00
Computer Supplies	Toner, projector lamps, imaging drums, headphones, iPad cases	\$11,880.00
	<b>Total</b>	<b>\$14,380.00</b>



# Software

Item	Description	2021-2022 Budget	Item	Description	2021-2022 Budget
SurveyMonkey	Survey software (annual renewal)	\$392.00	SchoolDude	Maintenance software (annual renewal)	\$2,709.00
Schoolwires	Website (annual renewal)	\$3,361.00	Dell VRTX Support	Server support (annual renewal)	\$2,804.00
IEP Direct	Special Education software (annual renewal)	\$9,418.00	SNAP	Health Management (annual renewal)	\$317.00
Microsoft	75 licenses (educational software) (annual renewal)	\$5,208.00	Powerschool	Student Management System (annual renewal)	\$2,333.00
Barracuda support <i>FILTERING, EMAIL</i>	Server support (annual renewal)	\$12,508.00	Smart Learning Suite	Smart Board software (annual renewal)	\$1,247.00
Fortinet	Firewall support (annual renewal)	\$6,450.00	VMware software	VPM software (multi-year renewal)	0
ESET	Endpoint Anti-virus (annual renewal)	\$4,492.00	Marzano Software	Teacher Evaluation software (cancelled)	\$2,000.00
NEC 9100 Phone System	Telephones (annual renewal)	\$2,300.00	AMFAX	Emergency Broadcast (cancelled)	
GoGuardian <i>TEACHERS ACCESS TO CHROMEBOOKS</i>	Chromebook software (annual renewal)	\$2,070.00	Total	Total	\$58,604.00

# 3 Year Look Ahead

	SY2022-23	SY2023-24	SY2024-25
Hardware	Workstations Printers Interactive Displays		
Software	Subscription based annual vs multiyear		



*PROJECTORS  
SMART BOARDS*



*B.O.E. THIS  
KNOWS THIS IS  
IMPORTANT*



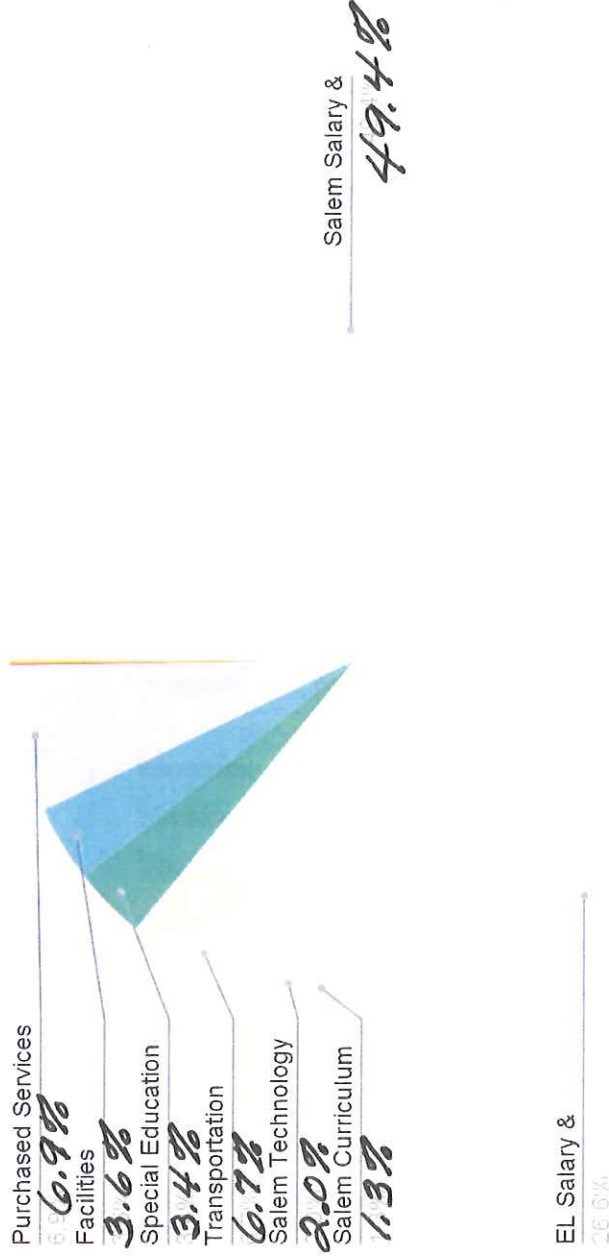
# Business Manager Report All Other Areas

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# All Other Areas- \$2,836,478.00 (20.7%)



# Breakdown of \$2,836,478.00 by Category

Category	2021-2022 Budget	% Budget
Transportation	\$736,644.00	6.7%
Special Education Services	\$376,903.00	3.4%
Facilities	\$396,336.00	3.6%
Purchased Services	\$758,600.00	6.9%
Supplies	\$15,132.00	0.1%
Staff Development	\$12,863.00	0.1%

# Transportation (6.7%)

Item	# of students	Description	2021-2022 Budget
ELHS		Regular bus transportation and Fuel	\$145,647.00
Out of District		Transportation for outplaced special education students and vocational transportation	\$192,925.00
Salem Special Education		Pre-School bus ( <i>NO PEERS INCLUDED</i> )	\$57,289.00
Salem School		Regular bus transportation, Sports, Project O, and Fuel	\$340,783.00
		<b>Total</b>	<b>\$736,644.00</b>

# Special Education Services (3.4%)

Item	Description	2021-2022 Budget
ELHS	Cost of 1:1 aides for 3 students	\$58,153.00
Out of District	Extended programs for outplaced students and special education services for Magnet School students	\$122,530.00
Salem School	Child and Family Services - Social Worker, APEX - BCBA Services, Physiocare - OT/PT Services, and Evaluations	\$195,220.00
Supplies	Get <del>examples</del>	\$1,000.00
	<b>Total</b>	<b>\$376,903.00</b>



# Facilities (3.6%)

Item	Description	2021-2022 Budget
Utilities	Electricity, Heat, Phone, Trash	\$222,599.00
Maintenance	Service contracts-HVAC, Elevators, Security, Generator, Water Operator, Electrician, Grounds, and Septic	\$115,267.00
Repairs	Roof repairs, Door replacements, Gym Floor, General repairs, Maintenance equipment repairs	\$33,450.00
Supplies	Custodial supplies	\$25,020.00
	<b>Total</b>	<b>\$396,336.00</b>

# Purchased Services (6.9%)

Item	Description	2021-2022 Budget
District	Audit, Legal, Payroll, Insurance, Printing, Copier lease, Finance software contract, CEN network	\$153,998.00
Salem School	Health & safety inspections, Postage, Printing, Professional fees	\$18,705.00
Adult Education	Tuition for adults to attend classes for GED <i>REQUIRED TO OFFER</i>	\$9,984.00
ELHS	High school tuition covering expenses that are not salary and benefits	\$503,182.00
Out of District	Out of district tuition covering expenses that are not salary and benefits	\$72,731.00
	<b>Total</b>	<b>\$758,600.00</b>

# Supplies (0.1%)

Item	Description	2021-2022 Budget
District	Postage, BOE, General supplies	\$4,560.00
Salem School	Copier and Office supplies	\$8,500.00
Health Office	Nurse and First Aid	\$2,072.00
	<b>Total</b>	<b>\$15,132.00</b>



# Staff Development (0.1%)

Item	Description	2021-2022 Budget
District	Course Reimbursement	\$11,380.00
Salem School	Curriculum Review	\$1,483.00
	<b>Total</b>	<b>\$12,863.00</b>





*OPERATING*

# Breakdown of Total Budget

Item	2020-2021 Budget Amount	2020-2021 Budget Percent
Salary and Benefits	\$8,395,118.00	76%
Purchased Services	\$758,600.00	6.9%
Transportation	\$736,644.00	6.7%
Facilities - Repairs/Utilities	\$396,336.00	3.6%
Special Education Services	\$376,903.00	3.4%
Technology	\$220,684.00	2.0%
Curriculum	\$138,606.00	1.3%
Supplies	\$15,132.00	<0.1%
Staff Development	\$12,863.00	<0.1%
<b>Total Budget</b>	<b>\$11,050,886.00</b>	<b>100%</b>

*DOES NOT INCLUDE  
GRANTS OR CAPITAL \$*

YERBERTA



# Staffing Presentation

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NOVEMBER 1, 2021



**Driving Question: Does our current and projected staffing structure support our mission?**

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*“Salem inspires learning, creativity, critical thinking, personal integrity, and citizenship.”*

# Variables that impact staffing structure

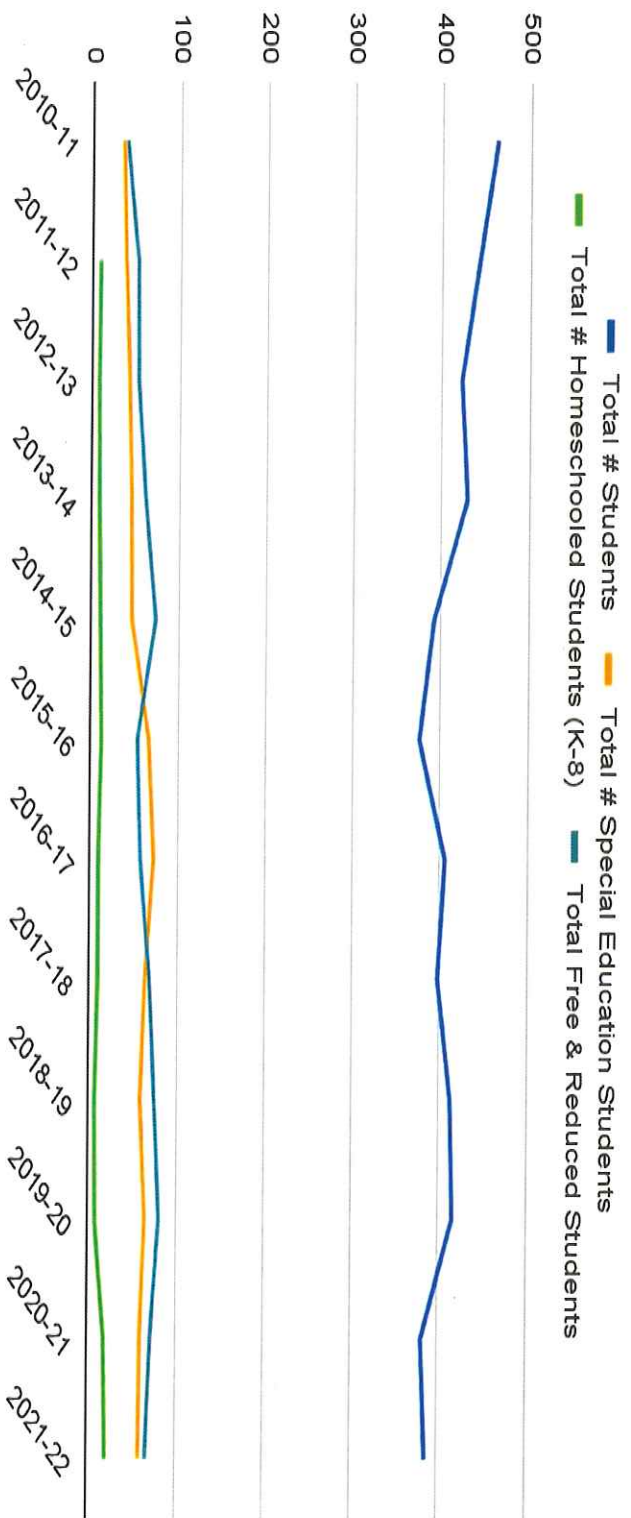
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- Demographic trends
- Enrollment
- Programming Priorities
- IDEA
- Budget



# Student Demographic Trends

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# Recent Enrollment Projections & Actuals

Grade Level	Projected 2019-20	Actual 2019-20	Projected 2020-21	Actual 2020-21	Projected 2021-22	Actual 2021-22	Projected 2022-23
PK	16	16	15	14	14	15	18
K	57	52	45	34	58	44	39
1	40	42	52	52	34	34	44
2	34	39	42	42	52	54	34
3	45	50	39	35	42	38	54
4	44	44	50	48	35	36	38
5	44	42	44	40	48	44	36
6	37	39	42	36	40	41	44
7	42	42	39	39	36	40	41
8	52	50	42	41	39	40	40
<b>Total</b>	<b>411</b>	<b>416</b>	<b>410</b>	<b>381</b>	<b>398</b>	<b>386</b>	<b>388</b>

 = NESDEC projections
  = October 1, 2021 roll forward

# Homeschool Enrollment

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	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Homeschooled Students (K-8)	?	9	8	9	11	13	10	10	7	8	19	20
Average Number of Homeschooled Students per year (K-8)	Avg. 9 per year <i>(pre-pandemic)</i>											
	Avg. 20 per year <i>(pandemic)</i>											



# Homeschool By Grade 2020-21

Grade	Number
Pre-K	1
Grade 1	2
Grade 2	4
Grade 3	3
Grade 4	2
Grade 5	4
Grade 6	1
Grade 7	3
Grade 8	0

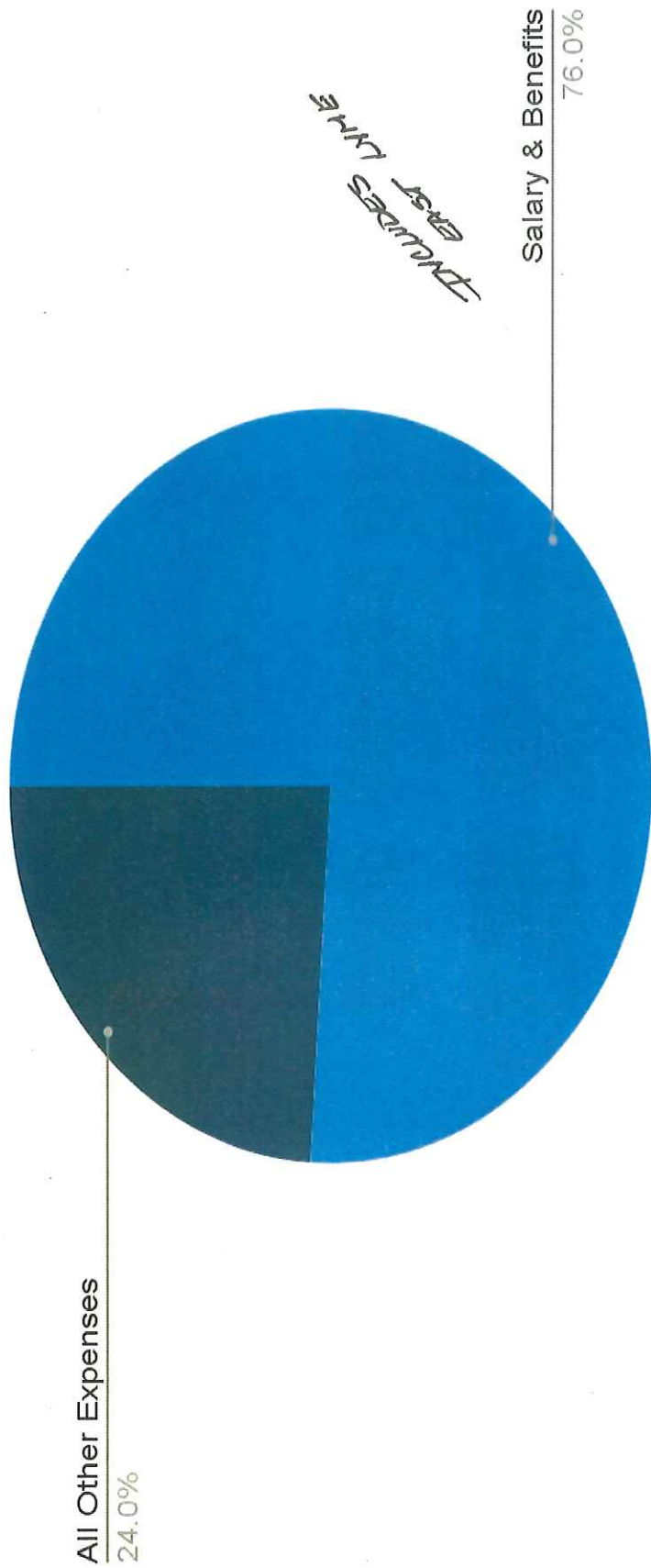
## **Recent Programming Priorities**

- STEM
- Social Emotional Learning & Wellness
- Arts Access
- Academic & Behavioral Interventions (SRBI)
- ELA and Math Curriculum Resources





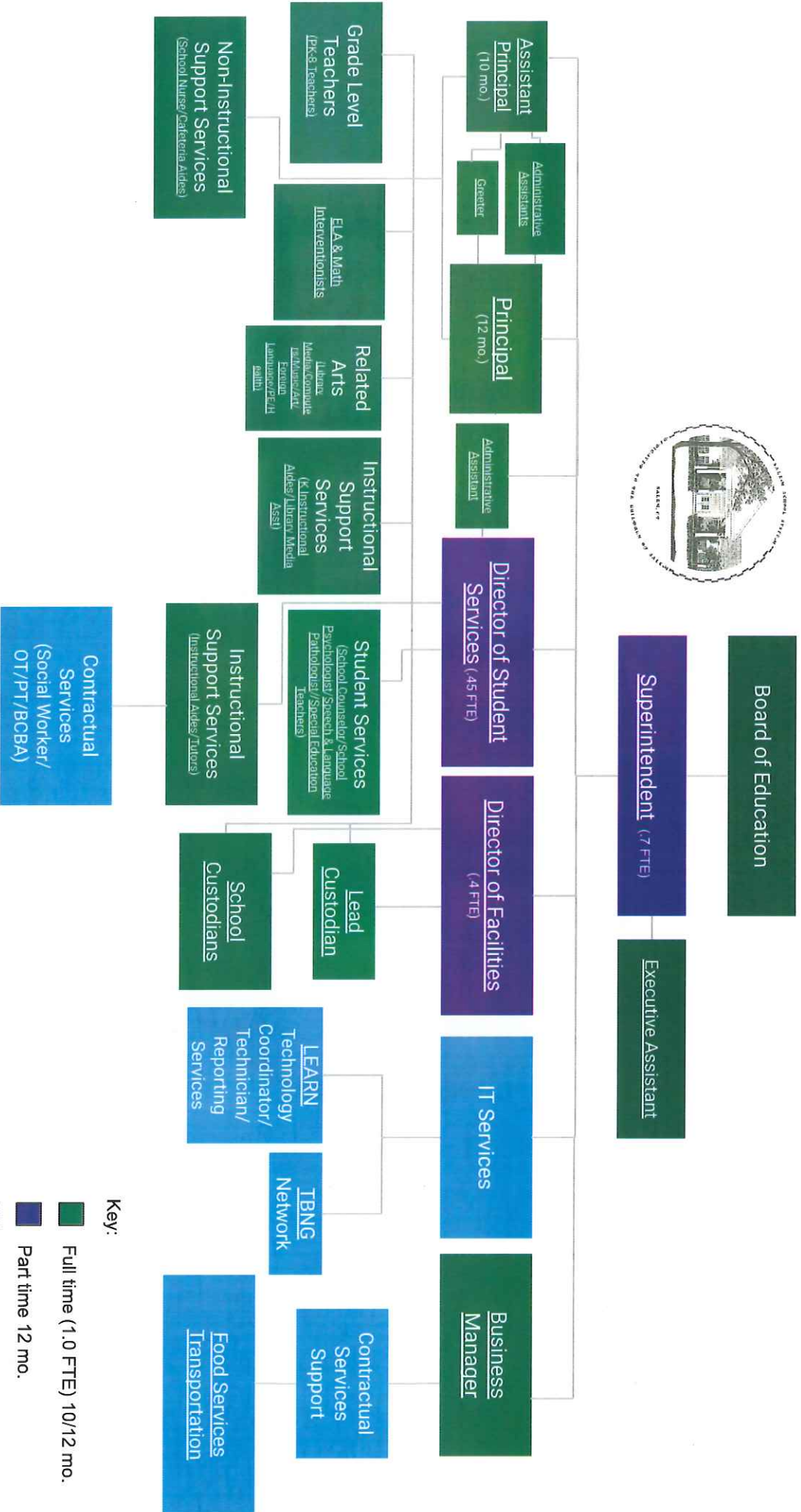
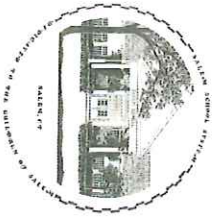
## 2021-2022 Salary & Benefits of Total Budget (includes ELHS and OOD)



This chart represents all salary and benefits for a total of \$8,395,118.00. Salem salary and benefits only is \$5,459,367.00, which is 49.4% of total budget.



# Salem School District Organizational Chart - 2021-2022



Key:

- Full time (1.0 FTE) 10/12 mo.
- Part time 12 mo.
- Vendor

*Contractual*

# 2010 to 2021 Comparison

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	2010-2011	2021-2022
Total # Students	463	386
Total # Staff	73.15 FTE	74.79 FTE

*17/10 less*





## Core Academic Teachers

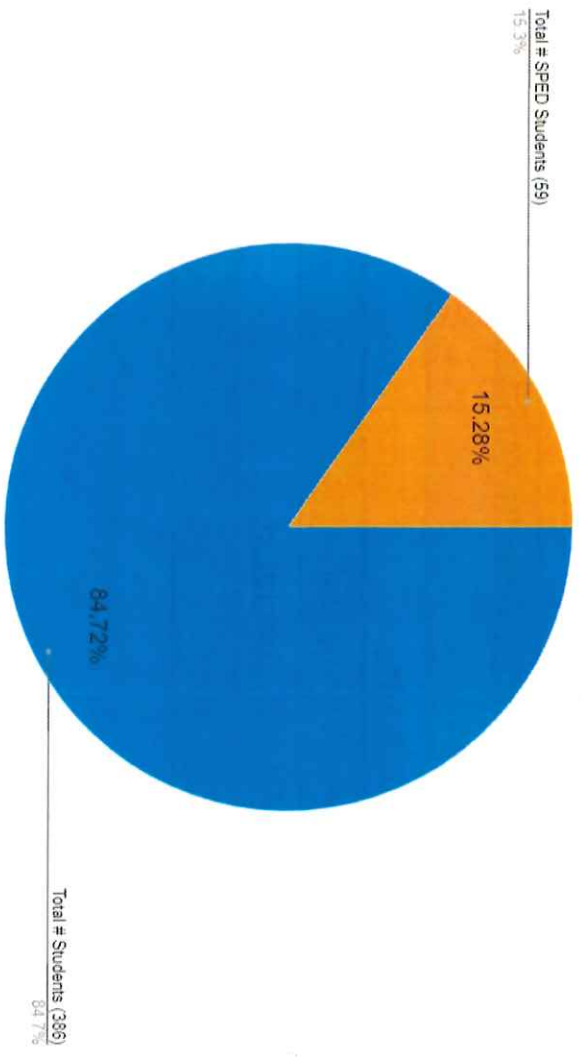
Grade	Actual 2010-11	Actual 2021-22
Pre-K	0.8 FTE	0.8 FTE
Kindergarten	1.5 FTE	3.0 FTE
Grade 1	2.0 FTE	2.0 FTE
Grade 2	3.0 FTE	3.0 FTE
Grade 3	2.0 FTE	2.0 FTE
Grade 4	3.0 FTE	2.0 FTE
Grade 5/6 - ELA/Math/Science/Social Studies	6.0 FTE	4.0 FTE
Grade 7/8 - ELA/Math/Science/Social Studies	6.0 FTE	4.0 FTE
<b>Total</b>	<b>24.3</b>	<b>20.8 FTE</b>

<b>Related Arts/Specials</b>		
<b>Position</b>	<b>Actual 2010-11</b>	<b>Actual 2021-22</b>
Music	1.8 FTE	2.0 FTE
Art	1.4 FTE	1.0 FTE
Physical Education / Health / Athletic Coordinator	3.0 FTE	2.0 FTE
World Language	2.0 FTE	1.50 FTE
Computers/IT Specialist	2.0 FTE	1.0 FTE
Library/Media Specialist	0.5 FTE	0.6 FTE
<b>Total</b>	<b>10.7 FTE</b>	<b>8.10 FTE</b>

# Special Education Eligibility Categories

- Autism
- Deaf-Blindness
- Emotional Disturbance
- Developmental delay (in Connecticut for 3- to 5 year-olds, inclusive)
- Hearing Impairment (deaf or hard of hearing)
- Intellectual Disability
- Multiple Disabilities
- Orthopedic Impairment
- Other Health Impairment (OHI)
- OHI/ADD/ADHD
- Specific Learning Disability
- SLD/Dyslexia
- Speech or Language Impairment
- Traumatic Brain Injury
- Vision Impairment

Student (PK-8) 2021-22



# Student Services - Legal Context

*LOCATION  
EVALUATION  
OF  
STUDENTS*

“CHILD FIND” - CFR§300.111(a)(i)

*CFR REGULATIONS  
101.10  
PEERS*

“Least Restrictive Environment” - CFR§300.114(a)  
*TRY TO PROVIDE SERVICES WITH THESE PEERS*

“Continuum of alternative placements” - CFR§300.114(a)

*HAVE TO TAKE REFERRALS  
FROM PARENTS  
SCHOOL WORKERS*

*THIS SCHOOL  
PROCESSEING IZ  
ATTENDANCE  
BEHAVIORAL  
ACU*

*ACADEMICS*

# Special Education Students

Actual 2010-11	Actual 2021-22	Projected 2022-23
35	59	55

*MENTAL ABILITY  
AUTISM*



## Special Education Teachers (Case Managers)

Position	Actual 2010-11	Actual 2021-22
Special Education Teachers	4.2 FTE	6.2 FTE
Total	4.2 FTE	6.2 FTE

*ALSO HAS CONTACT WITH REG. STUDENTS MORE STAFF NEEDED FOR FEWER STUDENTS*

*CERTIFIED FOR DENLIXIA KAGE ADVANTAGE TO HAVE*

## Non-Certified Special Education (IAs/Tutors)

Program /Grade Level Assignment	Actual 2010-11		Actual 2021-22	
	Aides	Tutors	Aides	Tutors
Pre-K	-0-	-0-	1.72 FTE	0.92 FTE
Kindergarten	1.0 FTE	-0-	3.0 FTE	-0-
Grade 1 - Grade 8	1.0 FTE	6.65 FTE	5.0 FTE	6.0 FTE
<b>Total</b>	<b>2.0 FTE</b>	<b>6.65 FTE</b>	<b>9.72 FTE</b>	<b>6.92 FTE</b>

*SCHOOL NEEDS TO  
DRIVE STAFFING  
NUMBERS*



## Student Related Services

Position	Actual 2010-11	Actual 2021-22
School Counselor	1.7 FTE	1.0 FTE
School Psychologist	1.0 FTE	1.0 FTE
Speech/Language Pathologist	1.2 FTE	1.0 FTE
<b>Total</b>	<b>3.9 FTE</b>	<b>3.0 FTE</b>

*EVALUATION RESPONSIBILITIES  
• 3 YR REQUIRED*

*PT: OT      PHYSIOTHERAPY*

*SBBT - TIERED SYSTEM*

<b>Intervention</b>			
<b>Position</b>	<b>Actual 2010-11</b>	<b>Actual 2021-22</b>	
English Language Arts Interventionist	1.0 FTE	1.0 FTE	
Math Interventionist	1.0 FTE	1.0 FTE	
<b>Total</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	

*MODELS WITH STUDENTS TO  
DETERMINE IF THEY NEED  
HELP*

## Certified Administration

Position	Actual 2020-11	Actual 2020-21
Superintendent	1.0 FTE	0.70 FTE
Director of Student Services	.80 FTE	0.45 FTE
School Principal	1.0 FTE	1.0 FTE
Assistant School Principal (10-mo)	1.0 FTE	1.0 FTE
<b>Total</b>	<b>3.8 FTE</b>	<b>3.15 FTE</b>

## General Administration

Position	Actual 2020-11	Actual 2020-21
Business Manager	1.0 FTE	1.0 FTE
Director of Facilities	0.2 FTE	0.4 FTE
<b>Total</b>	<b>1.2 FTE</b>	<b>1.4 FTE</b>

## Administrative Support

Position	Actual 2020-11	Actual 2020-21
Executive Assistant	1.0 FTE	1.0 FTE
Administrative Assistant	1.0 FTE	1.0 FTE
School Secretaries	2.0 FTE	2.0 FTE
Greeter/Receptionist <i>HELPS WITH SECURITY</i>	-0-	1.0 FTE
<b>Total</b>	<b>4.0 FTE</b>	<b>5.0 FTE</b>





## Non-Instructional Support

Position	Actual 2020-11	Actual 2020-21
Custodians	5.5 FTE	5.2 FTE
Cafeteria Aides	2.0 FTE	1.5 FTE
Nurse	1.0 FTE	1.0 FTE
Library Media Assistant	1.0 FTE	1.0 FTE
<b>Total</b>	<b>9.5 FTE</b>	<b>8.7 FTE</b>





## **How can the Salem School District make the best possible staffing recommendations?**

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- Solicit feedback from parents, students, and staff on program priorities
- Update job descriptions to match current expectations and best practice
- Consider a retirement notification incentive in January to help the Salem School District make informed and fiscally responsible staffing recommendations for 2022-2023 that support the Board's programming priorities



Salem School District

Comparison of Unencumbered \$ at Month End  
2018-2019 & 2019-2020 & 2020-2021 versus 2021-2022

	18-19		19-20		20-21		21-22	
	Budget \$ Unencumbered	% Budget Unencumbered	Budget \$ Unencumbered	% Budget Unencumbered	Budget \$ Unencumbered	% Budget Unencumbered	Budget \$ Unencumbered	% Budget Unencumbered
July	\$8,035,978.56	77.84%	\$7,490,408.68	71.85%	\$9,194,678.10	83.77%	\$9,164,474.36	82.93%
August	\$3,472,842.36	33.64%	\$3,236,398.81	31.04%	\$4,623,876.99	42.13%	\$5,506,419.56	49.83%
September	\$3,080,233.60	29.83%	\$2,923,945.13	28.05%	\$3,540,240.38	32.25%	\$3,934,990.42	35.61%
October	\$212,722.65	2.06%	\$157,490.24	1.51%	\$165,230.66	1.51%	\$753,025.17	6.81%
November	\$117,523.73	1.14%	\$13,585.98	0.13%	\$170,693.12	1.56%	\$610,200.65	5.52%
December	\$78,764.06	0.76%	\$207,066.05	1.99%	\$336,958.39	3.07%		
January	\$101,833.55	0.99%	\$108,993.00	1.05%	\$311,689.71	2.84%		
February	\$95,383.86	0.92%	\$20,293.88	0.19%	\$296,665.14	2.70%		
March	\$39,953.49	0.39%	\$5,055.99	0.05%	\$157,452.98	1.43%		
April	\$9,356.44	0.09%	\$3,624.81	0.03%	\$41,956.46	0.38%		
May	-\$16,766.92	-0.16%	\$105,990.10	1.02%	\$43,089.98	0.39%		
June	\$38,374.64	0.37%	\$16,024.88	0.15%	\$20,604.47	0.19%		
June - Final	\$47,354.25	0.45%	\$56,208.14	0.54%	\$24,175.81	0.22%		

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

From Date: 11/1/2021 To Date: 11/30/2021

Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal %	Rem
001.1301.700.1000.041.565.010	ADULT EDUCATION COOP	\$9,984.00	\$0.00	\$9,984.00	\$0.00	\$0.00	\$9,984.00	\$0.00	100.00%	\$9,984.00
Func: Adult Education - 1301		\$9,984.00	\$0.00	\$9,984.00	\$0.00	\$0.00	\$9,984.00	\$0.00	100.00%	\$9,984.00
001.1299.700.1000.050.150.010	ANNUITY/ADMIN. STIPENDS - DISTRICT	\$4,000.00	\$10,000.00	\$14,000.00	\$2,000.00	\$4,000.00	\$10,000.00	\$10,000.00	0.00%	\$0.00
001.1299.700.1000.050.201.010	DISTRICT HEALTH INSURANCE-CERT	\$11,208.00	\$10,476.55	\$21,682.55	\$1,908.08	\$10,004.73	\$11,677.82	\$11,677.82	0.00%	\$0.00
001.1299.700.1000.050.202.010	DISTRICT HEALTH INSURANCE-NC	\$86,047.00	\$6,933.95	\$92,980.95	\$7,748.24	\$38,741.14	\$54,239.81	\$54,237.88	0.00%	\$1.93
001.1299.700.1000.050.211.010	DISTRICT LIFE INS - CERT	\$0.00	\$720.00	\$720.00	\$72.00	\$72.00	\$648.00	\$648.00	0.00%	\$0.00
001.1299.700.1000.050.212.010	DISTRICT LIFE INS - N/C	\$502.00	\$45.20	\$547.20	\$91.20	\$228.00	\$319.20	\$319.20	0.00%	\$0.00
001.1299.700.1000.050.222.010	SOC SEC-DISTRICT-NC	\$13,415.00	\$6.00	\$13,421.00	\$952.56	\$5,054.74	\$8,366.26	\$8,366.26	0.00%	\$0.00
001.1299.700.1000.050.223.010	MEDICARE-DISTRICT -CERT	\$2,252.00	\$202.30	\$2,454.30	\$180.96	\$998.73	\$1,555.57	\$1,555.57	0.00%	\$0.00
001.1299.700.1000.050.224.010	MEDICARE-DISTRICT -N/C	\$3,137.00	\$1.79	\$3,138.79	\$222.79	\$1,182.15	\$1,956.64	\$1,956.64	0.00%	\$0.00
001.1299.700.1000.050.281.010	UNEMPLOYMENT COMP	\$1,000.00	\$0.00	\$1,000.00	\$382.44	\$382.44	\$617.56	\$0.00	61.78%	\$617.56
001.1299.700.1000.050.270.010	WORKERS COMPENSATION	\$45,430.00	\$0.00	\$45,430.00	\$0.00	\$22,713.48	\$22,716.52	\$22,715.64	0.00%	\$0.88
Func: Benefits - 1299		\$166,989.00	\$28,385.79	\$195,374.79	\$13,558.27	\$83,277.41	\$112,097.38	\$111,477.01	0.32%	\$620.37
001.2190.700.1000.050.340.010	CONTRACTS-DISTRICT - HEALTH	\$5,250.00	\$750.00	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	0.00%	\$0.00
Func: Other Support Services - Students - 2190		\$5,250.00	\$750.00	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	0.00%	\$0.00
001.2310.700.1000.050.311.010	CASE	\$3,484.00	\$72.00	\$3,556.00	\$0.00	\$3,224.00	\$332.00	\$332.00	0.00%	\$0.00
001.2310.700.1000.050.313.010	ADMINISTRATIVE STUDY	\$60,217.00	(\$7,140.17)	\$57,783.00	\$0.00	\$0.00	\$3,076.83	\$0.00	100.00%	\$3,076.83
001.2310.700.1000.050.342.010	LEGAL	\$27,114.00	\$0.00	\$27,114.00	\$5,796.72	\$12,162.94	\$14,951.06	\$0.00	65.14%	\$14,951.06
001.2310.700.1000.050.618.010	BOARD OF ED	\$900.00	\$0.00	\$900.00	\$29.47	\$385.58	\$514.42	\$387.95	14.05%	\$126.47
Func: Board Of Education - 2310		\$91,715.00	(\$7,068.17)	\$84,646.83	\$5,826.19	\$15,772.52	\$18,874.31	\$719.95	52.40%	\$18,154.36
001.2320.700.1000.050.101.010	SUPERINTENDENT -ADMIN SAL	\$84,749.00	\$26,735.58	\$111,484.58	\$8,758.94	\$45,792.53	\$65,692.05	\$65,692.05	0.00%	\$0.00
001.2320.700.1000.050.102.010	DIRECTOR SPED - ADMIN SAL	\$57,783.00	\$0.00	\$57,783.00	\$5,024.60	\$20,098.40	\$37,684.60	\$37,684.60	0.00%	\$0.00
001.2320.700.1000.050.108.010	BUSINESS MANAGER SAL	\$86,756.00	\$0.00	\$86,756.00	\$7,442.78	\$40,935.15	\$55,820.85	\$55,820.85	0.00%	\$0.00
001.2320.700.1000.050.112.010	SUPPORT STAFF	\$118,443.00	\$1,268.80	\$119,711.80	\$9,208.60	\$48,316.66	\$71,395.14	\$71,395.14	0.00%	\$0.00
001.2320.700.1000.050.532.010	POSTAGE - DISTRICT	\$1,960.00	\$0.00	\$1,960.00	\$39.41	\$48.96	\$1,911.04	\$0.00	97.50%	\$1,911.04
001.2320.700.1000.050.581.010	TRAVEL EXPENSES - DISTRICT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	100.00%	\$500.00
001.2320.700.1000.050.812.010	SUPPLIES - DISTRICT	\$1,700.00	\$0.00	\$1,700.00	\$100.64	\$777.02	\$922.98	\$0.00	54.29%	\$922.98
001.2320.700.1000.050.653.010	SOFTWARE-ADMIN. DISTRICT	\$43,219.00	\$0.00	\$43,219.00	\$0.00	\$30,953.61	\$12,265.39	\$0.00	28.38%	\$12,265.39
Func: Superintendents Office - 2320		\$405,110.00	\$28,004.38	\$433,114.38	\$30,574.97	\$186,922.33	\$246,192.05	\$230,592.64	3.60%	\$15,599.41
001.2510.700.1000.050.310.010	CONTRACTS-DISTRICT - FISCAL	\$13,455.00	\$0.00	\$13,455.00	\$0.00	\$12,547.79	\$907.21	\$482.13	3.18%	\$425.08
001.2510.700.1000.050.341.010	AUDITS	\$10,595.00	\$0.00	\$10,595.00	\$10,000.00	\$10,000.00	\$595.00	\$3,100.00	-23.64%	(\$2,505.00)
001.2510.700.1000.050.343.010	PAYROLL SERVICE	\$11,608.00	(\$195.40)	\$11,412.60	\$756.25	\$3,652.93	\$7,759.67	\$7,745.57	0.12%	\$14.10
Func: Fiscal Services - 2510		\$35,658.00	(\$195.40)	\$35,462.60	\$10,756.25	\$26,200.72	\$9,261.88	\$11,327.70	-8.93%	(\$2,065.82)

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022 From Date: 11/1/2021 To Date: 11/30/2021

Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2530.700.1000.050.443.010	CONTRACTS - COPIERS	\$30,827.00	\$0.40	\$30,827.40	\$2,568.95	\$12,844.75	\$17,982.65	\$17,982.65	\$0.00	0.00%
001.2530.700.1000.050.550.010	PRINTING - DISTRICT	\$600.00	\$0.00	\$600.00	\$190.00	\$190.00	\$410.00	\$0.00	\$410.00	68.33%
	Func: Printing, Publishing & Duplicating - 2530	\$31,427.00	\$0.40	\$31,427.40	\$2,758.95	\$13,034.75	\$18,392.65	\$17,982.65	\$410.00	1.30%
001.2570.700.1000.050.310.010	CONTRACTS - DISTRICT PERSONNEL SERV ADVERTISING	\$84,000.00	\$0.00	\$84,000.00	\$7,000.00	\$28,000.00	\$56,000.00	\$56,000.00	\$0.00	0.00%
	Func: Personnel Services - 2570	\$1,500.00	(\$72.00)	\$1,428.00	\$0.00	\$185.20	\$1,242.80	\$0.00	\$1,242.80	87.03%
001.2580.700.1000.050.310.010	CONTRACTS-TECHNOLOGY - DISTRICT	\$3,378.00	\$0.00	\$3,378.00	\$0.00	\$844.50	\$2,533.50	\$2,533.50	\$0.00	0.00%
	Func: Administrative Technology Services - 2580	\$3,378.00	\$0.00	\$3,378.00	\$0.00	\$844.50	\$2,533.50	\$2,533.50	\$0.00	0.00%
001.2590.700.1000.050.811.010	PROF. DUES & FEES- DISTRICT	\$6,405.00	\$0.00	\$6,405.00	\$1,659.00	\$6,346.00	\$59.00	\$0.00	\$59.00	0.92%
	Func: Other Support Services-Central Services - 2590	\$6,405.00	\$0.00	\$6,405.00	\$1,659.00	\$6,346.00	\$59.00	\$0.00	\$59.00	0.92%
001.2610.700.1000.050.520.010	BUILDING INSURANCE	\$18,967.00	\$5,345.00	\$24,312.00	\$5,150.00	\$14,730.75	\$9,581.25	\$9,581.25	\$0.00	0.00%
001.2610.700.1000.050.521.010	LIABILITY-BD OF ED	\$20,815.00	\$0.00	\$20,815.00	\$0.00	\$10,928.75	\$9,886.25	\$9,581.25	\$305.00	1.47%
	Func: Operation Of Buildings - 2610	\$39,782.00	\$5,345.00	\$45,127.00	\$5,150.00	\$25,659.50	\$19,467.50	\$19,162.50	\$305.00	0.68%
	Location: District - 1000	\$881,198.00	\$5,150.00	\$886,348.00	\$77,283.63	\$392,242.93	\$494,105.07	\$449,795.95	\$44,309.12	5.00%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 11/1/2021

To Date: 11/30/2021

- Include pre encumbrance  
 Exclude inactive accounts with zero balance

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 Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.1118.100.2000.030.561.010	TUITION- REGULAR ED -EAST LYME	\$2,025,230.00	\$0.00	\$2,025,230.00	\$198,274.30	\$397,964.84	\$1,627,265.16	\$1,598,940.61	\$28,324.55	1.40%
001.1118.100.2000.030.568.010	RECONCILIATION - EAST LYME	\$121,681.00	\$0.00	\$121,681.00	\$12,168.10	\$24,336.20	\$97,344.80	\$97,344.80	\$0.00	0.00%
	Func: High School - 1118	\$2,146,911.00	\$0.00	\$2,146,911.00	\$210,442.40	\$422,301.04	\$1,724,609.96	\$1,696,285.41	\$28,324.55	1.32%
001.2700.100.2000.030.570.010	STUDENT TRANSPORTATION - ELHS	\$136,262.00	\$0.00	\$136,262.00	\$12,653.27	\$47,696.09	\$89,565.91	\$70,085.64	\$18,480.27	13.56%
001.2700.100.2000.030.628.010	FUEL (DIESEL)- ELHS	\$9,385.00	\$0.00	\$9,385.00	\$2,740.92	\$2,740.92	\$6,644.08	\$6,644.08	\$0.00	0.00%
	Func: Student Transportation - 2700	\$145,647.00	\$0.00	\$145,647.00	\$15,394.19	\$50,437.01	\$95,209.99	\$76,729.72	\$18,480.27	12.89%
001.1118.200.2000.030.562.010	TUITION- SPED -EAST LYME	\$921,268.00	\$0.00	\$921,268.00	\$69,095.12	\$138,190.24	\$783,077.76	\$552,761.00	\$230,316.76	25.00%
	Func: High School - 1118	\$921,268.00	\$0.00	\$921,268.00	\$69,095.12	\$138,190.24	\$783,077.76	\$552,761.00	\$230,316.76	25.00%
001.1203.200.2000.030.562.010	EXTENDED PROGRAM- H.S.- ELHS STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,260.00	(\$22,260.00)	0.00%
	Func: Special Needs Extended Day - 1203	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,260.00	(\$22,260.00)	0.00%
001.2190.200.2000.030.322.010	HS SPED SERVICES	\$58,153.00	\$0.00	\$58,153.00	\$822.50	\$822.50	\$57,330.50	\$5,812.50	\$51,518.00	88.59%
	Func: Other Support Services - Students - 2190	\$58,153.00	\$0.00	\$58,153.00	\$822.50	\$822.50	\$57,330.50	\$5,812.50	\$51,518.00	88.59%
	Location: East Lyme High School - 2000	\$3,271,979.00	\$0.00	\$3,271,979.00	\$295,754.21	\$611,750.79	\$2,660,228.21	\$2,353,848.63	\$306,379.58	9.36%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

From Date: 11/1/2021 To Date: 11/30/2021

Fiscal Year: 2021-2022

- Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range
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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.1116.100.3000.010.568.010	TUITION REVENUE O/D STUDENTS Func: Classroom Gr. 1-4 - 1116	(\$16,981.00)	\$0.00	(\$16,981.00)	\$0.00	(\$17,174.00)	\$193.00	\$0.00	\$193.00	-1.14%
001.1203.200.3000.030.562.010	EXTENDED PROGRAM- O/D STUDENTS Func: Special Needs Extended Day - 1203	\$49,245.00	\$0.00	\$49,245.00	\$0.00	\$30,126.20	\$19,118.80	\$23,534.53	(\$4,415.73)	-8.97%
001.1201.200.3000.050.562.010	OUTDIS SPED TUITION Func: Special Needs Special Education - 1201	\$349,750.00	\$0.00	\$349,750.00	\$29,827.24	\$149,178.74	\$200,571.26	\$301,495.26	(\$100,928.00)	-28.86%
001.2190.200.3000.050.322.010	OUTDIS SPED SERVICES Func: Other Support Services - Students - 2190	\$122,530.00	\$0.00	\$122,530.00	\$3,255.70	\$6,707.93	\$115,822.07	\$19,529.95	\$96,292.12	78.59%
001.2702.200.3000.050.510.010	OUTDIS TRANSP - SPED Func: Special Education Transportation - 2702	\$129,874.00	\$0.00	\$129,874.00	\$11,820.00	\$74,535.62	\$55,338.38	\$113,591.60	(\$58,253.22)	-44.85%
001.1115.300.3000.013.564.010	TUITION - ELEM MAGNET SCHOOLS	\$25,784.00	\$0.00	\$25,784.00	\$9,501.00	\$9,501.00	\$16,283.00	\$0.00	\$16,283.00	63.15%
001.1115.300.3000.021.564.010	TUITION - MAGNET MIDDLE SCHOOLS	\$19,258.00	\$0.00	\$19,258.00	\$15,759.00	\$15,759.00	\$3,499.00	\$0.00	\$3,499.00	18.17%
001.1115.300.3000.031.564.010	TUITION - MAGNET HIGH SCHOOLS Func: Magnet School - 1115	\$9,606.00	\$0.00	\$9,606.00	\$12,262.00	\$12,262.00	(\$2,656.00)	\$0.00	(\$2,656.00)	-27.65%
001.1114.300.3000.032.563.010	LEBANON VO-AG TUITION Func: Lebanon Vocational/Agricultural School - 1114	\$54,648.00	\$0.00	\$54,648.00	\$37,522.00	\$37,522.00	\$17,126.00	\$0.00	\$17,126.00	31.34%
001.2703.300.3000.032.510.010	LEBANON VO-AG TUITION Func: Lebanon Vocational/Agricultural School - 1114	\$6,823.00	\$0.00	\$6,823.00	\$3,411.50	\$3,411.50	\$3,411.50	\$3,411.50	\$0.00	0.00%
001.2703.300.3000.032.510.010	VOCATIONAL TRANSPORTATION Func: Vocational Transportation - 2703	\$63,051.00	\$0.00	\$63,051.00	\$6,661.10	\$19,336.16	\$43,714.84	\$43,061.96	\$652.88	1.04%
001.2703.300.3000.032.510.010	Location: Out Of District - 3000	\$756,940.00	\$0.00	\$756,940.00	\$92,497.54	\$303,644.15	\$455,295.85	\$504,628.80	(\$49,332.95)	-6.50%



# Salem School District

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.1101.100.4000.010.811.010	READING/LA INSTRUCTIONAL SUPPLIES-ES	\$8,319.00	\$0.00	\$8,319.00	\$56.30	\$3,285.59	\$5,033.41	\$83.76	\$4,949.65	59.50%
001.1101.100.4000.010.641.010	TEXTBOOKS-ENGLISH/LA-ES	\$5,150.00	\$0.00	\$5,150.00	\$0.00	\$645.95	\$4,504.05	\$0.00	\$4,504.05	87.46%
001.1101.100.4000.010.842.010	CONSUMABLE TEXTBOOKS -ENGLISH/LA-ES Func: English/Language Arts - 1101	\$3,942.00	\$0.00	\$3,942.00	\$0.00	\$1,885.00	\$2,057.00	\$0.00	\$2,057.00	52.18%
001.1102.100.4000.010.111.010	ES - GLOBAL SPANISH-REG SAL Func: Global Language - Spanish - 1102	\$17,961.00	\$0.00	\$17,961.00	\$1,381.58	\$5,526.33	\$12,434.67	\$12,434.67	\$0.00	0.00%
001.1104.100.4000.010.811.010	MATH INSTRUCTIONAL SUPPLIES-ES	\$488.00	\$0.00	\$488.00	\$0.00	\$151.74	\$336.26	\$87.90	\$248.36	50.89%
001.1104.100.4000.010.842.010	CONSUMABLE TEXTBOOKS-MATH-ES Func: Math - 1104	\$2,397.00	(\$943.10)	\$1,453.90	\$0.00	\$211.86	\$1,242.04	\$0.00	\$1,242.04	85.43%
001.1105.100.4000.010.111.010	ES-MUSIC- REG SAL	\$50,180.00	(\$3,061.00)	\$47,119.00	\$3,624.52	\$14,498.02	\$32,620.98	\$32,620.98	\$0.00	0.00%
001.1105.100.4000.010.811.010	MUSICBAND/CHORUS SUPPLIES -ES Func: Music - 1105	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
001.1106.100.4000.010.811.010	SCIENCE INSTRUCTIONAL SUPPLIES-ES Func: Science - 1106	\$6,542.00	\$0.00	\$6,542.00	\$866.95	\$5,399.18	\$1,142.82	\$0.00	\$1,142.82	17.47%
001.1107.100.4000.010.811.010	SOCIAL STUDIES INSTRUCT SUPPLIES-ES	\$1,135.00	\$0.00	\$1,135.00	\$0.00	\$297.00	\$838.00	\$150.00	\$688.00	60.62%
001.1107.100.4000.010.842.010	CONSUMABLE TEXTBOOKS-SOCIAL Func: Social Studies - 1107	\$5,096.00	\$0.00	\$5,096.00	\$0.00	\$0.00	\$5,096.00	\$0.00	\$5,096.00	100.00%
001.1108.100.4000.010.111.010	ES-ART- REG SAL	\$41,272.00	\$0.00	\$41,272.00	\$3,174.80	\$12,699.17	\$28,572.83	\$28,572.83	\$0.00	0.00%
001.1108.100.4000.010.811.010	ART INSTRUCTIONAL SUPPLIES -ES Func: Art - 1108	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
001.1109.100.4000.010.111.010	ES-PE- REG SAL	\$39,010.00	\$0.00	\$39,010.00	\$5,073.70	\$20,294.85	\$18,715.15	\$12,724.15	\$5,991.00	15.36%
001.1109.100.4000.010.811.010	PHYS. ED INSTRUCTIONAL SUPPLIES - ES Func: Physical Education - 1109	\$813.00	\$0.00	\$813.00	\$0.00	\$0.00	\$813.00	\$788.18	\$24.82	3.05%
001.1110.100.4000.010.111.010	ES - HEALTH - REG SAL Func: Health Education - 1110	\$36,241.00	\$0.00	\$36,241.00	\$1,393.90	\$5,575.60	\$30,665.40	\$30,665.40	\$0.00	0.00%
001.1111.100.4000.010.111.010	ES-TECHNOLOGY- REG SAL Func: Technology/Computer Education - 1111	\$41,273.00	\$0.00	\$41,273.00	\$3,174.82	\$12,699.25	\$28,573.75	\$28,573.75	\$0.00	0.00%
001.1116.100.4000.010.111.010	ES-Gr. 1-4- REG SAL	\$725,265.00	\$0.00	\$725,265.00	\$56,049.41	\$218,443.20	\$506,821.80	\$488,807.80	\$18,014.00	2.48%
001.1116.100.4000.010.121.010	ES-SUBSTITUTES Func: Classroom Gr. 1-4 - 1116	\$59,400.00	\$0.00	\$59,400.00	\$2,800.00	\$7,270.00	\$52,130.00	\$52,130.00	\$0.00	0.00%
001.2120.100.4000.010.111.010	ES-GUIDANCE- REG SAL	\$784,665.00	\$0.00	\$784,665.00	\$58,849.41	\$225,713.20	\$558,951.80	\$540,937.80	\$18,014.00	2.30%
001.2120.100.4000.010.111.010	ES-GUIDANCE- REG SAL	\$44,901.00	\$0.00	\$44,901.00	\$3,453.96	\$13,815.86	\$31,085.14	\$31,085.14	\$0.00	0.00%

Salem School District

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2190.100.4000.010.116.010	Func: Guidance/Counseling - 2120	\$44,901.00	\$0.00	\$44,901.00	\$3,453.96	\$13,815.86	\$31,085.14	\$31,085.14	\$0.00	0.00%
001.2190.100.4000.020.611.010	ES-REG ED AIDES/TUTORS	\$58,070.00	\$0.00	\$58,070.00	\$4,726.76	\$14,865.90	\$43,204.10	\$43,204.10	\$0.00	0.00%
001.2190.100.4000.020.642.010	Func: Other Support Services - 2190	\$58,070.00	\$0.00	\$58,070.00	\$4,726.76	\$14,865.90	\$43,204.10	\$43,204.10	\$0.00	0.00%
001.2220.100.4000.010.111.010	ES-LIBRARY-REG SAL	\$20,802.00	\$0.00	\$20,802.00	\$1,600.16	\$6,400.69	\$14,401.31	\$14,401.31	\$0.00	0.00%
001.2220.100.4000.020.611.010	Func: Library/Media Services - 2220	\$20,802.00	\$0.00	\$20,802.00	\$1,600.16	\$6,400.69	\$14,401.31	\$14,401.31	\$0.00	0.00%
001.2410.100.4000.010.104.010	ASSISTANT PRINCIPAL -ADMIN SAL	\$97,601.00	\$0.00	\$97,601.00	\$7,507.78	\$41,292.65	\$56,308.35	\$56,308.35	\$0.00	0.00%
001.2410.100.4000.020.611.010	Func: Office Of The Principal - 2410	\$97,601.00	\$0.00	\$97,601.00	\$7,507.78	\$41,292.65	\$56,308.35	\$56,308.35	\$0.00	0.00%
001.1113.100.4000.011.111.010	ES-PREK- REG SAL	\$66,036.00	\$0.00	\$66,036.00	\$5,079.70	\$20,318.75	\$45,717.25	\$45,717.25	\$0.00	0.00%
001.1113.100.4000.020.611.010	Func: Preschool - 1113	\$66,036.00	\$0.00	\$66,036.00	\$5,079.70	\$20,318.75	\$45,717.25	\$45,717.25	\$0.00	0.00%
001.1112.100.4000.012.111.010	ES-KNIDG- REG SAL	\$241,018.00	\$0.00	\$241,018.00	\$18,873.86	\$75,495.34	\$165,522.66	\$165,522.66	\$6,471.00	2.68%
001.1112.100.4000.020.611.010	Func: Kindergarten - 1112	\$241,018.00	\$0.00	\$241,018.00	\$18,873.86	\$75,495.34	\$165,522.66	\$165,522.66	\$6,471.00	2.68%
001.1101.100.4000.020.111.010	MS-ENGLISH/LA- REG SAL	\$153,023.00	\$0.00	\$153,023.00	\$12,216.52	\$48,865.96	\$104,157.04	\$104,157.04	\$0.00	0.00%
001.1101.100.4000.020.611.010	READING/LA INSTRUCTIONAL SUPPLIES - MS	\$1,254.00	\$0.00	\$1,254.00	\$0.00	\$0.00	\$1,254.00	\$0.00	\$1,254.00	100.00%
001.1101.100.4000.020.642.010	CONSUMABLE TEXTBOOKS -ENGLISH/LA-MS	\$3,128.00	\$0.00	\$3,128.00	\$0.00	\$1,456.81	\$1,671.19	\$0.00	\$1,671.19	53.43%
001.1101.100.4000.020.642.010	Func: English/Language Arts - 1101	\$157,405.00	\$0.00	\$157,405.00	\$12,216.52	\$50,322.77	\$107,082.23	\$104,157.04	\$2,925.19	1.86%
001.1102.100.4000.020.111.010	MS-GLOBAL SPANISH- REG SAL	\$71,842.00	\$0.00	\$71,842.00	\$5,526.34	\$22,105.39	\$49,736.61	\$49,736.61	\$0.00	0.00%
001.1102.100.4000.020.611.010	GLOBAL LANGUAGE -SPANISHMS	\$149.00	\$0.00	\$149.00	\$0.00	\$0.00	\$149.00	\$0.00	\$149.00	100.00%
001.1102.100.4000.020.611.010	Func: Global Language - Spanish - 1102	\$71,991.00	\$0.00	\$71,991.00	\$5,526.34	\$22,105.39	\$49,885.61	\$49,736.61	\$149.00	0.21%
001.1103.100.4000.020.111.010	MS-GLOBAL FRENCH- REG SAL	\$40,411.00	(\$8,724.30)	\$31,686.70	\$2,135.30	\$8,541.30	\$23,145.40	\$19,217.70	\$3,927.70	12.40%
001.1103.100.4000.020.611.010	GLOBAL LANGUAGE - FRENCH-MS	\$0.00	\$122.28	\$122.28	\$0.00	\$122.28	\$0.00	\$0.00	\$0.00	0.00%
001.1103.100.4000.020.611.010	Func: Global Language - French - 1103	\$40,411.00	(\$8,602.02)	\$31,808.98	\$2,135.30	\$8,663.58	\$23,145.40	\$19,217.70	\$3,927.70	12.35%
001.1104.100.4000.020.111.010	MS-MATH- REG SAL	\$201,243.00	\$0.00	\$201,243.00	\$15,480.20	\$61,920.83	\$139,322.17	\$139,322.17	\$0.00	0.00%
001.1104.100.4000.020.642.010	CONSUMABLE TEXTBOOKS-MATH-MS	\$7,392.00	\$943.10	\$8,335.10	\$0.00	\$8,262.00	\$73.10	\$0.00	\$73.10	0.86%
001.1104.100.4000.020.642.010	Func: Math - 1104	\$208,635.00	\$943.10	\$209,578.10	\$15,480.20	\$70,182.83	\$139,395.27	\$139,322.17	\$73.10	0.03%
001.1105.100.4000.020.111.010	MS-MUSIC- REG SAL	\$71,281.00	(\$3,061.00)	\$68,220.00	\$5,247.72	\$20,990.82	\$47,229.18	\$47,229.18	\$0.00	0.00%
001.1105.100.4000.020.611.010	MUSIC/BAND/CHORUS SUPPLIES- MS	\$624.00	\$0.00	\$624.00	\$0.00	\$69.91	\$554.09	\$0.00	\$554.09	88.80%
001.1105.100.4000.020.611.010	Func: Music - 1105	\$71,905.00	(\$3,061.00)	\$68,844.00	\$5,247.72	\$21,060.73	\$47,783.27	\$47,229.18	\$554.09	0.80%
001.1106.100.4000.020.111.010	MS-SCIENCE- REG SAL	\$145,621.00	\$0.00	\$145,621.00	\$11,201.62	\$44,806.42	\$100,814.58	\$100,814.58	\$0.00	0.00%
001.1106.100.4000.020.611.010	SCIENCE INSTRUCTIONAL SUPPLIES-MS	\$1,918.00	\$0.00	\$1,918.00	\$0.00	\$1,268.65	\$649.35	\$0.00	\$649.35	33.86%
001.1106.100.4000.020.611.010	Func: Science - 1106	\$147,539.00	\$0.00	\$147,539.00	\$11,201.62	\$46,075.07	\$101,463.93	\$100,814.58	\$649.35	0.44%

# Salem School District

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.1107.100.4000.020.111.010	MS-SOCIAL STUDIES- REG SAL	\$156,546.00	\$0.00	\$156,546.00	\$12,042.00	\$48,168.00	\$108,378.00	\$108,378.00	\$0.00	0.00%
001.1107.100.4000.020.611.010	SOCIAL STUDIES INSTRUCT SUPPLIES- MS	\$234.00	\$0.00	\$234.00	\$0.00	\$0.00	\$234.00	\$0.00	\$234.00	100.00%
001.1107.100.4000.020.642.010	CONSUMABLE TEXTBOOKS-SOCIAL Func: Social Studies - 1107	\$3,778.00	\$0.00	\$3,778.00	\$0.00	\$0.00	\$3,778.00	\$2,112.00	\$1,666.00	44.10%
001.1108.100.4000.020.111.010	MS-ART- REG SAL	\$41,272.00	\$0.00	\$41,272.00	\$3,174.82	\$12,699.25	\$28,572.75	\$28,572.75	\$0.00	0.00%
001.1108.100.4000.020.811.010	ART INSTRUCTIONAL SUPPLIES- MS Func: Art - 1108	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,285.31	\$714.69	\$255.92	\$458.77	22.94%
001.1109.100.4000.020.111.010	MS-PE- REG SAL	\$39,010.00	\$0.00	\$39,010.00	\$2,793.92	\$11,175.72	\$27,834.28	\$21,843.28	\$5,991.00	15.36%
001.1109.100.4000.020.611.010	PHYS. ED INSTRUCTIONAL SUPPLIES- MS Func: Physical Education - 1109	\$1,559.00	\$0.00	\$1,559.00	\$0.00	\$0.00	\$1,559.00	\$1,204.85	\$354.15	22.72%
001.1110.100.4000.020.111.010	MS-HEALTH- REG SAL	\$54,362.00	\$0.00	\$54,362.00	\$2,787.78	\$11,151.13	\$43,210.87	\$43,210.87	\$0.00	0.00%
001.1110.100.4000.020.611.010	HEALTH INSTRUCTIONAL SUPPLIES-MS	\$1,285.00	\$0.00	\$1,285.00	\$0.00	\$1,503.80	\$0.00	\$0.00	\$0.00	0.00%
001.1110.100.4000.020.642.010	CONSUMABLE TEXTBOOKS HEALTH- MS Func: Health Education - 1110	\$150.00	\$0.00	\$150.00	\$0.00	\$100.00	\$50.00	\$0.00	\$50.00	33.33%
001.1111.100.4000.020.111.010	MS-TECHNOLOGY- REG SAL Func: Technology/Computer Education - 1111	\$55,797.00	\$0.00	\$55,797.00	\$2,787.78	\$12,754.93	\$43,260.87	\$43,210.87	\$50.00	0.09%
001.2120.100.4000.020.111.010	MS-GUIDANCE- REG SAL	\$44,901.00	\$0.00	\$44,901.00	\$3,453.96	\$13,815.86	\$31,085.14	\$31,085.14	\$0.00	0.00%
001.2120.100.4000.020.611.010	GUIDANCE SUPPLIES - MS Func: Guidance/Counseling - 2120	\$1,716.00	\$0.00	\$1,716.00	\$0.00	\$0.00	\$1,716.00	\$0.00	\$1,716.00	100.00%
001.2220.100.4000.020.111.010	MS - LIBRARY - REG SAL Func: Library/Media Services - 2220	\$46,617.00	\$0.00	\$46,617.00	\$3,453.96	\$13,815.86	\$32,801.14	\$31,085.14	\$1,716.00	3.68%
001.2410.100.4000.020.103.010	MS - LIBRARY - REG SAL Func: Office Of The Principal - 2410	\$20,802.00	\$0.00	\$20,802.00	\$1,600.14	\$6,400.61	\$14,401.39	\$14,401.39	\$0.00	0.00%
001.1299.100.4000.050.151.010	PRINCIPAL - ADMIN SAL Func: ANNUITY/ADMIN. STIPENDS-SCHOOL	\$136,812.00	\$0.00	\$136,812.00	\$10,524.00	\$57,882.00	\$78,930.00	\$78,930.00	\$0.00	0.00%
001.1299.100.4000.050.201.010	SCHOOL HEALTH INSURANCE - CERT Func: SCHOOL HEALTH INSURANCE - N/C	\$52,549.00	\$2,090.71	\$52,549.00	\$35,612.24	\$217,923.33	\$311,716.38	\$311,716.38	\$0.00	0.00%
001.1299.100.4000.050.202.010	SCHOOL HEALTH INSURANCE - N/C Func: SCHOOL LIFE INS-CERT	\$153,741.00	\$0.00	\$153,741.00	\$12,515.44	\$64,050.61	\$89,690.39	\$88,349.60	\$1,340.79	0.87%
001.1299.100.4000.050.211.010	SCHOOL LIFE INS-CERT Func: SCHOOL LIFE INS-N/C	\$6,138.00	\$0.00	\$6,138.00	\$1,092.00	\$2,166.00	\$3,972.00	\$3,942.00	\$30.00	0.49%
001.1299.100.4000.050.212.010	SCHOOL LIFE INS-N/C Func: SOC SEC-SCHOOL-N/C	\$1,214.00	\$0.00	\$1,214.00	\$217.20	\$409.20	\$804.80	\$718.80	\$86.00	7.08%
001.1299.100.4000.050.222.010	SOC SEC-SCHOOL-N/C Func: MEDICARE-SCHOOL -CERT	\$59,427.00	\$0.00	\$59,427.00	\$5,020.37	\$17,604.68	\$41,822.32	\$36,409.17	\$5,413.15	9.11%
001.1299.100.4000.050.223.010	MEDICARE-SCHOOL -CERT Func: MEDICARE-SCHOOL -N/C	\$45,374.00	\$0.00	\$45,374.00	\$2,905.90	\$12,830.81	\$32,543.19	\$31,051.85	\$1,491.34	3.28%
001.1299.100.4000.050.224.010	MEDICARE-SCHOOL -N/C Func: Benefits - 1299	\$13,898.00	\$0.00	\$13,898.00	\$1,280.84	\$4,253.04	\$9,644.96	\$8,379.22	\$1,265.74	9.11%
		\$809,341.00	\$2,090.71	\$811,431.71	\$58,643.99	\$321,237.67	\$490,194.04	\$480,567.02	\$9,627.02	1.19%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

From Date: 11/1/2021 To Date: 11/30/2021

Fiscal Year: 2021-2022

- Include pre encumbrance
- Exclude inactive accounts with zero balance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2190.100.4000.050.114.010	LUNCH AIDES	\$24,562.00	\$0.00	\$24,562.00	\$2,631.61	\$6,991.36	\$17,570.64	\$17,412.14	\$158.50	0.85%
001.2190.100.4000.050.811.010	GENERAL SUPPLIES - SCHOOL	\$14,000.00	(\$341.08)	\$13,658.92	\$27.36	\$12,824.32	\$834.60	\$228.79	\$805.81	4.44%
	Func: Other Support Services - Students - 2190	\$38,562.00	(\$341.08)	\$38,220.92	\$2,658.97	\$19,815.68	\$18,405.24	\$17,640.93	\$764.31	2.00%
001.2212.100.4000.050.117.010	CURRICULUM REVIEW/DEVELOPMENT	\$1,483.00	\$0.00	\$1,483.00	\$0.00	\$0.00	\$1,483.00	\$0.00	\$1,483.00	100.00%
001.2212.100.4000.050.841.010	NEW CURRICULUM/TEXTBOOKS	\$303.00	\$0.00	\$303.00	\$0.00	\$0.00	\$303.00	\$0.00	\$303.00	100.00%
	Func: Instruction And Curriculum Development - 2212	\$1,786.00	\$0.00	\$1,786.00	\$0.00	\$0.00	\$1,786.00	\$0.00	\$1,786.00	100.00%
001.2220.100.4000.050.843.010	LIBRARY BOOKS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$5,933.18	\$1,066.82	\$1,029.96	\$36.86	0.53%
	Func: Library/Media Services - 2220	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$5,933.18	\$1,066.82	\$1,029.96	\$36.86	0.53%
001.2230.100.4000.050.852.010	SOFTWARE - INSTRUCTIONAL	\$28,008.00	\$0.00	\$28,008.00	\$132.75	\$17,030.46	\$10,977.54	\$1,126.62	\$9,850.92	35.17%
	Func: Instruction - Related Technology - 2230	\$28,008.00	\$0.00	\$28,008.00	\$132.75	\$17,030.46	\$10,977.54	\$1,126.62	\$9,850.92	35.17%
001.2240.100.4000.050.321.010	ASSESSMENTS	\$355.00	\$81.00	\$436.00	\$0.00	\$436.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Academic Student Assessment - 2240	\$355.00	\$81.00	\$436.00	\$0.00	\$436.00	\$0.00	\$0.00	\$0.00	0.00%
001.2410.100.4000.050.113.010	OFFICE/MEDIA SUPPORT PERSONNEL	\$208,870.00	\$323.49	\$209,193.49	\$18,616.04	\$69,644.99	\$137,548.50	\$137,548.50	\$0.00	0.00%
001.2410.100.4000.050.133.010	OVERTIME - OFFICE/MEDIA SUPPORT	\$0.00	\$933.66	\$933.66	\$231.42	\$1,165.08	(\$231.42)	\$0.00	(\$231.42)	-24.75%
	Func: Office Of The Principal - 2410	\$208,870.00	\$1,257.15	\$210,127.15	\$18,847.46	\$70,810.07	\$137,317.08	\$137,548.50	(\$231.42)	-0.11%
001.2700.100.4000.050.828.010	STUDENT TRANSPORTATION - SALEM SCH FUEL (DIESEL)-SALEM SCHOOL	\$307,398.00	(\$8,325.33)	\$299,072.67	\$22,759.32	\$97,948.35	\$201,124.32	\$161,827.85	\$39,296.47	13.14%
	Func: Student Transportation - 2700	\$307,398.00	(\$8,325.33)	\$299,072.67	\$22,759.32	\$97,948.35	\$201,124.32	\$161,827.85	\$39,296.47	13.14%
001.1116.200.4000.010.111.010	ES-SPEED TEACHERS	\$267,958.00	\$0.00	\$267,958.00	\$20,227.54	\$80,910.22	\$182,047.78	\$182,047.78	\$0.00	0.00%
	Func: Classroom Gr. 1-4 - 1116	\$267,958.00	\$0.00	\$267,958.00	\$20,227.54	\$80,910.22	\$182,047.78	\$182,047.78	\$0.00	0.00%
001.2190.200.4000.010.116.010	ES-SPEED AIDES/TUTORS	\$121,303.00	\$0.00	\$121,303.00	\$12,441.50	\$34,563.57	\$86,739.43	\$86,739.01	\$0.42	0.00%
	Func: Other Support Services - Students - 2190	\$121,303.00	\$0.00	\$121,303.00	\$12,441.50	\$34,563.57	\$86,739.43	\$86,739.01	\$0.42	0.00%
001.1117.200.4000.020.111.010	MS-SPEED TEACHERS	\$236,324.00	\$0.00	\$236,324.00	\$18,178.76	\$72,715.03	\$163,608.97	\$163,608.97	\$0.00	0.00%
	Func: Classroom Gr. 5-8 - 1117	\$236,324.00	\$0.00	\$236,324.00	\$18,178.76	\$72,715.03	\$163,608.97	\$163,608.97	\$0.00	0.00%
001.2190.200.4000.020.116.010	MS-SPEED AIDES/TUTORS	\$15,632.00	\$0.00	\$15,632.00	\$1,687.88	\$4,967.53	\$10,664.47	\$10,664.47	\$0.00	0.00%
	Func: Other Support Services - Students - 2190	\$15,632.00	\$0.00	\$15,632.00	\$1,687.88	\$4,967.53	\$10,664.47	\$10,664.47	\$0.00	0.00%
001.2140.200.4000.050.111.010	PSYCHOLOGIST	\$80,569.00	\$0.00	\$80,569.00	\$6,197.62	\$24,790.42	\$55,778.58	\$55,778.58	\$0.00	0.00%
	Func: Psychological Services - 2140	\$80,569.00	\$0.00	\$80,569.00	\$6,197.62	\$24,790.42	\$55,778.58	\$55,778.58	\$0.00	0.00%
001.2150.200.4000.050.111.010	SPEECH	\$90,603.00	\$0.00	\$90,603.00	\$6,969.46	\$27,877.86	\$62,725.14	\$62,725.14	\$0.00	0.00%
	Func: Speech Pathology And Audiology Services - 2150	\$90,603.00	\$0.00	\$90,603.00	\$6,969.46	\$27,877.86	\$62,725.14	\$62,725.14	\$0.00	0.00%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 11/1/2021

To Date: 11/30/2021

Include pre encumbrance

Exclude inactive accounts with zero balance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2190.200.4000.050.321.010	SPED EVALUATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
001.2190.200.4000.050.322.010	SPED THERAPY	\$185,220.00	\$0.00	\$185,220.00	\$16,108.00	\$44,271.75	\$140,948.25	\$147,963.50	(\$7,015.25)	-3.78%
	Func: Other Support Services - Students - 2190	\$195,220.00	\$0.00	\$195,220.00	\$16,108.00	\$44,271.75	\$150,948.25	\$147,963.50	\$2,984.75	1.53%
001.2230.200.4000.050.652.010	SOFTWARE SPED	\$9,418.00	\$262.81	\$9,680.81	\$0.00	\$9,680.81	\$0.00	\$0.00	\$0.00	0.00%
	Func: Instruction - Related Technology - 2230	\$9,418.00	\$262.81	\$9,680.81	\$0.00	\$9,680.81	\$0.00	\$0.00	\$0.00	0.00%
001.2702.200.4000.050.510.010	STUDENT TRANSPORTATION - SPED - SALEM	\$57,289.00	\$0.00	\$57,289.00	\$6,047.13	\$12,730.80	\$44,558.20	\$44,557.80	\$0.40	0.00%
	Func: Special Education Transportation - 2702	\$57,289.00	\$0.00	\$57,289.00	\$6,047.13	\$12,730.80	\$44,558.20	\$44,557.80	\$0.40	0.00%
001.2190.400.4000.010.619.010	PLAYGROUND-RECESS	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Func: Other Support Services - Students - 2190	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
001.2213.400.4000.010.331.010	COURSE REIMBURSEMENT - ES	\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$0.00	\$5,640.00	100.00%
	Func: Staff Development - 2213	\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$0.00	\$5,640.00	100.00%
001.2190.400.4000.020.567.010	PROJECT OCEANOLOGY PROGRAM	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Other Support Services - Students - 2190	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$0.00	\$0.00	0.00%
001.2213.400.4000.020.331.010	COURSE REIMBURSEMENT - MS	\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$2,151.00	\$3,489.00	61.88%
	Func: Staff Development - 2213	\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$2,151.00	\$3,489.00	61.88%
001.2705.400.4000.020.514.010	OCEANOLOGY- TRANSP	\$2,160.00	\$0.00	\$2,160.00	\$0.00	\$658.60	\$1,501.40	\$0.00	\$1,501.40	69.51%
	Func: Project Oceanology Transportation - 2705	\$2,160.00	\$0.00	\$2,160.00	\$0.00	\$658.60	\$1,501.40	\$0.00	\$1,501.40	69.51%
001.2130.400.4000.050.614.010	HEALTH OFFICE SUPPLIES (NURSE)	\$2,072.00	\$0.00	\$2,072.00	\$292.79	\$734.73	\$1,337.27	\$744.92	\$592.35	28.59%
	Func: Health Services/Nurse - 2130	\$2,072.00	\$0.00	\$2,072.00	\$292.79	\$734.73	\$1,337.27	\$744.92	\$592.35	28.59%
001.2220.400.4000.050.611.010	LIBRARY SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,410.12	\$89.88	\$0.00	\$89.88	3.80%
	Func: Library/Media Services - 2220	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,410.12	\$89.88	\$0.00	\$89.88	3.80%
001.2220.400.4000.050.646.010	PROFESSIONAL LIBRARY	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Func: Library/Media Services - 2220	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
001.2220.400.4000.050.652.010	SOFTWARE/LICENSES - LIBRARY	\$3,443.00	\$0.00	\$3,443.00	\$0.00	\$2,066.36	\$1,376.64	\$0.00	\$1,376.64	39.98%
	Func: Library/Media Services - 2220	\$6,043.00	\$0.00	\$6,043.00	\$0.00	\$4,476.48	\$1,566.52	\$0.00	\$1,566.52	25.92%
001.2640.400.4000.050.430.010	BAND INSTRUMENT REPAIRS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Care & Upkeep Of Equipment - 2640	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
001.2490.700.4000.050.532.010	POSTAGE - SCHOOL	\$2,622.00	\$0.00	\$2,622.00	\$0.00	\$21.46	\$2,600.54	\$0.00	\$2,600.54	99.18%
	Func: Postage - 2490	\$2,622.00	\$0.00	\$2,622.00	\$0.00	\$21.46	\$2,600.54	\$0.00	\$2,600.54	99.18%
001.2490.700.4000.050.580.010	TRAVEL EXPENSES - SCHOOL	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Func: Travel - 2490	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
001.2490.700.4000.050.612.010	OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$33.08	\$872.35	\$1,127.65	\$0.00	\$1,127.65	56.38%
	Func: Office Supplies - 2490	\$2,000.00	\$0.00	\$2,000.00	\$33.08	\$872.35	\$1,127.65	\$0.00	\$1,127.65	56.38%
001.2490.700.4000.050.653.010	SOFTWARE - ADMIN. SCHOOL	\$5,967.00	\$0.00	\$5,967.00	\$0.00	\$4,022.42	\$1,944.58	\$0.00	\$1,944.58	32.59%
	Func: Software - 2490	\$5,967.00	\$0.00	\$5,967.00	\$0.00	\$4,022.42	\$1,944.58	\$0.00	\$1,944.58	32.59%
001.2490.700.4000.050.812.010	PROF. DUES & FEES- SCHOOL	\$2,212.00	\$0.00	\$2,212.00	\$0.00	\$1,449.00	\$763.00	\$0.00	\$763.00	34.49%
	Func: Other Support Services-School Administration - 2490	\$13,001.00	\$0.00	\$13,001.00	\$33.08	\$6,365.23	\$6,635.77	\$0.00	\$6,635.77	51.04%

Salem School District

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Fiscal Year: 2021-2022

Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2530.700.4000.050.550.010	PRINTING - SCHOOL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
001.2530.700.4000.050.613.010	COPIER SUPPLIES	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$1,035.20	\$5,464.80	\$1,400.00	\$4,064.80	62.54%
	Func: Printing, Publishing & Duplicating - 2530	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$1,035.20	\$7,964.80	\$1,400.00	\$6,564.80	72.94%
001.2570.700.4000.050.310.010	CONTRACTS - SCHOOL PERSONNEL SERV	\$63,700.00	\$0.00	\$63,700.00	\$1,825.00	\$1,825.00	\$61,875.00	\$7,200.00	\$54,675.00	85.83%
	Func: Personnel Services - 2570	\$63,700.00	\$0.00	\$63,700.00	\$1,825.00	\$1,825.00	\$61,875.00	\$7,200.00	\$54,675.00	85.83%
001.2580.700.4000.050.651.010	COMPUTER SUPPLIES	\$11,880.00	\$0.00	\$11,880.00	\$550.69	\$1,935.11	\$9,944.89	\$1,947.43	\$7,997.46	67.32%
	Func: Administrative Technology Services - 2580	\$11,880.00	\$0.00	\$11,880.00	\$550.69	\$1,935.11	\$9,944.89	\$1,947.43	\$7,997.46	67.32%
001.2590.700.4000.050.340.010	LEARN OTHER SERVICES	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Other Support Services-Central Services - 2590	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
001.2600.700.4000.050.400.010	SERVICE CONTRACTS-SCHOOL	\$84,167.00	\$0.00	\$84,167.00	\$10,883.20	\$54,721.43	\$29,445.57	\$29,386.06	\$59.51	0.07%
	Func: Plant Operation - 2600	\$84,167.00	\$0.00	\$84,167.00	\$10,883.20	\$54,721.43	\$29,445.57	\$29,386.06	\$59.51	0.07%
001.2610.700.4000.050.411.010	SEPTIC CLEANING	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
001.2610.700.4000.050.531.010	TELEPHONE	\$6,781.00	\$452.12	\$7,233.12	\$669.38	\$3,160.19	\$4,072.93	\$4,072.93	\$0.00	0.00%
001.2610.700.4000.050.622.010	ELECTRICITY	\$147,479.00	(\$452.12)	\$147,026.88	\$11,564.76	\$65,886.30	\$81,140.58	\$80,225.10	\$915.48	0.62%
001.2610.700.4000.050.624.010	HEATING FUEL	\$58,219.00	\$0.00	\$58,219.00	\$0.00	\$52,397.10	\$5,821.90	\$5,821.90	\$0.00	0.00%
	Func: Operation Of Buildings - 2610	\$216,979.00	\$0.00	\$216,979.00	\$12,234.14	\$121,443.59	\$95,535.41	\$90,119.93	\$5,415.48	2.50%
001.2620.700.4000.050.115.010	CUSTODIAN SALARIES	\$229,499.00	\$9,368.20	\$238,867.20	\$18,520.12	\$89,821.09	\$149,046.11	\$149,046.11	\$0.00	0.00%
001.2620.700.4000.050.123.010	CUSTODIAL SUBSTITUTES	\$1,000.00	\$0.00	\$1,000.00	\$142.35	\$205.55	\$794.45	\$0.00	\$794.45	79.45%
001.2620.700.4000.050.135.010	OVERTIME - CUSTODIANS	\$1,705.00	\$1,766.43	\$3,471.43	\$0.00	\$3,491.43	\$0.00	\$0.00	\$0.00	0.00%
001.2620.700.4000.050.420.010	TRASH REMOVAL	\$10,120.00	\$2,288.23	\$12,408.23	\$0.00	\$6,966.99	\$5,441.24	\$5,441.24	\$0.00	0.00%
001.2620.700.4000.050.431.010	PLUMBER	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$2,484.99	\$1,015.01	\$507.54	\$507.47	14.50%
001.2620.700.4000.050.432.010	ELECTRICIAN	\$6,000.00	\$0.00	\$6,000.00	\$135.52	\$1,565.92	\$4,434.08	\$718.88	\$3,715.20	61.92%
001.2620.700.4000.050.434.010	BOILER/COOLING SYSTEM MAINT.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$210.00	\$3,790.00	\$0.00	\$3,790.00	94.75%
001.2620.700.4000.050.438.010	BUILDING REPAIRS	\$19,450.00	\$0.00	\$19,450.00	\$0.00	\$9,628.98	\$9,821.12	\$3,500.00	\$6,321.12	32.50%
001.2620.700.4000.050.439.010	GENERAL REPAIRS	\$12,500.00	\$0.00	\$12,500.00	\$190.98	\$2,857.48	\$9,642.52	\$3,891.06	\$5,751.46	46.01%
001.2620.700.4000.050.615.010	CUSTODIAL SUPPLIES	\$25,020.00	\$0.00	\$25,020.00	\$2,705.87	\$11,173.61	\$13,846.19	\$1,019.58	\$12,826.61	51.27%
	Func: Maintenance Of Buildings - 2620	\$312,794.00	\$13,442.86	\$326,236.86	\$21,694.84	\$128,406.14	\$197,830.72	\$164,124.41	\$33,706.31	10.33%
001.2630.700.4000.050.493.010	GROUPS MAINTENANCE	\$13,100.00	\$887.10	\$13,987.10	\$0.00	\$2,940.90	\$11,046.20	\$11,046.20	\$0.00	0.00%
	Func: Care & Upkeep Of Grounds - 2630	\$13,100.00	\$887.10	\$13,987.10	\$0.00	\$2,940.90	\$11,046.20	\$11,046.20	\$0.00	0.00%
001.2640.700.4000.050.435.010	MAINTENANCE MACHINE REPAIRS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
001.2640.700.4000.050.436.010	COMPUTER REPAIRS	\$2,500.00	\$0.00	\$2,500.00	\$69.10	\$532.90	\$1,967.10	\$580.00	\$1,387.10	55.48%
	Func: Care & Upkeep Of Equipment - 2640	\$4,000.00	\$0.00	\$4,000.00	\$69.10	\$532.90	\$3,467.10	\$580.00	\$2,887.10	72.18%



Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 11/1/2021 To Date: 11/30/2021

Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2870.700.4000.050.345.010	HEALTH/SAFETY INSPECTIONS	\$10,971.00	\$0.00	\$10,971.00	\$1,030.00	\$5,071.07	\$5,899.93	\$3,324.50	\$2,575.43	23.47%
	Func: Safety - 2870	\$10,971.00	\$0.00	\$10,971.00	\$1,030.00	\$5,071.07	\$5,899.93	\$3,324.50	\$2,575.43	23.47%
001.2190.900.4000.020.590.010	INTERSCHOLASTIC SPORTS	\$6,873.00	\$0.00	\$6,873.00	\$802.23	\$1,711.48	\$5,161.52	\$379.00	\$4,782.52	69.58%
	Func: Other Support Services - Students - 2190	\$6,873.00	\$0.00	\$6,873.00	\$802.23	\$1,711.48	\$5,161.52	\$379.00	\$4,782.52	69.58%
001.2490.900.4000.020.619.010	SCHOOL ACTIVITIES - MIDDLE SCHOOL	\$5,000.00	\$0.00	\$5,000.00	\$170.00	\$860.00	\$4,140.00	\$0.00	\$4,140.00	82.80%
	Func: Other Support Services-School Administration - 2490	\$5,000.00	\$0.00	\$5,000.00	\$170.00	\$860.00	\$4,140.00	\$0.00	\$4,140.00	82.80%
001.2701.900.4000.020.513.010	SPORTS- TRANS	\$12,172.00	\$0.00	\$12,172.00	\$819.46	\$1,693.57	\$10,478.43	\$0.00	\$10,478.43	86.09%
	Func: Sports Transportation - 2701	\$12,172.00	\$0.00	\$12,172.00	\$819.46	\$1,693.57	\$10,478.43	\$0.00	\$10,478.43	86.09%
001.2190.900.4000.050.117.010	STIPENDS	\$30,935.00	\$0.00	\$30,935.00	\$3,196.00	\$3,196.00	\$27,739.00	\$12,831.00	\$14,908.00	48.19%
001.2190.900.4000.050.118.010	ENRICHMENT PROGRAM STIPENDS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$385.00	\$4,615.00	\$1,778.00	\$2,837.00	56.74%
	Func: Other Support Services - Students - 2190	\$35,935.00	\$0.00	\$35,935.00	\$3,196.00	\$3,581.00	\$32,354.00	\$14,609.00	\$17,745.00	49.38%
	Location: Salem School - 4000	\$6,138,769.00	(\$5,150.00)	\$6,133,619.00	\$460,243.15	\$2,073,994.90	\$4,059,624.10	\$3,750,779.20	\$308,844.90	5.04%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 11/1/2021 To Date: 11/30/2021

- Include pre encumbrance
- Exclude inactive accounts with zero balance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
<b>Grand Total:</b>		\$11,050,886.00	\$0.00	\$11,050,886.00	\$925,778.53	\$3,381,632.77	\$7,669,253.23	\$7,059,052.58	\$610,200.65	5.52%

End of Report

## Line Item Adjustment Explanations

November 30, 2021

1. "Audits" – The Town and Board of Ed have a new audit firm this year. The Town put the contract out to bid last spring. The new firm was the low bidder.
2. "Overtime Office/Media Support" – Overtime was needed for bus coverage, ensuring that all students make it home safely.

Line Item Adjustments  
2021-2022  
November 30, 2021

		Deficit Account	Funding Account	% Remaining Funding Account
1.)	001-2510-700-1000-050-341-010 001-1103-100-4000-020-111-010	2,505.00	2,505.00	3.76%
	Audits MS Global French - Reg. Salaries			
2.)	001-2410-100-4000-050-133-010 001-1103-100-4000-020-111-010	231.42	231.42	3.76%
	Overtime Office/Media Support MS Global French - Reg. Salaries			
	<b>Total</b>	<b>\$2,736.42</b>	<b>\$2,736.42</b> <b>\$0.00</b>	

# Salem School District

## MONTHLY GRANT SPENDING

Fiscal Year: 2021-2022

From Date: 11/1/2021 To Date: 11/30/2021  
 Subtotal by Collapse Mask  Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
004.2190.100.4000.050.340.200	Professional Services Fund: Title II Part A (EXP 22) - 004	\$3,134.33	\$800.00	\$1,450.00	\$1,684.33	\$1,594.00	\$90.33	2.88%
006.1201.200.4000.050.116.200	Salaries (Aide) Fund: IDEA Part B, Section 611 (EXP 22) - 006	\$80,743.78	\$13,617.66	\$37,997.31	\$42,746.47	\$42,746.47	\$0.00	0.00%
007.1201.200.4000.050.116.200	Salaries (Aide) Fund: IDEA Part B, Section 611 (EXP 23) - 007	\$104,642.00	\$0.00	\$0.00	\$104,642.00	\$54,473.91	\$50,168.09	47.94%
008.2190.100.4000.050.340.200	Prof. Services	\$935.00	\$0.00	\$935.00	\$0.00	\$0.00	\$0.00	0.00%
008.2190.100.4000.050.611.200	Instructional Supplies Fund: Title IV - Subpart 1, Part A of ESEA (EXP 22) - 008	\$4,795.60	\$0.00	\$4,795.60	\$0.00	\$0.00	\$0.00	0.00%
010.2190.100.4000.050.500.400	Reap Fund: REAP (OBLG 9/30/21)(DD 12/30/2021) - 010	\$858.80	\$0.00	\$858.80	\$0.00	\$0.00	\$0.00	0.00%
011.1201.200.4000.050.116.200	Education Aides Fund: IDEA Part B, Sec 619 - Pre Handicapped (EXP 22) - 011	\$5,071.00	\$571.66	\$1,560.89	\$3,510.11	\$3,510.11	\$0.00	0.00%
012.1201.200.4000.050.116.200	Education Aides Fund: IDEA Part B, Sec 619 - Pre Handicapped (EXP 23) - 012	\$5,071.00	\$0.00	\$0.00	\$5,071.00	\$466.97	\$4,604.03	90.79%
013.1101.100.4000.050.116.400	PERSONAL SERVICES - SALARIES	\$25,134.00	\$3,023.26	\$11,314.69	\$13,819.31	\$13,819.31	\$0.00	0.00%
013.2190.100.4000.050.500.200	Other Purchased Services Fund: Title I Part A (EXP 22) - 013	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
015.2190.100.4000.050.500.400	REAP Fund: REAP (OBLG 9/30/2022)(DD 12/30/2022) - 015	\$38,277.00	\$0.00	\$6,185.38	\$32,091.62	\$0.00	\$32,091.62	83.84%
019.1201.200.4000.011.116.010	Preschool Salaries	\$21,855.44	\$1,505.85	\$4,185.76	\$17,689.68	\$10,834.24	\$6,855.44	31.37%
019.2190.200.4000.011.611.010	Supplies/Equipment Fund: Prek Tuition - 019	\$6,293.13	\$0.00	\$2,589.36	\$5,703.77	\$108.24	\$5,595.53	67.47%
022.1201.200.4000.050.111.200	SALARIES - TEACHERS	\$3,928.63	\$0.00	\$3,928.63	\$0.00	\$0.00	\$0.00	0.00%
022.1201.200.4000.050.116.200	SALARIES - AIDES	\$2,232.37	\$0.00	\$2,232.37	\$0.00	\$0.00	\$0.00	0.00%
022.1203.200.2000.050.562.200	EXTENDED PROGRAMS	\$2,239.00	\$0.00	\$852.80	\$1,346.20	\$1,346.20	\$0.00	0.00%
022.2190.200.4000.050.322.400	SPED THERAPY	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$0.00	0.00%
022.2790.900.4000.050.519.000	Transportation Fund: 2021 COVID-19 Sped Stipend (EXP 9/21) - 022	\$9,600.00	\$480.00	\$480.00	\$9,120.00	\$9,120.00	\$0.00	0.00%
028.2130.700.4000.050.614.200	Health Supplies	\$19,700.00	\$480.00	\$9,233.80	\$10,466.20	\$10,466.20	\$0.00	0.00%
028.2190.100.4000.050.733.200	Computers	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
028.2230.100.4000.050.652.200	Software	\$6,932.00	\$0.00	\$0.00	\$6,932.00	\$0.00	\$0.00	0.00%
028.2610.400.4000.050.615.200	Maintenance Supplies Fund: ESSER II STATE SET- ASIDE (EXP 9/23) - 028	\$9,000.00	\$0.00	\$6,160.00	\$2,840.00	\$180.00	\$2,660.00	100.00%
030.2190.100.4000.050.116.200	WAGES AIDES & TUTORS	\$8,000.00	\$0.00	\$90.80	\$7,909.20	\$409.20	\$7,500.00	93.75%
030.2230.400.4000.050.652.200	SOFTWARE	\$26,432.00	\$0.00	\$8,750.80	\$17,681.20	\$589.20	\$17,092.00	64.66%
030.2560.700.4000.050.325.200	COMMUNICATIONS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%
030.2620.700.4000.050.400.200	MAINTENANCE CONTRACTS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
030.2790.400.4000.050.510.200	TRANSPORTATION Fund: ARP ESSER FUNDS (EXP 9/24) - 030	\$15,000.00	\$0.00	\$1,980.00	\$13,020.00	\$10,800.00	\$2,220.00	14.80%
		\$111,884.00	\$0.00	\$6,237.00	\$105,647.00	\$6,237.00	\$99,410.00	88.85%
		\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
		\$191,884.00	\$180.00	\$8,217.00	\$183,667.00	\$17,037.00	\$166,630.00	86.84%

Salem School District

MONTHLY GRANT SPENDING

Fiscal Year: 2021-2022

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

From Date: 11/1/2021

To Date: 11/30/2021

Filter Encumbrance Detail by Date Range

Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
032.2190.200.4000.050.500.200	OTHER PURCHASED SERVICES	\$14,394.78	\$0.00	\$564.34	\$13,830.44	\$12,836.95	\$993.49	6.90%
032.2190.200.4000.050.611.200	INSTRUCTIONAL SUPPLIES	\$18,859.11	\$0.00	\$11,947.72	\$6,911.39	\$214.39	\$6,697.00	35.51%
	Fund: Medicaid Billing - 032	\$33,253.89	\$0.00	\$12,512.06	\$20,741.83	\$13,051.34	\$7,690.49	23.13%
033.1203.100.4000.050.152.200	Extended Programs - Salem	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	0.00%
033.2120.400.4000.050.325.200	Parent Activities	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
033.2130.400.4000.050.614.200	Health Supplies	\$11,179.00	\$0.00	\$5,750.19	\$5,428.81	\$3,812.02	\$1,616.79	14.46%
033.2190.100.4000.050.733.200	Computers	\$24,500.00	\$0.00	\$0.00	\$24,500.00	\$0.00	\$24,500.00	100.00%
033.2190.200.4000.010.116.200	Aides & Tutors	\$21,000.00	\$1,946.92	\$5,599.97	\$15,400.03	\$13,881.93	\$1,518.10	7.23%
033.2213.400.4000.050.331.200	Staff Development	\$10,000.00	\$279.00	\$279.00	\$9,721.00	\$0.00	\$9,721.00	97.21%
033.2230.100.4000.050.739.200	Software - Instructional	\$5,700.00	\$0.00	\$0.00	\$5,700.00	\$5,700.00	\$0.00	0.00%
	Fund: ESSER II FUNDS (EXP 9/23) - 033	\$85,379.00	\$2,225.92	\$18,629.16	\$66,749.84	\$23,393.95	\$43,355.89	50.78%
034.1116.400.4000.010.611.010	SUPPLIES	\$42.51	\$0.00	\$0.00	\$42.51	\$0.00	\$42.51	100.00%
	Fund: RTI SURVEY INCENTIVE PROGRAM - 034	\$42.51	\$0.00	\$0.00	\$42.51	\$0.00	\$42.51	100.00%
<b>Grand Total:</b>		\$656,002.48	\$22,404.35	\$129,195.61	\$526,806.87	\$192,090.94	\$334,715.93	51.02%

End of Report



Salem School District

Comparison of Unencumbered \$ at Month End

2018-2019 & 2019-2020 & 2020-2021 versus 2021-2022

	18-19		19-20		20-21		21-22	
	Budget \$ Unencumbered	% Budget Unencumbered	Budget \$ Unencumbered	% Budget Unencumbered	Budget \$ Unencumbered	% Budget Unencumbered	Budget \$ Unencumbered	% Budget Unencumbered
July	\$8,035,978.56	77.84%	\$7,490,408.68	71.85%	\$9,194,678.10	83.77%	\$9,164,474.36	82.93%
August	\$3,472,842.36	33.64%	\$3,236,398.81	31.04%	\$4,623,876.99	42.13%	\$5,506,419.56	49.83%
September	\$3,080,233.60	29.83%	\$2,923,945.13	28.05%	\$3,540,240.38	32.25%	\$3,934,990.42	35.61%
October	\$212,722.65	2.06%	\$157,490.24	1.51%	\$165,230.66	1.51%	\$753,025.17	6.81%
November	\$117,523.73	1.14%	\$13,585.98	0.13%	\$170,693.12	1.56%		
December	\$78,764.06	0.76%	\$207,066.05	1.99%	\$336,958.39	3.07%		
January	\$101,833.55	0.99%	\$108,993.00	1.05%	\$311,689.71	2.84%		
February	\$95,383.86	0.92%	\$20,293.88	0.19%	\$296,665.14	2.70%		
March	\$39,953.49	0.39%	\$5,055.99	0.05%	\$157,452.98	1.43%		
April	\$9,356.44	0.09%	\$3,624.81	0.03%	\$41,956.46	0.38%		
May	-\$16,766.92	-0.16%	\$105,990.10	1.02%	\$43,089.98	0.39%		
June	\$38,374.64	0.37%	\$16,024.88	0.15%	\$20,604.47	0.19%		
June - Final	\$47,354.25	0.45%	\$56,208.14	0.54%	\$24,175.81	0.22%		

# Salem School District

## MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 10/1/2021 To Date: 10/26/2021

Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
001.1301.600.1000.041.565.010	ADULT EDUCATION COOP	\$9,984.00	\$0.00	\$9,984.00	\$0.00	\$0.00	\$9,984.00	\$0.00	\$9,984.00 100.00%
	Func: Adult Education - 1301	\$9,984.00	\$0.00	\$9,984.00	\$0.00	\$0.00	\$9,984.00	\$0.00	\$9,984.00 100.00%
001.1299.700.1000.050.150.010	ANNUITY/ADMIN. STIPENDS - DISTRICT	\$4,000.00	\$10,000.00	\$14,000.00	\$2,000.00	\$2,000.00	\$12,000.00	\$12,000.00	\$0.00 0.00%
001.1299.700.1000.050.201.010	DISTRICT HEALTH INSURANCE-CERT	\$11,206.00	\$10,476.55	\$21,682.55	\$1,908.08	\$8,096.65	\$13,585.90	\$13,585.90	\$0.00 0.00%
001.1299.700.1000.050.202.010	DISTRICT HEALTH INSURANCE-N/C	\$86,047.00	\$6,933.95	\$92,980.95	\$7,748.24	\$30,992.90	\$61,988.05	\$61,988.12	\$1.93 0.00%
001.1299.700.1000.050.211.010	DISTRICT LIFE INS - CERT	\$0.00	\$720.00	\$720.00	\$0.00	\$0.00	\$720.00	\$720.00	\$0.00 0.00%
001.1299.700.1000.050.212.010	DISTRICT LIFE INS - N/C	\$502.00	\$45.20	\$547.20	\$0.00	\$136.80	\$410.40	\$410.40	\$0.00 0.00%
001.1299.700.1000.050.222.010	SOC SEC-DISTRICT-N/C	\$13,415.00	\$6.00	\$13,421.00	\$952.58	\$4,102.16	\$9,318.82	\$9,318.82	\$0.00 0.00%
001.1299.700.1000.050.223.010	MEDICARE-DISTRICT -CERT	\$2,252.00	\$202.30	\$2,454.30	\$180.97	\$717.77	\$1,736.53	\$1,736.53	\$0.00 0.00%
001.1299.700.1000.050.224.010	MEDICARE-DISTRICT -N/C	\$3,137.00	\$1.79	\$3,138.79	\$222.77	\$959.36	\$2,179.43	\$2,179.43	\$0.00 0.00%
001.1299.700.1000.050.261.010	UNEMPLOYMENT COMP	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00 100.00%
001.1299.700.1000.050.270.010	WORKERS COMPENSATION	\$45,430.00	\$0.00	\$45,430.00	\$0.00	\$22,713.48	\$22,716.52	\$22,715.64	\$0.88 0.00%
	Func: Benefits - 1299	\$166,989.00	\$28,365.79	\$195,374.79	\$13,012.64	\$69,719.14	\$125,655.65	\$124,652.84	\$1,002.81 0.51%
001.2190.700.1000.050.340.010	CONTRACTS-DISTRICT - HEALTH	\$5,250.00	\$750.00	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00 0.00%
	Func: Other Support Services - Students - 2190	\$5,250.00	\$750.00	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00 0.00%
001.2310.700.1000.050.311.010	CABE	\$3,484.00	\$0.00	\$3,484.00	\$0.00	\$3,224.00	\$260.00	\$332.00	(\$72.00) -2.07%
001.2310.700.1000.050.313.010	ADMINISTRATIVE STUDY	\$60,217.00	(\$57,140.17)	\$3,076.83	\$0.00	\$0.00	\$3,076.83	\$0.00	\$3,076.83 100.00%
001.2310.700.1000.050.342.010	LEGAL	\$27,114.00	\$0.00	\$27,114.00	\$6,366.22	\$6,366.22	\$20,747.78	\$0.00	\$20,747.78 76.52%
001.2310.700.1000.050.618.010	BOARD OF ED	\$900.00	\$0.00	\$900.00	\$29.33	\$358.11	\$543.89	\$0.00	\$543.89 60.43%
	Func: Board Of Education - 2310	\$91,715.00	(\$57,140.17)	\$34,574.83	\$6,395.55	\$9,946.33	\$24,628.50	\$332.00	\$24,296.50 70.27%
001.2320.700.1000.050.101.010	SUPERINTENDENT -ADMIN SAL	\$84,749.00	\$26,735.58	\$111,484.58	\$8,758.94	\$37,033.59	\$74,450.99	\$74,450.99	\$0.00 0.00%
001.2320.700.1000.050.102.010	DIRECTOR SPED - ADMIN SAL	\$57,783.00	\$0.00	\$57,783.00	\$5,024.60	\$15,073.80	\$42,709.20	\$42,709.20	\$0.00 0.00%
001.2320.700.1000.050.106.010	BUSINESS MANAGER SAL	\$96,756.00	\$0.00	\$96,756.00	\$7,442.78	\$33,492.37	\$63,263.63	\$63,263.63	\$0.00 0.00%
001.2320.700.1000.050.112.010	SUPPORT STAFF	\$118,443.00	\$1,268.80	\$119,711.80	\$9,208.60	\$39,108.06	\$80,603.74	\$80,603.74	\$0.00 0.00%
001.2320.700.1000.050.532.010	POSTAGE - DISTRICT	\$1,960.00	\$0.00	\$1,960.00	\$0.00	\$9.55	\$1,950.45	\$0.00	\$1,950.45 99.51%
001.2320.700.1000.050.581.010	TRAVEL EXPENSES - DISTRICT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00 100.00%
001.2320.700.1000.050.612.010	SUPPLIES - DISTRICT	\$1,700.00	\$0.00	\$1,700.00	\$181.37	\$586.01	\$1,113.99	\$90.37	\$1,023.62 60.21%
001.2320.700.1000.050.653.010	SOFTWARE-ADMIN. DISTRICT	\$43,219.00	\$0.00	\$43,219.00	\$5,425.76	\$30,953.61	\$12,265.39	\$0.00	\$12,265.39 28.38%
	Func: Superintendents Office - 2320	\$405,110.00	\$28,004.38	\$433,114.38	\$36,042.05	\$156,256.99	\$276,857.39	\$261,117.93	\$15,739.46 3.63%
001.2510.700.1000.050.310.010	CONTRACTS-DISTRICT - FISCAL	\$13,455.00	\$0.00	\$13,455.00	\$0.00	\$12,547.79	\$907.21	\$482.13	\$425.08 3.16%
001.2510.700.1000.050.341.010	AUDITS	\$10,595.00	\$0.00	\$10,595.00	\$0.00	\$0.00	\$10,595.00	\$0.00	\$10,595.00 100.00%
001.2510.700.1000.050.343.010	PAYROLL SERVICE	\$11,608.00	(\$195.40)	\$11,412.60	\$675.73	\$2,896.68	\$8,515.92	\$8,501.82	\$14.10 0.12%
	Func: Fiscal Services - 2510	\$35,658.00	(\$195.40)	\$35,462.60	\$675.73	\$15,444.47	\$20,018.13	\$8,983.95	\$11,034.18 31.11%

Salem School District

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2530.700.1000.050.443.010	CONTRACTS - COPIERS	\$30,827.00	\$0.40	\$30,827.40	\$2,568.95	\$10,275.80	\$20,551.60	\$20,551.60	\$0.00	0.00%
001.2530.700.1000.050.550.010	PRINTING - DISTRICT	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$190.00	\$410.00	68.33%
	Func: Printing, Publishing & Duplicating - 2530	\$31,427.00	\$0.40	\$31,427.40	\$2,568.95	\$10,275.80	\$21,151.60	\$20,741.60	\$410.00	1.30%
001.2570.700.1000.050.310.010	CONTRACTS - DISTRICT	\$84,000.00	\$0.00	\$84,000.00	\$7,000.00	\$21,000.00	\$63,000.00	\$63,000.00	\$0.00	0.00%
001.2570.700.1000.050.540.010	PERSONNEL SERV ADVERTISING	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$185.20	\$1,314.80	\$0.00	\$1,314.80	87.65%
	Func: Personnel Services - 2570	\$85,500.00	\$0.00	\$85,500.00	\$7,000.00	\$21,185.20	\$64,314.80	\$63,000.00	\$1,314.80	1.54%
001.2580.700.1000.050.310.010	CONTRACTS-TECHNOLOGY - DISTRICT	\$3,378.00	\$0.00	\$3,378.00	\$0.00	\$0.00	\$3,378.00	\$3,378.00	\$0.00	0.00%
	Func: Administrative Technology Services - 2580	\$3,378.00	\$0.00	\$3,378.00	\$0.00	\$0.00	\$3,378.00	\$3,378.00	\$0.00	0.00%
001.2590.700.1000.050.811.010	PROF. DUES & FEES- DISTRICT	\$6,405.00	\$0.00	\$6,405.00	\$97.00	\$4,687.00	\$1,718.00	\$25.00	\$1,693.00	26.43%
	Func: Other Support Services-Central Services - 2590	\$6,405.00	\$0.00	\$6,405.00	\$97.00	\$4,687.00	\$1,718.00	\$25.00	\$1,693.00	26.43%
001.2610.700.1000.050.520.010	BUILDING INSURANCE	\$18,967.00	\$195.00	\$19,162.00	\$0.00	\$9,580.75	\$9,581.25	\$14,731.25	(\$5,150.00)	-26.88%
001.2610.700.1000.050.521.010	LIABILITY-8D OF ED	\$20,815.00	\$0.00	\$20,815.00	\$0.00	\$10,928.75	\$9,886.25	\$9,581.25	\$305.00	1.47%
	Func: Operation Of Buildings - 2610	\$39,782.00	\$195.00	\$39,977.00	\$0.00	\$20,509.50	\$19,467.50	\$24,312.50	(\$4,845.00)	-12.12%
	Location: District - 1000	\$881,198.00	\$0.00	\$881,198.00	\$65,791.92	\$314,024.43	\$597,173.57	\$506,543.82	\$60,629.75	6.88%

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001:1118:100:2000:030:561:010	TUITION- REGULAR ED -EAST LYME	\$2,025,230.00	\$0.00	\$2,025,230.00	\$199,690.54	\$199,690.54	\$1,825,539.46	\$1,797,214.91	\$28,324.55	1.40%
001:1118:100:2000:030:566:010	RECONCILIATION - EAST LYME	\$121,681.00	\$0.00	\$121,681.00	\$12,168.10	\$12,168.10	\$109,512.90	\$109,512.90	\$0.00	0.00%
	Func: High School - 1118	\$2,146,911.00	\$0.00	\$2,146,911.00	\$211,858.64	\$211,858.64	\$1,935,052.36	\$1,906,727.81	\$28,324.55	1.32%
001:2700:100:2000:030:510:010	STUDENT TRANSPORTATION - ELHS	\$136,262.00	\$0.00	\$136,262.00	\$11,680.94	\$35,042.82	\$101,219.18	\$81,766.58	\$19,452.60	14.28%
001:2700:100:2000:030:628:010	FUEL (DIESEL)- ELHS	\$9,385.00	\$0.00	\$9,385.00	\$0.00	\$0.00	\$9,385.00	\$0.00	\$9,385.00	100.00%
	Func: Student Transportation - 2700	\$145,647.00	\$0.00	\$145,647.00	\$11,680.94	\$35,042.82	\$110,604.18	\$81,766.58	\$28,837.60	19.80%
001:1118:200:2000:030:562:010	TUITION- SPED -EAST LYME	\$921,268.00	\$0.00	\$921,268.00	\$69,095.12	\$69,095.12	\$852,172.88	\$621,856.12	\$230,316.76	25.00%
	Func: High School - 1118	\$921,268.00	\$0.00	\$921,268.00	\$69,095.12	\$69,095.12	\$852,172.88	\$621,856.12	\$230,316.76	25.00%
001:1203:200:2000:030:562:010	EXTENDED PROGRAM- H.S.- ELHS STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,260.00	(\$22,260.00)	0.00%
	Func: Special Needs Extended Day - 1203	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,260.00	(\$22,260.00)	0.00%
001:2190:200:2000:030:322:010	HS SPED SERVICES	\$58,153.00	\$0.00	\$58,153.00	\$0.00	\$0.00	\$58,153.00	\$722.50	\$57,430.50	98.76%
	Func: Other Support Services - Students - 2190	\$58,153.00	\$0.00	\$58,153.00	\$0.00	\$0.00	\$58,153.00	\$722.50	\$57,430.50	98.76%
	Location: East Lyme High School - 2000	\$3,271,979.00	\$0.00	\$3,271,979.00	\$292,634.70	\$315,996.58	\$2,955,982.42	\$2,633,333.01	\$322,649.41	9.86%

Salem School District

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.1118.100.3000.010.568.010	TUITION REVENUE O/D STUDENTS Func: Classroom Gr. 1-4 - 1116	(\$16,981.00)	\$0.00	(\$16,981.00)	\$0.00	(\$17,174.00)	\$193.00	\$0.00	\$193.00	-1.14%
001.1203.200.3000.030.562.010	EXTENDED PROGRAM- O/D STUDENTS Func: Special Needs Extended Day - 1203	\$49,245.00	\$0.00	\$49,245.00	\$19,663.20	\$30,126.20	\$19,118.80	\$8,029.68	\$11,089.12	22.52%
001.1201.200.3000.050.562.010	OUTDIS SPED TUITION Func: Special Needs Special Education - 1201	\$349,750.00	\$0.00	\$349,750.00	\$34,251.50	\$119,351.50	\$230,398.50	\$331,326.50	(\$100,928.00)	-28.86%
001.2190.200.3000.050.322.010	OUTDIS SPED SERVICES Func: Other Support Services - Students - 2190	\$122,530.00	\$0.00	\$122,530.00	\$2,205.35	\$3,452.23	\$119,077.77	\$22,785.65	\$96,292.12	78.59%
001.2702.200.3000.050.510.010	OUTDIS TRANSP - SPED Func: Special Education Transportation - 2702	\$129,874.00	\$0.00	\$129,874.00	\$16,271.10	\$62,715.62	\$67,158.38	\$125,411.60	(\$58,253.22)	-44.85%
001.1115.300.3000.013.564.010	TUITION - ELEM MAGNET SCHOOLS Func: Magnet School - 1115	\$25,784.00	\$0.00	\$25,784.00	\$0.00	\$0.00	\$25,784.00	\$0.00	\$25,784.00	100.00%
001.1115.300.3000.021.564.010	TUITION - MAGNET MIDDLE SCHOOLS Func: Magnet School - 1115	\$19,258.00	\$0.00	\$19,258.00	\$0.00	\$0.00	\$19,258.00	\$0.00	\$19,258.00	100.00%
001.1115.300.3000.031.564.010	TUITION - MAGNET HIGH SCHOOLS Func: Magnet School - 1115	\$9,606.00	\$0.00	\$9,606.00	\$0.00	\$0.00	\$9,606.00	\$0.00	\$9,606.00	100.00%
001.1114.300.3000.032.563.010	LEBANON VO-AG TUITION Func: Lebanon Vocational/Agricultural School - 1114	\$6,823.00	\$0.00	\$6,823.00	\$0.00	\$0.00	\$6,823.00	\$6,823.00	\$0.00	0.00%
001.2703.300.3000.032.510.010	VOCATIONAL TRANSPORTATION Func: Vocational Transportation - 2703 Location: Out Of District - 3000	\$63,051.00	\$0.00	\$63,051.00	\$6,841.10	\$12,675.06	\$50,375.94	\$49,398.95	\$976.99	1.55%
		\$63,051.00	\$0.00	\$63,051.00	\$6,841.10	\$12,675.06	\$50,375.94	\$49,398.95	\$976.99	1.55%
		\$758,940.00	\$0.00	\$758,940.00	\$79,232.25	\$211,146.61	\$547,793.39	\$543,775.38	\$4,018.01	0.53%

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
001.1101.100.4000.010.611.010	READING/LA INSTRUCTIONAL SUPPLIES-ES	\$8,319.00	\$0.00	\$8,319.00	\$0.00	\$3,229.29	\$5,089.71	\$50.38	\$5,039.33 60.58%
001.1101.100.4000.010.641.010	TEXTBOOKS- ENGLISH/LA - ES	\$5,150.00	\$0.00	\$5,150.00	\$0.00	\$645.95	\$4,504.05	\$0.00	\$4,504.05 87.46%
001.1101.100.4000.010.642.010	CONSUMABLE TEXTBOOKS -ENGLISH/LA-ES Func: English/Language Arts - 1101	\$3,942.00	\$0.00	\$3,942.00	\$1,885.00	\$1,885.00	\$2,057.00	\$0.00	\$2,057.00 52.18%
		\$17,411.00	\$0.00	\$17,411.00	\$1,885.00	\$5,780.24	\$11,650.76	\$50.38	\$11,600.38 66.83%
001.1102.100.4000.010.111.010	ES - GLOBAL SPANISH-REG SAL Func: Global Language - Spanish - 1102	\$17,961.00	\$0.00	\$17,961.00	\$1,381.58	\$4,144.75	\$13,816.25	\$13,816.25	\$0.00 0.00%
		\$17,961.00	\$0.00	\$17,961.00	\$1,381.58	\$4,144.75	\$13,816.25	\$13,816.25	\$0.00 0.00%
001.1104.100.4000.010.611.010	MATH INSTRUCTIONAL SUPPLIES- ES	\$488.00	\$0.00	\$488.00	\$0.00	\$151.74	\$336.26	\$0.00	\$336.26 68.91%
001.1104.100.4000.010.642.010	CONSUMABLE TEXTBOOKS-MATH-ES Func: Math - 1104	\$2,397.00	(\$943.10)	\$1,453.90	\$0.00	\$211.86	\$1,242.04	\$0.00	\$1,242.04 85.43%
		\$2,885.00	(\$943.10)	\$1,941.90	\$0.00	\$363.60	\$1,578.30	\$0.00	\$1,578.30 81.28%
001.1105.100.4000.010.111.010	ES-MUSIC- REG SAL	\$50,180.00	(\$3,061.00)	\$47,119.00	\$3,624.52	\$10,873.50	\$36,245.50	\$36,245.50	\$0.00 0.00%
001.1105.100.4000.010.611.010	MUSIC/BAND/CHORUS SUPPLIES -ES Func: Music - 1105	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00 100.00%
		\$52,680.00	(\$3,061.00)	\$49,619.00	\$3,624.52	\$10,873.50	\$38,745.50	\$36,245.50	\$2,500.00 5.04%
001.1106.100.4000.010.611.010	SCIENCE INSTRUCTIONAL SUPPLIES-ES Func: Science - 1106	\$6,542.00	\$0.00	\$6,542.00	\$0.00	\$2,776.28	\$3,765.72	\$2,629.40	\$1,136.32 17.37%
		\$6,542.00	\$0.00	\$6,542.00	\$0.00	\$2,776.28	\$3,765.72	\$2,629.40	\$1,136.32 17.37%
001.1107.100.4000.010.611.010	SOCIAL STUDIES INSTRUCT SUPPLIES-ES	\$1,135.00	\$0.00	\$1,135.00	\$0.00	\$297.00	\$838.00	\$0.00	\$838.00 73.83%
001.1107.100.4000.010.642.010	CONSUMABLE TEXTBOOKS-SOCIAL Func: Social Studies - 1107	\$5,096.00	\$0.00	\$5,096.00	\$0.00	\$0.00	\$5,096.00	\$0.00	\$5,096.00 100.00%
		\$6,231.00	\$0.00	\$6,231.00	\$0.00	\$297.00	\$5,934.00	\$0.00	\$5,934.00 95.23%
001.1108.100.4000.010.111.010	ES-ART- REG SAL	\$41,272.00	\$0.00	\$41,272.00	\$3,174.80	\$9,524.37	\$31,747.63	\$31,747.63	\$0.00 0.00%
001.1108.100.4000.010.611.010	ART INSTRUCTIONAL SUPPLIES -ES Func: Art - 1108	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00 100.00%
		\$43,272.00	\$0.00	\$43,272.00	\$3,174.80	\$9,524.37	\$33,747.63	\$31,747.63	\$2,000.00 4.62%
001.1109.100.4000.010.111.010	ES-PE- REG SAL	\$39,010.00	\$0.00	\$39,010.00	\$5,073.70	\$15,221.15	\$23,788.85	\$17,797.85	\$5,991.00 15.36%
001.1109.100.4000.010.611.010	PHYS. ED INSTRUCTIONAL SUPPLIES -ES Func: Physical Education - 1109	\$813.00	\$0.00	\$813.00	\$0.00	\$0.00	\$813.00	\$0.00	\$813.00 100.00%
		\$39,823.00	\$0.00	\$39,823.00	\$5,073.70	\$15,221.15	\$24,601.85	\$17,797.85	\$6,804.00 17.09%
001.1110.100.4000.010.111.010	ES - HEALTH - REG SAL Func: Health Education - 1110	\$36,241.00	\$0.00	\$36,241.00	\$1,393.90	\$4,181.70	\$32,059.30	\$32,059.30	\$0.00 0.00%
		\$36,241.00	\$0.00	\$36,241.00	\$1,393.90	\$4,181.70	\$32,059.30	\$32,059.30	\$0.00 0.00%
001.1111.100.4000.010.111.010	ES-TECHNOLOGY- REG SAL Func: Technology/Computer Education - 1111	\$41,273.00	\$0.00	\$41,273.00	\$3,174.82	\$9,524.43	\$31,748.57	\$31,748.57	\$0.00 0.00%
		\$41,273.00	\$0.00	\$41,273.00	\$3,174.82	\$9,524.43	\$31,748.57	\$31,748.57	\$0.00 0.00%
001.1116.100.4000.010.111.010	ES-Gr. 1-4 REG SAL	\$725,265.00	\$0.00	\$725,265.00	\$56,049.41	\$162,393.79	\$562,871.21	\$544,857.21	\$18,014.00 2.48%
001.1116.100.4000.010.121.010	ES-SUBSTITUTES Func: Classroom Gr. 1-4 - 1116	\$59,400.00	\$0.00	\$59,400.00	\$2,190.00	\$4,470.00	\$54,930.00	\$54,930.00	\$0.00 0.00%
		\$784,665.00	\$0.00	\$784,665.00	\$58,239.41	\$166,863.79	\$617,801.21	\$599,787.21	\$18,014.00 2.30%
001.2120.100.4000.010.111.010	ES-GUIDANCE- REG SAL	\$44,901.00	\$0.00	\$44,901.00	\$3,453.96	\$10,361.90	\$34,539.10	\$34,539.10	\$0.00 0.00%



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001.2190.100.4000.010.116.010	Func: Guidance/Counseling - 2120	\$44,901.00	\$0.00	\$44,901.00	\$3,453.96	\$10,361.90	\$34,539.10	\$34,539.10	\$0.00	0.00%
	ES-REG ED AIDES/TUTORS	\$58,070.00	\$0.00	\$58,070.00	\$5,847.39	\$10,139.14	\$47,930.86	\$47,930.86	\$0.00	0.00%
	Func: Other Support Services - Students - 2190	\$58,070.00	\$0.00	\$58,070.00	\$5,847.39	\$10,139.14	\$47,930.86	\$47,930.86	\$0.00	0.00%
001.2220.100.4000.010.111.010	ES-LIBRARY- REG SAL	\$20,802.00	\$0.00	\$20,802.00	\$1,600.16	\$4,800.53	\$16,001.47	\$16,001.47	\$0.00	0.00%
	Func: Library/Media Services - 2220	\$20,802.00	\$0.00	\$20,802.00	\$1,600.16	\$4,800.53	\$16,001.47	\$16,001.47	\$0.00	0.00%
001.2410.100.4000.010.104.010	ASSISTANT PRINCIPAL -ADMIN SAL	\$97,601.00	\$0.00	\$97,601.00	\$7,507.78	\$33,784.87	\$63,816.13	\$63,816.13	\$0.00	0.00%
	Func: Offices Of The Principal - 2410	\$97,601.00	\$0.00	\$97,601.00	\$7,507.78	\$33,784.87	\$63,816.13	\$63,816.13	\$0.00	0.00%
001.1113.100.4000.011.111.010	ES-PREK- REG SAL	\$66,036.00	\$0.00	\$66,036.00	\$5,079.70	\$15,239.05	\$50,796.95	\$50,796.95	\$0.00	0.00%
	Func: Preschool - 1113	\$66,036.00	\$0.00	\$66,036.00	\$5,079.70	\$15,239.05	\$50,796.95	\$50,796.95	\$0.00	0.00%
001.1112.100.4000.012.111.010	ES-KNDG- REG SAL	\$241,018.00	\$0.00	\$241,018.00	\$18,873.86	\$56,621.48	\$184,396.52	\$177,925.52	\$6,471.00	2.68%
	Func: Kindergarten - 1112	\$241,018.00	\$0.00	\$241,018.00	\$18,873.86	\$56,621.48	\$184,396.52	\$177,925.52	\$6,471.00	2.68%
001.1101.100.4000.020.111.010	MS-ENGLISH/LA- REG SAL	\$153,023.00	\$0.00	\$153,023.00	\$12,216.52	\$36,649.44	\$116,373.56	\$116,373.56	\$0.00	0.00%
	READING/LA INSTRUCTIONAL SUPPLIES- MS	\$1,254.00	\$0.00	\$1,254.00	\$0.00	\$0.00	\$1,254.00	\$0.00	\$1,254.00	100.00%
	CONSUMABLE TEXTBOOKS -ENGLISH/LA-MS	\$3,128.00	\$0.00	\$3,128.00	\$0.00	\$1,456.81	\$1,671.19	\$0.00	\$1,671.19	53.43%
	Func: English/Language Arts - 1101	\$157,405.00	\$0.00	\$157,405.00	\$12,216.52	\$38,106.25	\$119,298.75	\$116,373.56	\$2,925.19	1.86%
001.1102.100.4000.020.111.010	MS-GLOBAL SPANISH- REG SAL	\$71,842.00	\$0.00	\$71,842.00	\$5,526.34	\$16,579.05	\$55,262.95	\$55,262.95	\$0.00	0.00%
	GLOBAL LANGUAGE -SPANISH-MS	\$149.00	\$0.00	\$149.00	\$0.00	\$0.00	\$149.00	\$0.00	\$149.00	100.00%
	Func: Global Language - Spanish - 1102	\$71,991.00	\$0.00	\$71,991.00	\$5,526.34	\$16,579.05	\$55,411.95	\$55,262.95	\$149.00	0.21%
001.1103.100.4000.020.111.010	MS-GLOBAL FRENCH- REG SAL	\$40,411.00	(\$6,556.38)	\$33,854.62	\$2,135.30	\$6,406.00	\$27,448.62	\$21,353.00	\$6,095.62	18.01%
	GLOBAL LANGUAGE - FRENCH-MS	\$0.00	\$122.28	\$122.28	\$0.00	\$122.28	\$0.00	\$0.00	\$0.00	0.00%
	Func: Global Language - French - 1103	\$40,411.00	(\$6,434.10)	\$33,976.90	\$2,135.30	\$6,528.28	\$27,448.62	\$21,353.00	\$6,095.62	17.94%
001.1104.100.4000.020.111.010	MS-MATH- REG SAL	\$201,243.00	\$0.00	\$201,243.00	\$15,480.20	\$46,440.63	\$154,802.37	\$154,802.37	\$0.00	0.00%
	CONSUMABLE TEXTBOOKS-MATH-MS	\$7,392.00	\$943.10	\$8,335.10	\$0.00	\$8,262.00	\$73.10	\$0.00	\$73.10	0.89%
	Func: Math - 1104	\$208,635.00	\$943.10	\$209,578.10	\$15,480.20	\$54,702.63	\$154,875.47	\$154,802.37	\$73.10	0.03%
001.1105.100.4000.020.111.010	MS-MUSIC- REG SAL	\$71,281.00	(\$3,061.00)	\$68,220.00	\$5,247.72	\$15,743.10	\$52,476.90	\$52,476.90	\$0.00	0.00%
	MUSIC/BAND/CHORUS SUPPLIES- MS	\$624.00	\$0.00	\$624.00	\$69.91	\$69.91	\$554.09	\$0.00	\$554.09	86.80%
	Func: Music - 1105	\$71,905.00	(\$3,061.00)	\$68,844.00	\$5,317.63	\$15,813.01	\$53,030.99	\$52,476.90	\$554.09	0.80%
001.1106.100.4000.020.111.010	MS-SCIENCE- REG SAL	\$145,621.00	\$0.00	\$145,621.00	\$11,201.62	\$33,604.80	\$112,016.20	\$112,016.20	\$0.00	0.00%
	SCIENCE INSTRUCTIONAL SUPPLIES-MS	\$1,918.00	\$0.00	\$1,918.00	\$247.05	\$1,268.65	\$649.35	\$0.00	\$649.35	33.86%
	Func: Science - 1106	\$147,539.00	\$0.00	\$147,539.00	\$11,448.67	\$34,873.45	\$112,665.55	\$112,016.20	\$649.35	0.44%

# Salem School District

## MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 10/1/2021

To Date: 10/26/2021

Include pre encumbrance      Print accounts with zero balance      Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.1107.100.4000.020.111.010	MS-SOCIAL STUDIES- REG SAL	\$156,546.00	\$0.00	\$156,546.00	\$12,042.00	\$36,126.00	\$120,420.00	\$120,420.00	\$0.00	0.00%
001.1107.100.4000.020.611.010	SOCIAL STUDIES INSTRUCT SUPPLIES - IMS	\$234.00	\$0.00	\$234.00	\$0.00	\$0.00	\$234.00	\$0.00	\$234.00	100.00%
001.1107.100.4000.020.642.010	CONSUMABLE TEXTBOOKS-SOCIAL	\$3,778.00	\$0.00	\$3,778.00	\$0.00	\$0.00	\$3,778.00	\$0.00	\$3,778.00	100.00%
	Func: Social Studies - 1107	\$160,558.00	\$0.00	\$160,558.00	\$12,042.00	\$36,126.00	\$124,432.00	\$120,420.00	\$4,012.00	2.50%
001.1108.100.4000.020.111.010	MS-ART- REG SAL	\$41,272.00	\$0.00	\$41,272.00	\$3,174.82	\$9,524.43	\$31,747.57	\$31,747.57	\$0.00	0.00%
001.1108.100.4000.020.611.010	ART INSTRUCTIONAL SUPPLIES - MS	\$2,000.00	\$0.00	\$2,000.00	\$13.39	\$1,285.31	\$714.69	\$0.00	\$714.69	35.73%
	Func: Art - 1108	\$43,272.00	\$0.00	\$43,272.00	\$3,188.21	\$10,809.74	\$32,462.26	\$31,747.57	\$714.69	1.65%
001.1109.100.4000.020.111.010	MS-PE- REG SAL	\$39,010.00	\$0.00	\$39,010.00	\$2,793.92	\$8,381.80	\$30,628.20	\$24,637.20	\$5,991.00	15.36%
001.1109.100.4000.020.611.010	PHYS. ED INSTRUCTIONAL SUPPLIES- MS	\$1,559.00	\$0.00	\$1,559.00	\$0.00	\$0.00	\$1,559.00	\$0.00	\$1,559.00	100.00%
	Func: Physical Education - 1109	\$40,569.00	\$0.00	\$40,569.00	\$2,793.92	\$8,381.80	\$32,187.20	\$24,637.20	\$7,550.00	18.61%
001.1110.100.4000.020.111.010	MS-HEALTH- REG SAL	\$54,362.00	\$0.00	\$54,362.00	\$2,787.78	\$8,363.35	\$45,998.65	\$45,998.65	\$0.00	0.00%
001.1110.100.4000.020.611.010	HEALTH INSTRUCTIONAL SUPPLIES-MS	\$1,285.00	\$218.80	\$1,503.80	\$0.00	\$1,503.80	\$0.00	\$0.00	\$0.00	0.00%
001.1110.100.4000.020.642.010	CONSUMABLE TEXTBOOKS HEALTH- MS	\$150.00	\$0.00	\$150.00	\$0.00	\$100.00	\$50.00	\$0.00	\$50.00	33.33%
	Func: Health Education - 1110	\$55,797.00	\$218.80	\$56,015.80	\$2,787.78	\$9,967.15	\$46,048.65	\$45,998.65	\$50.00	0.09%
001.1111.100.4000.020.111.010	MS-TECHNOLOGY- REG SAL	\$41,273.00	\$0.00	\$41,273.00	\$3,174.80	\$9,524.37	\$31,748.63	\$31,748.63	\$0.00	0.00%
	Func: Technology/Computer Education - 1111	\$41,273.00	\$0.00	\$41,273.00	\$3,174.80	\$9,524.37	\$31,748.63	\$31,748.63	\$0.00	0.00%
001.2120.100.4000.020.111.010	MS-GUIDANCE- REG SAL	\$44,901.00	\$0.00	\$44,901.00	\$3,453.96	\$10,361.90	\$34,539.10	\$34,539.10	\$0.00	0.00%
001.2120.100.4000.020.611.010	GUIDANCE SUPPLIES - MS	\$1,716.00	\$0.00	\$1,716.00	\$0.00	\$0.00	\$1,716.00	\$0.00	\$1,716.00	100.00%
	Func: Guidance/Counseling - 2120	\$46,617.00	\$0.00	\$46,617.00	\$3,453.96	\$10,361.90	\$36,255.10	\$34,539.10	\$1,716.00	3.68%
001.2220.100.4000.020.111.010	MS - LIBRARY - REG SAL	\$20,802.00	\$0.00	\$20,802.00	\$1,600.14	\$4,800.47	\$16,001.53	\$16,001.53	\$0.00	0.00%
	Func: Library/Media Services - 2220	\$20,802.00	\$0.00	\$20,802.00	\$1,600.14	\$4,800.47	\$16,001.53	\$16,001.53	\$0.00	0.00%
001.2410.100.4000.020.103.010	PRINCIPAL - ADMIN SAL	\$136,812.00	\$0.00	\$136,812.00	\$10,524.00	\$47,358.00	\$89,454.00	\$89,454.00	\$0.00	0.00%
	Func: Office Of The Principal - 2410	\$136,812.00	\$0.00	\$136,812.00	\$10,524.00	\$47,358.00	\$89,454.00	\$89,454.00	\$0.00	0.00%
001.1299.100.4000.050.151.010	ANNUITY/ADMIN. STIPENDS-SCHOOL	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.1299.100.4000.050.201.010	SCHOOL HEALTH INSURANCE - CERT	\$527,549.00	\$0.00	\$527,549.00	\$38,951.23	\$182,311.09	\$345,237.91	\$347,328.62	(\$2,090.71)	-0.40%
001.1299.100.4000.050.202.010	SCHOOL HEALTH INSURANCE - NIC	\$153,741.00	\$0.00	\$153,741.00	\$12,693.68	\$51,535.17	\$102,205.83	\$100,865.04	\$1,340.79	0.87%
001.1299.100.4000.050.211.010	SCHOOL LIFE INS-CERT	\$6,138.00	\$0.00	\$6,138.00	\$0.00	\$1,068.00	\$5,070.00	\$5,034.00	\$36.00	0.59%
001.1299.100.4000.050.212.010	SCHOOL LIFE INS-NIC	\$1,214.00	\$0.00	\$1,214.00	\$0.00	\$192.00	\$1,022.00	\$936.00	\$86.00	7.08%
001.1299.100.4000.050.222.010	SOC SEC-SCHOOL-NIC	\$59,427.00	\$0.00	\$59,427.00	\$4,983.83	\$12,584.31	\$46,842.69	\$41,429.54	\$5,413.15	9.11%
001.1299.100.4000.050.223.010	MEDICARE-SCHOOL -CERT	\$45,374.00	\$0.00	\$45,374.00	\$2,995.18	\$9,924.91	\$35,449.09	\$33,957.75	\$1,491.34	3.29%
001.1299.100.4000.050.224.010	MEDICARE-SCHOOL -NIC	\$13,898.00	\$0.00	\$13,898.00	\$1,165.60	\$2,972.20	\$10,925.80	\$9,660.06	\$1,265.74	9.11%
	Func: Benefits - 1299	\$809,341.00	\$0.00	\$809,341.00	\$62,789.52	\$262,587.68	\$546,753.32	\$539,211.01	\$7,542.31	0.93%

Salem School District

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Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2190.100.4000.050.114.010	LUNCH AIDES	\$24,562.00	\$0.00	\$24,562.00	\$2,609.45	\$4,359.75	\$20,202.25	\$20,043.75	\$158.50	0.65%
001.2190.100.4000.050.611.010	GENERAL SUPPLIES - SCHOOL	\$14,000.00	(\$341.08)	\$13,658.92	\$224.76	\$12,796.96	\$861.96	\$256.15	\$605.81	4.44%
	Func: Other Support Services - Students - 2190	\$38,562.00	(\$341.08)	\$38,220.92	\$2,834.21	\$17,156.71	\$21,064.21	\$20,299.90	\$764.31	2.00%
001.2212.100.4000.050.117.010	CURRICULUM REVIEW/DEVELOPMENT	\$1,483.00	\$0.00	\$1,483.00	\$0.00	\$0.00	\$1,483.00	\$0.00	\$1,483.00	100.00%
001.2212.100.4000.050.641.010	NEW CURRICULUM TEXTBOOKS	\$303.00	\$0.00	\$303.00	\$0.00	\$0.00	\$303.00	\$0.00	\$303.00	100.00%
	Func: Instruction And Curriculum Development - 2212	\$1,786.00	\$0.00	\$1,786.00	\$0.00	\$0.00	\$1,786.00	\$0.00	\$1,786.00	100.00%
001.2220.100.4000.050.643.010	LIBRARY BOOKS	\$7,000.00	\$0.00	\$7,000.00	\$1,388.99	\$5,397.61	\$1,602.39	\$1,565.53	\$36.86	0.53%
	Func: Library/Media Services - 2220	\$7,000.00	\$0.00	\$7,000.00	\$1,388.99	\$5,397.61	\$1,602.39	\$1,565.53	\$36.86	0.53%
001.2230.100.4000.050.652.010	SOFTWARE - INSTRUCTIONAL	\$28,008.00	\$0.00	\$28,008.00	\$132.75	\$16,897.71	\$11,110.29	\$1,040.37	\$10,069.92	35.95%
	Func: Instruction - Related Technology - 2230	\$28,008.00	\$0.00	\$28,008.00	\$132.75	\$16,897.71	\$11,110.29	\$1,040.37	\$10,069.92	35.95%
001.2240.100.4000.050.321.010	ASSESSMENTS	\$355.00	\$81.00	\$436.00	\$0.00	\$436.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Academic Student Assessment - 2240	\$355.00	\$81.00	\$436.00	\$0.00	\$436.00	\$0.00	\$0.00	\$0.00	0.00%
001.2410.100.4000.050.113.010	OFFICE/MEDIA SUPPORT PERSONNEL	\$206,870.00	\$323.49	\$207,193.49	\$18,756.51	\$51,028.95	\$156,164.54	\$156,164.54	\$0.00	0.00%
001.2410.100.4000.050.133.010	OVERTIME - OFFICE/MEDIA SUPPORT	\$0.00	\$877.80	\$877.80	\$55.86	\$933.66	(\$55.86)	\$0.00	(\$55.86)	-6.36%
	Func: Office Of The Principal - 2410	\$206,870.00	\$1,201.29	\$208,071.29	\$18,812.37	\$51,962.61	\$156,108.68	\$156,164.54	(\$55.86)	-0.03%
001.2700.100.4000.050.510.010	STUDENT TRANSPORTATION - SALEM SCH	\$307,398.00	\$0.00	\$307,398.00	\$22,449.87	\$75,189.03	\$232,208.97	\$184,587.17	\$47,621.80	15.49%
001.2700.100.4000.050.626.010	FUEL (DIESEL)-SALEM SCHOOL	\$19,053.00	\$0.00	\$19,053.00	\$0.00	\$0.00	\$19,053.00	\$0.00	\$19,053.00	100.00%
	Func: Student Transportation - 2700	\$326,451.00	\$0.00	\$326,451.00	\$22,449.87	\$75,189.03	\$251,261.97	\$184,587.17	\$66,674.80	20.42%
001.1116.200.4000.010.111.010	ES-SPED TEACHERS	\$262,958.00	\$0.00	\$262,958.00	\$20,227.54	\$60,682.68	\$202,275.32	\$202,275.32	\$0.00	0.00%
	Func: Classroom Gr. 1-4 - 1116	\$262,958.00	\$0.00	\$262,958.00	\$20,227.54	\$60,682.68	\$202,275.32	\$202,275.32	\$0.00	0.00%
001.2190.200.4000.010.116.010	ES-SPED AIDES/TUTORS	\$121,303.00	\$0.00	\$121,303.00	\$12,645.61	\$22,122.07	\$99,180.93	\$99,180.51	\$0.42	0.00%
	Func: Other Support Services - Students - 2190	\$121,303.00	\$0.00	\$121,303.00	\$12,645.61	\$22,122.07	\$99,180.93	\$99,180.51	\$0.42	0.00%
001.1117.200.4000.020.111.010	MS-SPED TEACHERS	\$236,324.00	\$0.00	\$236,324.00	\$18,178.76	\$54,536.27	\$181,787.73	\$181,787.73	\$0.00	0.00%
	Func: Classroom Gr. 5-8 - 1117	\$236,324.00	\$0.00	\$236,324.00	\$18,178.76	\$54,536.27	\$181,787.73	\$181,787.73	\$0.00	0.00%
001.2190.200.4000.020.116.010	MS-SPED AIDES/TUTORS	\$15,632.00	\$0.00	\$15,632.00	\$1,715.62	\$3,299.65	\$12,332.35	\$12,332.35	\$0.00	0.00%
	Func: Other Support Services - Students - 2190	\$15,632.00	\$0.00	\$15,632.00	\$1,715.62	\$3,299.65	\$12,332.35	\$12,332.35	\$0.00	0.00%
001.2140.200.4000.050.111.010	PSYCHOLOGIST	\$80,569.00	\$0.00	\$80,569.00	\$6,197.62	\$18,592.80	\$61,976.20	\$61,976.20	\$0.00	0.00%
	Func: Psychological Services - 2140	\$80,569.00	\$0.00	\$80,569.00	\$6,197.62	\$18,592.80	\$61,976.20	\$61,976.20	\$0.00	0.00%
001.2150.200.4000.050.111.010	SPEECH	\$90,603.00	\$0.00	\$90,603.00	\$6,969.46	\$20,908.40	\$69,694.60	\$69,694.60	\$0.00	0.00%
	Func: Speech Pathology And Audiology Services - 2150	\$90,603.00	\$0.00	\$90,603.00	\$6,969.46	\$20,908.40	\$69,694.60	\$69,694.60	\$0.00	0.00%

Salem School District

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Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
001.2190.200.4000.050.321.010	SPED EVALUATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	100.00%
001.2190.200.4000.050.322.010	SPED THERAPY	\$185,220.00	\$0.00	\$185,220.00	\$12,183.25	\$18,702.75	\$166,517.25	\$173,532.50	-3.78%
Func: Other Support Services - Students - 2190		\$195,220.00	\$0.00	\$195,220.00	\$12,183.25	\$18,702.75	\$176,517.25	\$173,532.50	1.53%
001.2230.200.4000.050.652.010	SOFTWARE SPED	\$9,418.00	\$262.81	\$9,680.81	\$0.00	\$9,680.81	\$0.00	\$0.00	0.00%
Func: Instruction - Related Technology - 2230		\$9,418.00	\$262.81	\$9,680.81	\$0.00	\$9,680.81	\$0.00	\$0.00	0.00%
001.2702.200.4000.050.510.010	STUDENT TRANSPORTATION - SPED - SALEM	\$57,289.00	\$0.00	\$57,289.00	\$6,047.13	\$6,683.67	\$50,605.33	\$50,604.93	0.00%
Func: Special Education Transportation - 2702		\$57,289.00	\$0.00	\$57,289.00	\$6,047.13	\$6,683.67	\$50,605.33	\$50,604.93	0.00%
001.2190.400.4000.010.619.010	PLAYGROUND-RECESS	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	100.00%
Func: Other Support Services - Students - 2190		\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	100.00%
001.2213.400.4000.010.331.010	COURSE REIMBURSEMENT - ES	\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$0.00	100.00%
Func: Staff Development - 2213		\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$0.00	100.00%
001.2190.400.4000.020.567.010	PROJECT OCEANOLOGY PROGRAM	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$0.00	0.00%
Func: Other Support Services - Students - 2190		\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$7,955.00	\$0.00	\$0.00	0.00%
001.2213.400.4000.020.331.010	COURSE REIMBURSEMENT - MS	\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$2,151.00	61.86%
Func: Staff Development - 2213		\$5,640.00	\$0.00	\$5,640.00	\$0.00	\$0.00	\$5,640.00	\$2,151.00	61.86%
001.2705.400.4000.020.514.010	OCEANOLOGY- TRANSP	\$2,160.00	\$0.00	\$2,160.00	\$658.60	\$658.60	\$1,501.40	\$0.00	69.51%
Func: Project Oceanology Transportation - 2705		\$2,160.00	\$0.00	\$2,160.00	\$658.60	\$658.60	\$1,501.40	\$0.00	69.51%
001.2130.400.4000.050.614.010	HEALTH OFFICE SUPPLIES (NURSE)	\$2,072.00	\$0.00	\$2,072.00	\$161.66	\$441.94	\$1,630.06	\$1,037.71	28.59%
Func: Health Services/Nurse - 2130		\$2,072.00	\$0.00	\$2,072.00	\$161.66	\$441.94	\$1,630.06	\$1,037.71	28.59%
001.2220.400.4000.050.611.010	LIBRARY SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$1,047.28	\$2,410.12	\$89.88	\$0.00	3.60%
001.2220.400.4000.050.646.010	PROFESSIONAL LIBRARY	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	100.00%
001.2220.400.4000.050.652.010	SOFTWARE/LICENSES - LIBRARY	\$3,443.00	\$0.00	\$3,443.00	\$0.00	\$2,066.36	\$1,376.64	\$0.00	39.98%
Func: Library/Media Services - 2220		\$6,043.00	\$0.00	\$6,043.00	\$1,047.28	\$4,476.48	\$1,566.52	\$0.00	25.92%
001.2640.400.4000.050.430.010	BAND INSTRUMENT REPAIRS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	100.00%
Func: Care & Upkeep Of Equipment - 2640		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	100.00%
001.2490.700.4000.050.532.010	POSTAGE - SCHOOL	\$2,622.00	\$0.00	\$2,622.00	\$0.00	\$21.46	\$2,600.54	\$0.00	99.18%
001.2490.700.4000.050.560.010	TRAVEL EXPENSES - SCHOOL	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	100.00%
001.2490.700.4000.050.612.010	OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$76.02	\$839.27	\$1,160.73	\$0.00	58.04%
001.2490.700.4000.050.653.010	SOFTWARE - ADMIN. SCHOOL	\$5,967.00	\$0.00	\$5,967.00	\$0.00	\$4,022.42	\$1,944.58	\$0.00	32.59%
001.2490.700.4000.050.612.010	PROF. DUES & FEES- SCHOOL	\$2,212.00	\$0.00	\$2,212.00	\$0.00	\$1,449.00	\$763.00	\$0.00	34.49%
Func: Other Support Services-School Administration - 2490		\$13,001.00	\$0.00	\$13,001.00	\$76.02	\$6,332.15	\$6,668.85	\$0.00	51.29%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

From Date: 10/1/2021 To Date: 10/26/2021

Fiscal Year: 2021-2022  Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
001.2530.700.4000.050.550.010	PRINTING - SCHOOL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	100.00%
001.2530.700.4000.050.613.010	COPIER SUPPLIES	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$1,035.20	\$5,464.80	\$0.00	84.07%
	Func: Printing, Publishing & Duplicating - 2530	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$1,035.20	\$7,964.80	\$0.00	88.50%
001.2570.700.4000.050.310.010	CONTRACTS - SCHOOL PERSONNEL SERV	\$63,700.00	\$0.00	\$63,700.00	\$0.00	\$0.00	\$63,700.00	\$0.00	100.00%
	Func: Personnel Services - 2570	\$63,700.00	\$0.00	\$63,700.00	\$0.00	\$0.00	\$63,700.00	\$0.00	100.00%
001.2580.700.4000.050.651.010	COMPUTER SUPPLIES	\$11,880.00	\$0.00	\$11,880.00	\$136.89	\$1,240.43	\$10,639.57	\$804.90	82.78%
	Func: Administrative Technology Services - 2580	\$11,880.00	\$0.00	\$11,880.00	\$136.89	\$1,240.43	\$10,639.57	\$804.90	82.78%
001.2590.700.4000.050.340.010	LEARN OTHER SERVICES	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	0.00%
	Func: Other Support Services-Central Services - 2590	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	0.00%
001.2600.700.4000.050.400.010	SERVICE CONTRACTS-SCHOOL	\$84,167.00	\$0.00	\$84,167.00	\$13,651.00	\$43,738.23	\$40,428.77	\$32,440.06	9.49%
	Func: Plant Operation - 2600	\$84,167.00	\$0.00	\$84,167.00	\$13,651.00	\$43,738.23	\$40,428.77	\$32,440.06	9.49%
001.2610.700.4000.050.411.010	SEPTIC CLEANING	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	100.00%
001.2610.700.4000.050.531.010	TELEPHONE	\$6,781.00	\$452.12	\$7,233.12	\$648.65	\$2,490.81	\$4,742.31	\$4,742.31	0.00%
001.2610.700.4000.050.622.010	ELECTRICITY	\$147,479.00	(\$452.12)	\$147,026.88	\$14,423.22	\$42,418.19	\$104,608.69	\$103,693.21	0.62%
001.2610.700.4000.050.624.010	HEATING FUEL	\$58,219.00	\$0.00	\$58,219.00	\$0.00	\$52,397.10	\$5,821.90	\$5,821.90	0.00%
	Func: Operation Of Buildings - 2610	\$216,979.00	\$0.00	\$216,979.00	\$15,071.87	\$97,306.10	\$119,672.90	\$114,257.42	2.50%
001.2620.700.4000.050.115.010	CUSTODIAN SALARIES	\$229,499.00	\$9,368.20	\$238,867.20	\$18,512.06	\$71,300.97	\$167,566.23	\$167,566.23	0.00%
001.2620.700.4000.050.123.010	CUSTODIAL SUBSTITUTES	\$1,000.00	\$0.00	\$1,000.00	\$63.20	\$63.20	\$936.80	\$0.00	93.68%
001.2620.700.4000.050.135.010	OVERTIME - CUSTODIANS	\$1,705.00	\$1,765.08	\$3,470.08	\$21.35	\$3,491.43	(\$21.35)	\$0.00	-0.62%
001.2620.700.4000.050.420.010	TRASH REMOVAL	\$10,120.00	\$2,288.23	\$12,408.23	\$2,917.52	\$6,966.99	\$5,441.24	\$5,441.24	0.00%
001.2620.700.4000.050.431.010	PLUMBER	\$3,500.00	\$0.00	\$3,500.00	\$292.46	\$2,484.99	\$1,015.01	\$607.54	14.50%
001.2620.700.4000.050.432.010	ELECTRICIAN	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$945.60	\$5,054.40	\$1,339.20	61.92%
001.2620.700.4000.050.434.010	BOILER/COOLING SYSTEM MAINT.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$210.00	\$3,790.00	\$0.00	94.75%
001.2620.700.4000.050.435.010	BUILDING REPAIRS	\$19,450.00	\$0.00	\$19,450.00	\$0.00	\$9,628.88	\$9,821.12	\$0.00	50.49%
001.2620.700.4000.050.439.010	GENERAL REPAIRS	\$12,500.00	\$0.00	\$12,500.00	\$1,818.05	\$2,666.50	\$9,833.50	\$4,082.04	46.01%
001.2620.700.4000.050.615.010	CUSTODIAL SUPPLIES	\$25,020.00	\$0.00	\$25,020.00	\$818.71	\$8,467.94	\$16,552.06	\$3,725.45	51.27%
	Func: Maintenance Of Buildings - 2620	\$312,794.00	\$13,421.51	\$326,215.51	\$24,443.35	\$106,226.50	\$219,989.01	\$182,661.70	11.44%
001.2630.700.4000.050.433.010	GROUNDS MAINTENANCE	\$13,100.00	(\$2,288.23)	\$10,811.77	\$0.00	\$2,940.90	\$7,870.87	\$11,046.20	-29.37%
	Func: Care & Upkeep Of Grounds - 2630	\$13,100.00	(\$2,288.23)	\$10,811.77	\$0.00	\$2,940.90	\$7,870.87	\$11,046.20	-29.37%
001.2640.700.4000.050.435.010	MAINTENANCE MACHINE REPAIRS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	100.00%
001.2640.700.4000.050.436.010	COMPUTER REPAIRS	\$2,500.00	\$0.00	\$2,500.00	\$463.80	\$463.80	\$2,036.20	\$16.99	80.77%
	Func: Care & Upkeep Of Equipment - 2640	\$4,000.00	\$0.00	\$4,000.00	\$463.80	\$463.80	\$3,536.20	\$16.99	87.98%

Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 10/1/2021

To Date: 10/26/2021

- Include pre encumbrance  
 Exclude inactive accounts with zero balance  
 Print accounts with zero balance  
 Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.2670.700.4000.050.345.010	HEALTH/SAFETY INSPECTIONS	\$10,971.00	\$0.00	\$10,971.00	\$1,003.00	\$4,041.07	\$6,928.93	\$3,424.50	\$3,505.43	31.95%
	Func: Safety - 2670	\$10,971.00	\$0.00	\$10,971.00	\$1,003.00	\$4,041.07	\$6,928.93	\$3,424.50	\$3,505.43	31.95%
001.2190.900.4000.020.590.010	INTERSCHOLASTIC SPORTS	\$6,873.00	\$0.00	\$6,873.00	\$481.82	\$909.25	\$5,963.75	\$57.99	\$5,905.76	85.93%
	Func: Other Support Services - Students - 2190	\$6,873.00	\$0.00	\$6,873.00	\$481.82	\$909.25	\$5,963.75	\$57.99	\$5,905.76	85.93%
001.2490.900.4000.020.619.010	SCHOOL ACTIVITIES - MIDDLE SCHOOL	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$690.00	\$4,310.00	\$0.00	\$4,310.00	86.20%
	Func: Other Support Services-School Administration - 2490	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$690.00	\$4,310.00	\$0.00	\$4,310.00	86.20%
001.2701.900.4000.020.513.010	SPORTS- TRANS	\$12,172.00	\$0.00	\$12,172.00	\$874.11	\$874.11	\$11,297.89	\$0.00	\$11,297.89	92.82%
	Func: Sports Transportation - 2701	\$12,172.00	\$0.00	\$12,172.00	\$874.11	\$874.11	\$11,297.89	\$0.00	\$11,297.89	92.82%
001.2190.900.4000.050.117.010	STIPENDS	\$30,935.00	\$0.00	\$30,935.00	\$0.00	\$0.00	\$30,935.00	\$16,027.00	\$14,908.00	48.19%
001.2190.900.4000.050.118.010	ENRICHMENT PROGRAM STIPENDS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$385.00	\$4,615.00	\$1,778.00	\$2,837.00	56.74%
	Func: Other Support Services - Students - 2190	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$385.00	\$35,550.00	\$17,805.00	\$17,745.00	49.38%
	Location: Salem School - 4000	\$6,138,769.00	\$0.00	\$6,138,769.00	\$462,642.15	\$1,589,361.09	\$4,549,407.91	\$4,183,679.91	\$385,728.00	5.96%



Salem School District

MONTHLY EXPENDITURE REPORT FOR BOE

Fiscal Year: 2021-2022

From Date: 10/1/2021 To Date: 10/26/2021

- Include pre encumbrance
- Exclude inactive accounts with zero balance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
		\$11,050,886.00	\$0.00	\$11,050,886.00	\$900,301.02	\$2,430,528.71	\$8,620,357.29	\$7,867,332.12	\$753,025.17 6.81%

Grand Total:

End of Report

## Line Item Adjustment Explanations

October 26, 2021

2. "Building Insurance" – The adjustment is the cost of the underground fuel tank insurance. As we discussed at the October meeting, we had planned to have the 6,000-gallon underground fuel tank replaced prior to this year, and so we did we did not include funds for the insurance.
5. "School Health Insurance - Certified" – A certified employee had a qualifying event allowing them to enroll in our health plan effective 11/1/2021.
6. "Grounds Maintenance" – We spent \$10,887.10 on playground equipment repairs. The repairs were the result of our commercial playground inspection completed 7/28/2021. We discussed the repairs at the September BOE meeting. Note: We transferred \$2,288.23 from "Grounds Maintenance" as part of the approved line item adjustments approved at the September BOE meeting. The transfer covered a shortfall in "Trash Removal".

Line Item Adjustments  
2021-2022  
October 26, 2021

		Deficit Account	Funding Account	% Remaining Funding Account
1.)	001-2310-700-1000-050-311-010 001-2570-700-1000-050-540-010	CABE Advertising	72.00 72.00	82.85%
2.)	001-2610-700-1000-050-520-010 001-2700-100-4000-050-510-010	Building Insurance Student Transportation - Salem	5,150.00 5,150.00	12.78%
3.)	001-2410-100-4000-050-133-010 001-1103-100-4000-020-111-010	Overtime Office/Media Support MS Global French - Reg. Salaries	55.86 55.86	11.60%
4.)	001-2620-700-4000-050-135-010 001-1103-100-4000-020-111-010	Overtime - Custodians MS Global French - Reg. Salaries	21.35 21.35	11.60%
5.)	001-1299-100-4000-050-201-010 001-1103-100-4000-020-111-010	School Health Insurance - Certified MS Global French - Reg. Salaries	2,090.71 2,090.71	11.60%
6.)	001-2630-700-4000-050-433-010 001-2700-100-4000-050-510-010	Grounds Maintenance Student Transportation - Salem	3,175.33 3,175.33	12.78%
		<b>Total</b>	<b>\$10,565.25</b> <b>\$10,565.25</b> <b>\$0.00</b>	

# Salem School District

## MONTHLY GRANT SPENDING

Fiscal Year: 2021-2022

From Date: 10/1/2021 To Date: 10/26/2021

Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
004.2190.100.4000.050.340.200	Professional Services Fund: Title II Part A (EXP 22) - 004	\$3,134.33	\$400.00	\$850.00	\$2,484.33	\$1,394.00	\$1,090.33	34.79%
006.1201.200.4000.050.116.200	Salaries (Aide) Fund: IDEA Part B, Section 611 (EXP 22) - 006	\$80,743.78	\$14,112.45	\$24,379.65	\$56,364.13	\$56,364.13	\$0.00	0.00%
007.1201.200.4000.050.116.200	Salaries (Aide) Fund: IDEA Part B, Section 611 (EXP 23) - 007	\$104,642.00	\$0.00	\$0.00	\$104,642.00	\$54,473.91	\$50,168.09	47.94%
008.2190.100.4000.050.340.200	Prof. Services	\$935.00	\$0.00	\$935.00	\$0.00	\$0.00	\$0.00	0.00%
008.2190.100.4000.050.611.200	Instructional Supplies Fund: Title IV - Subpart 1, Part A of ESEA (EXP 22) - 008	\$4,795.60	\$0.00	\$4,795.60	\$0.00	\$0.00	\$0.00	0.00%
010.2190.100.4000.050.500.400	Reap Fund: REAP (OBLG 9/30/21)(DD 12/30/2021) - 010	\$858.80	\$649.61	\$858.80	\$0.00	\$0.00	\$0.00	0.00%
011.1201.200.4000.050.116.200	Education Aides Fund: IDEA Part B, Sec 619 - Pre Handicapped (EXP 22) - 011	\$5,071.00	\$591.55	\$989.23	\$4,081.77	\$4,081.77	\$0.00	0.00%
012.1201.200.4000.050.116.200	Education Aides Fund: IDEA Part B, Sec 619 - Pre Handicapped (EXP 23) - 012	\$5,071.00	\$0.00	\$0.00	\$5,071.00	\$466.97	\$4,604.03	90.79%
013.1101.100.4000.050.116.400	PERSONAL SERVICES - SALARIES	\$25,134.00	\$3,099.63	\$8,291.43	\$16,842.57	\$16,842.57	\$0.00	0.00%
013.2190.100.4000.050.500.200	Other Purchased Services Fund: Title I Part A (EXP 22) - 013	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
015.2190.100.4000.050.500.400	REAP Fund: REAP (OBLG 9/30/2022)(DD 12/30/2022) - 015	\$38,277.00	(\$529.62)	\$6,185.38	\$32,091.62	\$0.00	\$32,091.62	83.84%
019.1201.200.4000.011.116.010	Preschool Salaries	\$21,855.44	\$1,535.67	\$2,659.91	\$19,195.53	\$12,340.09	\$6,855.44	31.37%
019.2190.200.4000.011.611.010	Supplies/Equipment Fund: Prek Tuition - 019	\$8,293.13	\$4.21	\$2,589.36	\$5,703.77	\$108.24	\$5,595.53	67.47%
022.1201.200.4000.050.111.200	SALARIES - TEACHERS	\$3,928.63	\$0.00	\$3,928.63	\$0.00	\$0.00	\$0.00	0.00%
022.1201.200.4000.050.116.200	SALARIES - AIDES	\$2,232.37	\$0.00	\$2,232.37	\$0.00	\$0.00	\$0.00	0.00%
022.1203.200.2000.050.562.200	EXTENDED PROGRAMS	\$2,239.00	\$892.80	\$892.80	\$1,346.20	\$1,346.20	\$0.00	0.00%
022.2190.200.4000.050.322.400	SPED THERAPY	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$0.00	0.00%
022.2790.900.4000.050.519.000	Transportation Fund: 2021 COVID-19 Sped Slipend (EXP 9/21) - 022	\$9,600.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00	\$0.00	0.00%
028.2130.700.4000.050.614.200	Health Supplies	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
028.2190.100.4000.050.733.200	Computers	\$6,932.00	\$0.00	\$0.00	\$6,932.00	\$0.00	\$6,932.00	100.00%
028.2230.100.4000.050.652.200	Software	\$9,000.00	\$0.00	\$6,160.00	\$2,840.00	\$0.00	\$2,840.00	31.56%
028.2610.400.4000.050.615.200	Maintenance Supplies Fund: ESSER II STATE SET- ASIDE - 028	\$8,000.00	\$0.00	\$90.80	\$7,909.20	\$409.20	\$7,500.00	93.75%
030.2190.100.4000.050.116.200	WAGES AIDES & TUTORS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%
030.2230.400.4000.050.652.200	SOFTWARE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
030.2580.700.4000.050.325.200	COMMUNICATIONS	\$15,000.00	\$1,800.00	\$1,800.00	\$13,200.00	\$0.00	\$13,200.00	88.00%
030.2620.700.4000.050.400.200	MAINTENANCE CONTRACTS	\$111,884.00	\$6,237.00	\$6,237.00	\$105,647.00	\$6,237.00	\$99,410.00	88.85%
030.2790.400.4000.050.510.200	TRANSPORTATION Fund: ARP ESSER FUNDS - 030	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
		\$191,884.00	\$8,037.00	\$8,037.00	\$183,847.00	\$6,237.00	\$177,610.00	92.56%

Salem School District

MONTHLY GRANT SPENDING

Fiscal Year: 2021-2022

From Date: 10/1/2021 To Date: 10/26/2021

Subtotal by Collapse Mask  Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
032.2190.200.4000.050.500.200	OTHER PURCHASED SERVICES	\$8,394.78	\$36.34	\$564.34	\$7,830.44	\$500.00	\$7,330.44	87.32%
032.2190.200.4000.050.611.200	INSTRUCTIONAL SUPPLIES Fund: Medicaid Billing - 032	\$24,859.11 \$33,253.89	\$6,698.67 \$6,735.01	\$11,947.72 \$12,512.06	\$12,911.39 \$20,741.83	\$214.39 \$714.39	\$12,697.00 \$20,027.44	51.08% 60.23%
033.1203.100.4000.050.152.200	Extended Programs - Salem	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	0.00%
033.2120.400.4000.050.325.200	Parent Activities	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
033.2130.400.4000.050.614.200	Health Supplies	\$11,179.00	\$359.96	\$5,750.19	\$5,428.81	\$3,712.12	\$1,716.69	15.36%
033.2190.100.4000.050.733.200	Computers	\$24,500.00	\$0.00	\$0.00	\$24,500.00	\$0.00	\$24,500.00	100.00%
033.2190.200.4000.010.116.200	Aides & Tutors	\$21,000.00	\$1,994.15	\$3,653.05	\$17,346.95	\$15,828.85	\$1,518.10	7.23%
033.2213.400.4000.050.331.200	Staff Development	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$279.00	\$9,721.00	97.21%
033.2230.100.4000.050.739.200	Software - Instructional Fund: ESSER II FUNDS - 033	\$5,700.00 \$85,379.00	\$0.00 \$2,354.11	\$0.00 \$16,403.24	\$5,700.00 \$68,975.76	\$5,700.00 \$25,519.97	\$0.00 \$43,455.79	0.00% 50.90%
034.1116.400.4000.010.611.010	SUPPLIES Fund: RTI SURVEY INCENTIVE PROGRAM - 034	\$42.51	\$0.00	\$0.00	\$42.51	\$0.00	\$42.51	100.00%
<b>Grand Total:</b>		\$656,002.48	\$37,882.42	\$106,791.26	\$549,211.22	\$189,898.44	\$359,312.78	54.77%

End of Report

**SALEM SCHOOL 10 YEAR CAPITAL PLAN 2022-2023**

12/7/21 11:16 PM

Budget Year	Work Area	Project	BOE Approved 2021-2022	Status/Rationale
2022 - 2023	(Capital)			
1	1994 addition	Replace Roof & A/C Units	\$100,000	BOF funding for approved roof replacement
2	Site	Town of Salem Emergency Shelter Generator	\$318,755	previously \$82,500
3	Site	Network Upgrades -Switches & Access Points	\$109,768	
4	1994 addition	Replace Corridor Lockers	\$63,450	previously \$41,190
5	Site	Front & Back Lot - Pave, Mill, Stripe, Curbing	\$186,300	
6	Security	Fire Alarm Up-grade	\$78,444	
7	1994 Addition	Wall Padding - Multipurpose Rm & Gym	\$26,700	
8	Site	School Zone Traffic Signals	\$16,490	new addition 11/2021
		<b>TOTAL 2022-23</b>	<b>\$899,907</b>	
2023 - 2024	(Capital)			
1	1994 addition	Replace Roof & A/C Units	\$100,000	
2	Site	Network Upgrades	\$105,000	
3	1994 addition	Replace 1994 Boilers	\$75,000	
4	Site	Generator Replacement	\$0	previously \$82,500, revised cost in 22-23
		<b>TOTAL 2023-24</b>	<b>\$280,000</b>	
2024 - 2025	(Capital)			
1	1994 addition	Replace Roof & A/C Units	\$100,000	
2	1994 addition	Bathroom Renovations	\$95,000	
		<b>TOTAL 2024-25</b>	<b>\$195,000</b>	
2025 - 2026	(Capital)			
1	1994 addition	Replace Roof & A/C Units	\$100,000	
		<b>TOTAL 2025-26</b>	<b>\$100,000</b>	
2026 - 2027	(Capital)			
1	1994 addition	Replace Roof & A/C Units	\$100,000	
		<b>TOTAL 2026-27</b>	<b>\$100,000</b>	



**SALEM SCHOOL 10 YEAR CAPITAL PLAN 2022-2023**

12/7/21 11:16 PM

<b>Budget Year</b>	<b>Work Area</b>	<b>Project</b>	<b>BOE Approved 2021-2022</b>	<b>Status/Rationale</b>
2027-2028	(Capital)			
		<b>TOTAL 2027-28</b>	<b>\$0</b>	
2028-2029	(Capital)			
		<b>TOTAL 2028-29</b>	<b>\$0</b>	
2029-2030	(Capital)			
		<b>TOTAL 2029-30</b>	<b>\$0</b>	
2030-2031	(Capital)			
		<b>TOTAL 2030-31</b>	<b>\$0</b>	
2031-2032	(Capital)			
		<b>TOTAL 2030-31</b>	<b>\$0</b>	
<b>GRAND TOTAL</b>			<b><u>\$1,574,907</u></b>	

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request December 6, 2021

Requesting Department Board of Education

Description of capital purchase: Network Upgrade – October 2014 we completed a project to upgrade our network. The project included cabling, switches, access points, servers, etc. The current equipment is 7 years old and has exceeded it’s expected life. This request begins the replacement of those switches and access points.

What year is this requested for consideration: 2022-2023

Estimated cost per attached cost estimate(s): \$109,768

Estimated annual cost to operate, and maintain purchase (e.g. long-term maintenance contracts) N/A

Life expectancy of the equipment (in years) 5 years

Impact to the Town if not funded - If the equipment is not replaced, the school will begin to experience connectivity issues which will impact learning.

Identify how the Town is currently meeting this need.  
Currently we have the system installed in 2014

Dept. Contact Person: Kim Gadaree  
Phone Number: 860-892-1223

- 1. Project Title: Network Upgrade – Switches & Access Points
- 2. Forms of Acquisition:  Purchase  Rental

# Town of Salem

## Capital Purchase Request

**3. Number of Units** 78

**Cost:** Per Unit Price or Annual Rental-material \$1,139.25

Plus: Installation or Other Costs: \$20,906

Less: Trade-in or Other \$0.00

Annual Maintenance cost \$0.00

Per Unit NET Cost: N/A

**5. Total NET Purchase Cost of Expenditure:** \$109,768

**6. Number of Similar Items in Inventory:** None

**7. Equipment is:**

Scheduled Replacement

Present Equipment Obsolete

Replace worn-out equipment

Reduce personnel time

Expanded service

New Operation

Increased safety

Improve procedures, records, etc.

**8. Equipment Usage**

52 Weeks per Year

Estimated Useful Life in Years: 5 years

**9. Replaced Item(s):**

**Prior Year's**

<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Maint.</u>	<u>Cost Breakdowns</u>	<u>Rental Cost</u>
Switches & access points from 2014					

# Town of Salem

## Capital Purchase Request

**10. Recommended Disposition of Replacement Item(s): N/A**

Trade-in: \_\_\_\_\_

Sale: \_\_\_\_\_

**11. Possible use by other Departments/Commissions: N/A**

**Submitted By Kim Gadaree**

**Date: 12/6/2021**

**Action taken by Board of Finance:**

Approved for Fiscal Year –

Amount Approved

Disapproved, Reason Provided



# Quote

Quote Number: 11636

Payment Terms:  
Expiration Date: 06/11/2021

## Quote Prepared For

**Kim Gadaree**  
**Salem Board of Education**  
 200 Hartford Rd.  
 Salem, CT 06420  
 United States  
 Phone:860-892-1223  
 kgadaree@salem.cen.ct.gov

## Quote Prepared By

**Owen Black**  
**TBNG Consulting - HQ**  
 500 Boston Post Road  
 Milford, CT 06460  
 United States  
 Phone:203-874-9607  
 Fax:(203) 783-0601  
[oblack@tbngconsulting.com](mailto:oblack@tbngconsulting.com)

Item#	Item	Quantity	Unit Price	Extended Price
<b>One-Time Items</b>				
1)	Ruckus Switch [Web Page] MDF Ruckus ICX7550-48ZP-E2 Switch	4	\$4,230.00	\$16,920.00
2)	Ruckus Accessories MDF Ruckus 4-port 1/10GbE SFP+ Module	4	\$360.00	\$1,440.00
3)	Ruckus Accessories MDF 40GbE Direct Attach QSFP+ to QSFP+ Passive Copper Cable, 1m Stacking Cable	3	\$90.89	\$272.67
4)	Ruckus Accessories MDF 40GbE Direct Attach QSFP+ to QSFP+ Passive Copper Cable, 3m Stacking Cable	1	\$93.10	\$93.10
5)	Ruckus Premium Remote Support [Web Page] MDF Ruckus Support Watchdog Next Business Day Parts Support, ICX7550-48ZP; 3Yr duration	4	\$1,459.39	\$5,837.56
6)	Ruckus Accessories MDF 10GBASE-SR SFPP Connectors	8	\$40.00	\$320.00
7)	Ruckus Switch [Web Page] IDF 135 Ruckus ICX 7150-48ZP Switch Z-Series; 3 years remote support	3	\$2,844.00	\$8,532.00
8)	Ruckus Accessories IDF 135 Ruckus FAN FOR ICX7150-48ZP	3	\$90.00	\$270.00
9)	Ruckus Accessories IDF 135	3	\$540.00	\$1,620.00

Item#	Item	Quantity	Unit Price	Extended Price
	Ruckus POWER SUPPLY FOR ICX7150-48ZP			
10)	Ruckus Accessories IDF 135 POWER CORD, USA, NEMA5-15/C13, 13A, 125V	3	\$21.71	\$65.13
11)	Ruckus Accessories IDF 135 10GbE Direct Attach SFP+ to SFP+ Passive copper cable, 1 m Stacking Cable	3	\$31.56	\$94.68
12)	Ruckus Switch [Web Page] IDF 114 Ruckus ICX 7150-48ZP Switch Z-Series, 3 years remote support	2	\$2,844.00	\$5,688.00
13)	Ruckus Accessories IDF 114 Ruckus FAN FOR ICX7150-48ZP	2	\$90.00	\$180.00
14)	Ruckus Accessories IDF 114 Ruckus POWER SUPPLY FOR ICX7150-48ZP	2	\$540.00	\$1,080.00
15)	Ruckus Accessories IDF 114 POWER CORD, USA, NEMA5-15/C13, 13A, 125V	2	\$21.71	\$43.42
16)	Ruckus Accessories IDF 114 10GbE Direct Attach SFP+ to SFP+ Passive copper cable, 1 m Stacking Cable	2	\$31.56	\$63.12
17)	Ruckus Switch [Web Page] IDF B Ruckus ICX 7150-48ZP Switch Z-Series, 3 years remote support	4	\$2,844.00	\$11,376.00
18)	Ruckus Accessories IDF B Ruckus FAN FOR ICX7150-48ZP	4	\$90.00	\$360.00
19)	Ruckus Accessories IDF B Ruckus POWER SUPPLY FOR ICX7150-48ZP	4	\$540.00	\$2,160.00
20)	Ruckus Accessories IDF B POWER CORD, USA, NEMA5-15/C13, 13A, 125V	4	\$21.71	\$86.84
21)	Ruckus Accessories IDF B 10GbE Direct Attach SFP+ to SFP+ Passive copper cable, 1 m Stacking Cable	3	\$31.56	\$94.68
22)	Ruckus Accessories IDF B 10GbE Direct Attach SFP+ to SFP+ Passive copper cable, 3 m Stacking Cable	1	\$42.61	\$42.61
23)	Ruckus Access Point WIRELESS Ruckus R650 Wireless Access Point	54	\$512.46	\$27,672.84
24)	Ruckus Access Point WIRELESS Ruckus R750 Wireless Access Point	6	\$652.86	\$3,917.16



Item#	Item	Quantity	Unit Price	Extended Price
25)	Ruckus Wireless Controller WIRELESS Ruckus Virtual SmartZone Wireless Controller	1	\$352.23	\$352.23
26)	Ruckus Support WIRELESS Wireless Access Point management license for SmartZone Wireless Controller.	60	\$35.40	\$2,124.00
27)	Ruckus Support WIRELESS End User WatchDog Support for Virtual SmartZone Controller, 3 YR	1	\$357.03	\$357.03
28)	Ruckus Support End User WatchDog Support Per Wireless Access Point 3 YR	60	\$35.80	\$2,148.00
29)	Structured Data Cabling Hang & Adjust Wireless Access Points	1	\$2,448.00	\$2,448.00
30)	TBNG Project Engineering Services Network Services: Design, configuration, & installation of proposed solution	1	\$13,828.75	\$13,828.75
<b>One-Time Total</b>				<b>\$109,487.82</b>
<b>Shipping Items</b>				
31)	Ground Shipping	1	\$279.50	\$279.50
<b>Shipping Total</b>				<b>\$279.50</b>
<b>Subtotal</b>				<b>\$109,767.32</b>
<b>Total Taxes</b>				<b>\$0.00</b>
<b>Total</b>				<b>\$109,767.32</b>

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

1) Final design and/or consulting modifications may impact these figures. 2) Estimate is valid for thirty (30) days. 3) Project deposit of 50% due upon signature of acceptance (If Applicable) 4) Additional training or Professional Services can be provided at TBNG standard rates. 5) Client Responsible for payment of all State Sales Tax, as applicable.

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request December 6, 2021

Requesting Department Board of Education

Description of capital purchase: Town of Salem Emergency Shelter Generator – purchase a new Caterpillar model D400CG generator.

What year is this requested for consideration: 2022-2023

Estimated cost per attached cost estimate(s): \$318,755

Estimated annual cost to operate, and maintain purchase (e.g. long-term maintenance contracts) The current annual maintenance contract is \$685 per year.

Life expectancy of the equipment (in years) - 30 years

Impact to the Town if not funded - Current generator will not power the entire school building if there was a town wide emergency and residents needed to stay at the school.

Identify how the Town is currently meeting this need.  
Currently the Town is not meeting the need. The school has a smaller generator that supplies a small portion of the building with electricity during a power outage.

Dept. Contact Person: Donald Bourdeau

Phone Number: 860-859-0267 Ext. 3215

**1. Project Title: Town of Salem Emergency Shelter Generator**

**2. Forms of Acquisition:**  Purchase  Rental

# Town of Salem

## Capital Purchase Request

### 3. Number of Units: 1

Cost: Per Unit Price or Annual Rental-material \$60,130

Plus: Installation or Other Costs: \$258,625

Less: Trade-in or Other \$0.00

Annual Maintenance cost \$700

Per Unit NET Cost: \$318,755

### 5. Total NET Purchase Cost of Expenditure: \$318,755

### 6. Number of Similar Items in Inventory: None

### 7. Equipment is:

Scheduled Replacement

Present Equipment Obsolete

Replace worn-out equipment

Reduce personnel time

Expanded service

New Operation

Increased safety

Improve procedures, records, etc.

### 8. Equipment Usage

52 Weeks per Year

\_\_\_\_\_ Months per Year (if seasonal)

\_\_\_\_\_ Days per Year

\_\_\_\_\_ Hours per Day

Estimated Useful Life in Years: 30 years (dependent upon use)

### Replaced Item(s): Prior Year's

<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Maint.</u>	<u>Cost Breakdowns</u>	<u>Rental Cost</u>
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None

# Town of Salem

## Capital Purchase Request

**10. Recommended Disposition of Replacement Item(s): N/A**

Trade-in: \_\_\_\_\_

Sale: \_\_\_\_\_

**11. Possible use by other Departments/Commissions: N/A**

**Submitted By: Donald Bourdeau**

**Date: 12/6/2021**

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

November 4, 2021

Mr. Donald W. Bourdeau  
Town of Salem  
270 Hartford Rd.  
Salem, CT 06420  
Bus: (860) 625-3409  
E-mail: [dbourdeau@salem.cen.ct.gov](mailto:dbourdeau@salem.cen.ct.gov)

Quote: 30987308-01

**Re: Town of Salem Elementary School / Caterpillar Sourcewell Contract #120617-CAT Proposal**

We are pleased to submit this quotation for the following quality equipment:

One (1) new Caterpillar model D400CG diesel fueled UL2200, EPA Certified Generator Set rated at 400kW standby, 480/277 volts, 3 phase, 4 wire at 60 hertz. The following major features will be included:

**AIR INLET SYSTEM**

Air cleaner with service indicator

**CONTROL PANELS**

Digital controller including:

24-volt DC operation, environmental sealed front face, text alarm/event descriptions Generator mounted - rear facing

Controls:

Speed adjust, auto/start/stop control, engine cool-down timer, engine cycle crank, alarm acknowledge, lamp test, true RMS AC metering, 3-phase, +/-2% accuracy

Digital indication for:

RPM, DC volts, Operating hours, Oil pressure (psi, kPa or bar), Coolant temperature

Volts (L-L & L-N), frequency (Hz). Amps (per phase & average), Power Factor (per phase & average), kW (per phase, average & percent), kVA (per phase, average & percent), kVAr (per phase, average & percent), kW-hr (total), kVAr-hr (total),

Warning/shutdown with common LED indication of shutdowns for:

Low oil pressure, High coolant temperature, Overspeed, Emergency stop, Failure to start (overcrank), Low coolant temperature, Low coolant level

Programmable protective relaying functions:

- Generator phase sequence
- Over/Under voltage (27/59)
- Over/Under Frequency (81 o/u)
- Reverse Power (kW) (32)
- Reverse Reactive Power (kVAr) (32RV)
- Overcurrent (50/51)

Communications

- Customer data link (Modbus RTU)
- Accessory module data link

**H.O. PENN MACHINERY COMPANY, INC.**

Bronx, NY 10465  
699 Brush Avenue  
(718) 863-3800

Holtsville, NY 11742  
660 Union Avenue  
LIE (Exit 62)  
(631) 758-7500

Poughkeepsie, NY 12603  
122 Noxon Road  
(845) 452-1200

Newington, CT 06111  
225 Richard Street  
(860) 666-8401

Bloomington, NY 12721  
783 Bloomingburg Road  
(845) 733-6400

- Low coolant level alarm and shut-down
- Remote annunciator

#### COOLING SYSTEM

Unit mounted radiator with flange connection rated for 110 deg. Ambient capability

#### EXHAUST SYSTEM

Dry exhaust manifold.  
Flanged faced outlet(s).  
Critical grade silencer

#### FUEL SYSTEM

Secondary fuel filters  
Primary fuel filter with water separator  
Fuel cooler  
24hr base tank, UL listed, double walled with leak detection

#### GENERATORS AND GENERATOR ATTACHMENTS

3 Phase Brushless, Salient Pole  
Digital voltage regulator (CDVR).  
Permanent magnet excitation  
Winding heater  
Class H insulation  
Reactive droop  
800A 3 pole circuit breaker, generator mounted, 100% rated

#### GOVERNING SYSTEM

ADEM A3

#### LUBE SYSTEM

Lubricating oil  
Gear type lube oil pump  
Integral lube oil cooler  
Oil filter, filler and dipstick  
Oil drain lines and valve

#### MOUNTING SYSTEM

Rails - engine/generator/radiator mounting.  
Vibration isolators

#### ENCLOSURE

Weather protective Sound attenuated, level 2

#### STARTING/CHARGING SYSTEM

24-volt electric starting motor  
35A charging alternator with diode protection  
Battery set and battery rack w/cables.  
Jacket water heater

### H.O. PENN MACHINERY COMPANY, INC.

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Bloomington, NY 12721  
783 Bloomingburg Road  
(845) 733-6400



10A dual rate charger with AC input and DC output alarms

**Total for equipment .....\$60,130. +tax if applicable**

**Miscellaneous Equipment, Installation and other soft costs**

**Scope of Work:**

Bonner Electric to provide all labor and materials necessary to:

- Receive, rig, and install (1) 400KW diesel generator. Generator will be located in the last parking space across from the existing main utility transformer. This generator is to be supplied by H.O. Penn and should include all accessories and start up requirements.
- Provide, receive, rig, install, start up and commission a new 1200a multi-section outdoor rated switchgear which will include a new 1200a main, CT compartment and built in ATS.
- Provide all conduit and wire required to integrate the generator into the existing service. This includes all site work and concrete work.
- Provide a feed to the generator to power the generator accessories i.e. block heater, lights, battery charger, etc.
- Coordinate with CL&P. A \$12,000 allowance for utility charges, has been included.
- Provide and install concrete pads for the generator, utility transformer, and outdoor switchgear.
- Upon final completion, disturbed areas will be restored.

**Clarifications:**

- This proposal is subject to review of the proposed sub-contract agreement.
  - This quotation does not include Tax. Permit or Bond fees.
  - There are no fees included for engineered drawings if required.
- This quote anticipates that all work can be performed during normal (M-F 7:00AM to 3:30PM) working hours.
- Prevailing wages are not included.
  - A portion of this work will require the facility to lose power. Existing generator will be allowed to run during this work. Bonner Electric will coordinate with the facility prior to performing this work. No provisions for temp gen are included here.

**ALSO INCLUDED**

- Freight to site for all equipment
- Startup services limited to one day and testing with available load
- Training on proper operation and maintenance
- Project management support

**Cost for the above materials & installation services (includes Sourcewell 5% discount) \$258,625.00.**

**H.O. PENN MACHINERY COMPANY, INC.**

Bronx, NY 10465  
699 Brush Avenue  
(718) 863-3800

Holtsville, NY 11742  
660 Union Avenue  
LIE (Exit 62)  
(631) 758-7500

Poughkeepsie, NY 12603  
122 Noxon Road  
(845) 452-1200

Newington, CT 06111  
225 Richard Street  
(860) 666-8401

Bloomingburg, NY 12721  
783 Bloomingburg Road  
(845) 733-6400





Total proposal, including equipment and services .....\$ 318,755.00 +tax

- Option #1 – If prevailing wages are required, please add \$21,700.
- Option #2 – If a permit fee is required, please add \$3,375.

Please feel free to contact me at (860) 594-4864 if you have any questions. Please allow approximately 3-4 weeks for submittal drawings. The production lead time will be estimated at the time of your order. (currently 32-36 weeks)

We will not charge tax as long as the proper paperwork has been received.

Sincerely,  
*Mike Thibault*  
 Mike Thibault  
 (PH) 860-594-5964  
[mthibault@hopenn.com](mailto:mthibault@hopenn.com)

Quote is valid for 30 days from date of issue. Payment is not contingent on buyer's ability to collect or obtain funds from any other party. Quoted prices are FOB Shipping point freight allowed to first destination point. Freight includes standard common carrier deliveries to first point (special site access and offloading by others). Prices do not include local, Federal, state taxes or permits. All applicable taxes will be added to invoices unless a valid tax exemption certificate is provided. Payment terms are Net 30 days subject to credit approval. Credit approval is required regardless of any other agreement. Invoices will be issued on the following schedule: 5% invoiced on completion of approval drawings, 10% invoiced when equipment is released for fabrication, 35% invoiced on completion of factory tests, 50% invoiced when equipment is ready for shipment. Start-up services are subject to previous payments of 95%. In cases where a retention in payment is required, a maximum of 10% retainage will be allowed. Retainage is to be reduced to 5% when equipment is ready to ship. The remaining 5% retainage is due after start-up testing of equipment. Retainage balances not paid within 30 days after start up or testing is completed will be accessed a service charge rate equal to 1.5% per month. COD orders require a 25% deposit with order and balance prior to delivery. Orders cancelled during the factory production schedule are subject to cancellation fees. Fueling of quoted equipment and any associated test equipment is not included. All quoted labor is to be performed during normal business days and hours.

Neither H.O. Penn Machinery Co., Inc. or Caterpillar Inc., nor any person acting on behalf, is responsible for the use of quoted/provided equipment beyond the intended use as described by the Federal emissions guidelines for a diesel generator sets in emergency applications.

The EPA's Tier rating as described in our proposal is intended as a helpful tool to identify the limitations of such equipment as defined by the EPA for emergency use. This equipment is not certified to meet requirements other than the EPA emissions performance for emergency. Any other reliance you place on such equipment is therefore strictly at your own risk. In no event will we be liable for any loss, fines or damage in connection with use of equipment other than the EPA defined limitations for emergency.

**H.O. PENN MACHINERY COMPANY, INC.**

Bronx, NY 10465 699 Brush Avenue (718) 863-3800	Holtsville, NY 11742 660 Union Avenue LIE (Exit 62) (631) 758-7500	Poughkeepsie, NY 12603 122 Noxon Road (845) 452-1200	Newington, CT 06111 225 Richard Street (860) 666-8401	Bloomingsburg, NY 12721 783 Bloomingsburg Road (845) 733-6400
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# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request 12/2/2021

Requesting Department Gardner Lake Volunteer Fire Company

Description of capital purchase: Replacement AED's for Station 21, 27, Salem School, Salem Library Public Works, & the two resident troopers

What year is this requested for consideration: 2022/2023

Estimated cost per attached cost estimate(s): \$41,944

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) \$0.00

Life expectancy of the equipment (in years) 8 Years

Impact to the Town if not funded: The AED's currently in use in the town were purchased in 2010/2011 and are past their expected lifespan.

Identify how the Town is currently meeting this need.

This capitol request will replace existing AED's.

Dept Contact Person: Peter Silva

Phone Number: (860) 867-6933

**1. Project Title:** Town AED Replacement

**2. Forms of Acquisition:**  Purchase  Rental

# Town of Salem

## Capital Purchase Request

3. Number of Units: 28

4. Cost: Per Unit Price or Annual Rental \$1,498  
Plus: Installation or Other Costs \$00  
Less: Trade-in or Other \$00  
Annual Maintenance cost \$00  
Per Unit NET Cost \$1,498

5. Total NET Purchase Cost of Expenditure: \$41,944

6. Number of Similar Items in Inventory: \_\_\_\_\_

### 7. Equipment is:

- Scheduled Replacement
- Present Equipment Obsolete
- Replace worn-out equipment
- Reduce personnel time
- Expended service
- New Operation
- Increased safety
- Improve procedures, records, etc.

### 8. Equipment Usage

\_\_\_\_\_ Weeks Per Year  
\_\_\_\_\_ Months Per Year (if seasonal)  
\_\_\_\_\_ Days Per Year  
\_\_\_\_\_ Hours Per Day

Estimated Useful Life in Years: 8

**9. Replaced Item(s): Prior Year's**

Item      Make      Age      Maint.      Cost Breakdowns      Rental Cost

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**Town of Salem**

**Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

Trade-in: \_\_\_\_\_

Sale: \_\_\_\_\_

**11. Possible use by other Departments/Commissions:** *Purchase will support Salem School, Library, town hall, public works, & the two resident troopers*

Submitted By *Peter Silva*

Date *12/2/2021*

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request : 12/2/2021

Requesting Department : Gardner Lake Volunteer Fire Company, Inc.

Description of capital purchase: Firefighting Turnout Gear and Hose

What year is this requested for consideration: Fiscal Year 2022/2023

Estimated cost per attached cost estimate(s): \$14,000

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) Minimal Cost to wash and inspect turnout gear. Hose maintenance will be covered under annual testing program.

Life expectancy of the equipment (in years) 10 Years

Impact to the Town if not funded: Turnout gear and fire hose are governed by NFPA standards and OSHA regulations on personal protective equipment (PPE). Using gear and equipment that is out of specification and/or not in compliance with codes and regulations is a safety hazard to the user and a potential liability.

Identify how the Town is currently meeting this need.

Turnout Gear and fire hose is replaced as it is found to be expired or damaged. Gear that was used by past members is saved for potential reuse, however this is not always possible due to sizing restrictions. Fire hose is replaced as needed from findings during the annual hose testing or damage during use.

Dept Contact Person: Chief Peter Silva

Phone Number: (860)867-6933

1. **Project Title:** GLVFC Turnout Gear and Hose Replacement

2. **Forms of Acquisition:**  Purchase  Rental

# Town of Salem

## Capital Purchase Request

3. Number of Units:   1  

4. Cost: Per Unit Price or Annual Rental   \$14,000    
Plus: Installation or Other Costs   \$0    
Less: Trade-in or Other   \$0    
Annual Maintenance cost   \$0    
Per Unit NET Cost \_\_\_\_\_

5. Total NET Purchase Cost of Expenditure:   \$14,000  

6. Number of Similar Items in Inventory:   12  

### 7. Equipment is:

- Scheduled Replacement
- Present Equipment Obsolete
- Replace worn-out equipment
- Reduce personnel time
- Expended service
- New Operation
- Increased safety
- Improve procedures, records, etc.

### 8. Equipment Usage

  2   Weeks Per Year  
  12   Months Per Year (if seasonal)  
\_\_\_\_\_ Days Per Year  
\_\_\_\_\_ Hours Per Day

Estimated Useful Life in Years:   10 Years per NFPA

**9. Replaced Item(s): Prior Year's**

Item	Make	Age	Maint.	Cost Breakdowns	Rental Cost

**Town of Salem**  
**Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

Turnout gear that is past its service date but still in usable condition is issued to members for non-structural firefighting use at emergencies.

Trade-in:

Sale:

**11. Possible use by other Departments/Commissions:** Turnout gear that is past its service date but still in usable condition is issued to members for non-structural firefighting use at emergencies.

**Submitted By** Peter Silva, Chief GLVFC

**Date** 12/2/2021

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_



# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request 12/03/21

Requesting Department RECREATION

Description of capital purchase: Dog Park

What year is this requested for consideration: 2022-2023

Estimated cost per attached cost estimate(s): \$20000-\$25000

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) \$1000/year

Life expectancy of the equipment (in years) 50

Impact to the Town if not funded: No viable outdoor dog walking option in Town where we can create a safe and social spot for Dog owners

Identify how the Town is currently meeting this need.

Recreation trail, Salem roads, and other Hiking trails in Town but these do not cater to pets or animal waste devices/receptacles

Dept Contact Person: Alan Maziarz

Phone Number: 860-373-1155

1. Project Title: Dog Park

2. Forms of Acquisition: X Purchase \_\_\_\_\_ Rental



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**Town of Salem**  
**Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

N/A

Trade-in:

N/A

Sale:

**11. Possible use by other Departments/Commissions:** All Commissions, Departments and Salem citizens that are interested in healthy recreation options

**Submitted By** Alan Maziarz

**Date** 12/3/2021

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request 12/03/21

Requesting Department RECREATION

Description of capital purchase: Pavilion Storage Shed

What year is this requested for consideration: 2022-2023

Estimated cost per attached cost estimate(s): \$3000-\$5000

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) \$0

Life expectancy of the equipment (in years) 50yrs

Impact to the Town if not funded: Added manual labor to store Disc Golf items and/or Lost & Found materials

Identify how the Town is currently meeting this need.

Discs piled on Pavilion picnic tables, not ideal

Dept Contact Person: Alan Maziarz

Phone Number: 860-373-1155

**1. Project Title:** Pavilion Storage Shed

**2. Forms of Acquisition:** X Purchase \_\_\_\_\_ Rental

# Town of Salem

## Capital Purchase Request

3. Number of Units:   1  

4. Cost: Per Unit Price or Annual Rental           \$3000-\$5000            
Plus: Installation or Other Costs           N/A as it is included            
Less: Trade-in or Other           N/A            
Annual Maintenance cost           N/A            
Per Unit NET Cost           \$3000-\$5000          

5. Total NET Purchase Cost of Expenditure:           \$3000-\$5000          

6. Number of Similar Items in Inventory:   0  

7. Equipment is:

- Scheduled Replacement
- Present Equipment Obsolete
- Replace worn-out equipment
- Reduce personnel time
- Expended service
- New Operation
- Increased safety
- Improve procedures, records, etc.

8. Equipment Usage

  52   Weeks Per Year  
  12   Months Per Year (if seasonal)  
  7   Days Per Year  
  12   Hours Per Day

Estimated Useful Life in Years:   50  

9. Replaced Item(s): Prior Year's

Item	Make	Age	Maint.	Cost Breakdowns	Rental Cost
<u>  N/A  </u>					

**Town of Salem**  
**Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

\_\_\_\_\_ N/A \_\_\_\_\_

Trade-in:

\_\_\_\_\_ N/A \_\_\_\_\_

Sale:

**11. Possible use by other Departments/Commissions:** Storage by: Historical Society, Public Works

**Submitted By** \_\_\_\_\_ Alan Maziarz \_\_\_\_\_

**Date** \_\_\_\_\_

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request 12/03/21

Requesting Department RECREATION

Description of capital purchase: Lou Ulfer's Complex Walking Path

What year is this requested for consideration: 2022-2023

Estimated cost per attached cost estimate(s): \$10000-\$15000

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) \$500/year

Life expectancy of the equipment (in years) 50

Impact to the Town if not funded: We ultimately delay improvements to fitness options in Town and safety to our Town walkers by creating a walking path away from our town roads

Identify how the Town is currently meeting this need.

Recreation trail and other Hiking trails in Town, away from Lou Ulfer's Complex

Dept Contact Person: Alan Maziarz

Phone Number: 860-373-1155

**1. Project Title:** Lou Ulfer's Complex Walking Path

**2. Forms of Acquisition:** X Purchase \_\_\_\_\_ Rental



# Town of Salem

## Capital Purchase Request

3. Number of Units: 1

4. Cost: Per Unit Price or Annual Rental \$10000-\$15000

Plus: Installation or Other Costs \$10000-\$15000

Less: Trade-in or Other N/A

Annual Maintenance cost \$500

Per Unit NET Cost \$10500-\$15500

5. Total NET Purchase Cost of Expenditure: \$10500- \$15500

6. Number of Similar Items in Inventory: 1

### 7. Equipment is:

- Scheduled Replacement
- Present Equipment Obsolete
- Replace worn-out equipment
- Reduce personnel time
- Expended service
- New Operation
- Increased safety
- Improve procedures, records, etc.

### 8. Equipment Usage

52 Weeks Per Year

12 Months Per Year (if seasonal)

7 Days Per Year

12 Hours Per Day

Estimated Useful Life in Years: 50

### 9. Replaced Item(s): Prior Year's

<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Maint.</u>	<u>Cost Breakdowns</u>	<u>Rental Cost</u>
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N/A

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## Town of Salem

### Capital Purchase Request

**10. Recommended Disposition of Replacement Item(s):**

N/A

Trade-in:

N/A

Sale:

**11. Possible use by other Departments/Commissions:** All Commissions, Departments and Salem citizens that are interested in healthy recreation options

Submitted By Alan Maziarz

Date 12/3/2021

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

To: Board of Finance & Board of Selectmen  
From: Registrars of Voters  
Date: 2 December 2021  
  
Re: Capital Purchases for FY 2022-2023

Last week the Registrars of Voters learned that the Town of Salem has been divided into two legislative districts as a result of redistricting. The redistricting process is done every ten years following the federal census and we believe that this is the first time in living memory that the Town has been split in two. Salem voters will now be in either the 34<sup>th</sup> or the 37<sup>th</sup> State Legislative District, depending upon the location of their residence. The decision is final, there is no recourse, and implementation must begin immediately.

Instead of having a single polling place for primaries and elections, Salem will have two polling places, one for each district. Unfortunately, there is no public building in the newly created 37<sup>th</sup> district that is suitable as a polling place. The Secretary of the State's office and State Statutes confirm, however, that when no polling place exists in a district, that polling place can be located in an adjacent district. Also, two polling places can be located in one facility as long as complete separation is maintained. It is our hope, therefore, that we will be able to continue to use the main meeting room in Town Hall for both districts by dividing the room in half. It conveniently lends itself to this arrangement as there are two entrances into and two exits out of the room.

The current voting stations that have been in use for nearly 17 years must be replaced with more space-efficient models in order to accommodate this new arrangement. We will be looking to purchase "cluster" type stations. State law requires one voting station for every 250 voters. Presently, we have about 3,000 voters, which means that a minimum of twelve stations will be required.

Redistricting will impact future budgets of the Registrars' office to a great degree. At this time, the voting stations appear to be the only expense eligible to be placed in Capital Purchases. Because of the short notice, we have no idea what the cost will be and we cannot even give an estimate. As soon as the details are completed and estimates received, we will inform the pertinent authorities.

Betsy B. Butts  
Doris Burr  
Registrars of Voters

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request: 12/2/2021

Requesting Department: Salem Volunteer Fire Company

Description of capital purchase: SCBA and Spare Bottles

What year is this requested for consideration: 2022

Estimated cost per attached cost estimate(s): Air Pack \$7,198.80, Bottles \$1,306.20

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) Minimal, battery replacement \$25 to \$50 each pack

Life expectancy of the equipment (in years): 25 years

Impact to the Town if not funded: Firefighters will not be able to fight fires, perform rescues or any other tasks in atmospheres that are in damage to health and live.

Identify how the Town is currently meeting this need.

Use of current air packs that are currently 22 years old

Dept Contact Person: Chip Weston

Phone Number: 860-949-9984

**1. Project Title:** Fire Department SCBA replacements (SVFC and GLVFC)

**2. Forms of Acquisition:**  Purchase  Rental

# Town of Salem

## Capital Purchase Request

**3. Number of Units: 36 for packs and 72 for bottles**

**4. Cost:** Per Unit Price or Annual Rental \$7,198.80 for packs and \$1,306.20 for bottles

Plus: Installation or Other Costs: N/A

Less: Trade-in or Other N/A

Annual Maintenance cost \$25 to \$50 / pack

Per Unit NET Cost: Packs \$7,248.00, bottles \$1,306.20

**5. Total NET Purchase Cost of Expenditure: \$307,951.20**

**6. Number of Similar Items in Inventory:** 36 packs and 72 bottles

**7. Equipment is:**

( X ) Scheduled Replacement (End of useful life is 25 years based on NFPA)

( ) Present Equipment Obsolete

( ) Replace worn-out equipment

( ) Reduce personnel time

( ) Expended service

( ) New Operation

( ) Increased safety

( ) Improve procedures, records, etc.

**8. Equipment Usage**

  2   Weeks Per Year

           Months Per Year (if seasonal)

           Days Per Year

           Hours Per Day

Estimated Useful Life in Years: 25 years

**9. Replaced Item(s): Prior Year's**

<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Maint.</u>	<u>Cost Breakdowns</u>	<u>Rental Cost</u>
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None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Town of Salem**

### **Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

Trade-in:

See if there is any trade in value

Sale:

Obsolete, so no

**11. Possible use by other Departments/Commissions: Just the Fire Department**

**Submitted By Chip Weston, Chief of SVFD**

**Date** \_\_\_\_\_

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request: 12/2/2021

Requesting Department: Salem Volunteer Fire Company

Description of capital purchase: **Warning Lights replacement for Tanker 121**

What year is this requested for consideration: 2022

Estimated cost per attached cost estimate(s): \$10,000.00

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) None

Life expectancy of the equipment (in years): 25 years

Impact to the Town if not funded: Tanker will be out of compliance and town would be liable.

Current warning lights need to be replaced with up-to-date LED as the replacement lights are no longer available. We currently have one rear warning light that is non-functionable and a replacement light can't be found. Do to the different between the current electrical requirements of the current and proposed, all warning lights need to be replaced. (8 in total)

Identify how the Town is currently meeting this need.

Use of current failing lights

Dept Contact Person: Chip Weston

Phone Number: 860-949-9984

**1. Project Title: Warning Lights replacement for Tanker 121**

**2. Forms of Acquisition:**  Purchase  Rental

# Town of Salem

## Capital Purchase Request

**3. Number of Units: Warning Lights replacement for Tanker 121**

**4. Cost:** Per Unit Price or Annual Rental: \$10,000.00

Plus: Installation or Other Costs: N/A

Less: Trade-in or Other N/A

Annual Maintenance cost: None

Per Unit NET Cost: \$10,000.00

**5. Total NET Purchase Cost of Expenditure: \$ 10,000.00**

**6. Number of Similar Items in Inventory:** One set of Warning lights and installation

**7. Equipment is:**

- Scheduled Replacement
- Present Equipment Obsolete
- Replace worn-out equipment
- Reduce personnel time
- Expended service
- New Operation
- Increased safety
- Improve procedures, records, etc.

**8. Equipment Usage**

\_\_\_\_\_ Weeks Per Year  
\_\_\_\_\_ Months Per Year (if seasonal)  
\_\_\_\_ >100 \_ Days Per Year  
\_\_\_\_\_ Hours Per Day

Estimated Useful Life in Years: 25 years



**9. Replaced Item(s): Prior Year's**

Item	Make	Age	Maint.	Cost Breakdowns	Rental Cost
None					

**Town of Salem**  
**Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

Trade-in:

N/A

Sale:

N/A

**11. Possible use by other Departments/Commissions: Just the Fire Departments / Career Staff**

**Submitted By Chip Weston, Chief of SVFD**

**Date Dec 2, 2021**

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request: 12/2/2021

Requesting Department: Salem Volunteer Fire Company

Description of capital purchase: Reporting and inventory software

What year is this requested for consideration: 2022

Estimated cost per attached cost estimate(s):\$12,000.00

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) None

Life expectancy of the equipment (in years): 10 years

Impact to the Town if not funded: Will not be able to record and report on incidents, inventory, member records, maintenance, etc.

Identify how the Town is currently meeting this need.

Use of current Fire House Software that will no longer be supported by vendor.  
(Software is obsolete and suggested replacement is a product provided by ESO)

Dept Contact Person: Chip Weston

Phone Number: 860-949-9984

**1. Project Title: Reporting and Inventory Software**

**2. Forms of Acquisition:**  Purchase \_\_\_\_\_ Rental

# Town of Salem

## Capital Purchase Request

**3. Number of Units: One Unit to replacement of the existing Fire House Software.**

**4. Cost: Per Unit Price or Annual Rental: \$12,000.00**

Plus: Installation or Other Costs: N/A

Less: Trade-in or Other N/A

Annual Maintenance cost: None

Per Unit NET Cost: \$12,000.00

**5. Total NET Purchase Cost of Expenditure: \$12,000.00**

**6. Number of Similar Items in Inventory:** One set of Warning lights and installation

**7. Equipment is:**

Scheduled Replacement

Present Equipment Obsolete

Replace worn-out equipment

Reduce personnel time

Expended service

New Operation

Increased safety

Improve procedures, records, etc.

**8. Equipment Usage**

\_\_\_\_\_ Weeks Per Year

\_\_\_\_\_ Months Per Year (if seasonal)

200- 250 Days Per Year

\_\_\_\_\_ Hours Per Day

Estimated Useful Life in Years: 10 years

**9. Replaced Item(s): Prior Year's**

<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Maint.</u>	<u>Cost Breakdowns</u>	<u>Rental Cost</u>
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None \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Town of Salem

### Capital Purchase Request

**10. Recommended Disposition of Replacement Item(s):**

Trade-in:

N/A

Sale:

N/A

**11. Possible use by other Departments/Commissions: Just the Salem Fire Company. Note: Can add on the GLVFC and/or Fire Marshall's / Career Staff on for additional cost.**

**Submitted By Chip Weston, Chief of SVFD**

**Date Dec 2, 2021**

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

# Town of Salem

## Capital Purchase Request

**NOTE: YOU MUST SUBMIT A FORM FOR EACH CAPITAL REQUEST**

Date of request: 12/2/2021

Requesting Department: Salem Volunteer Fire Company

Description of capital purchase: Fire Gear and Fire Hose

What year is this requested for consideration: 2022

Estimated cost per attached cost estimate(s): \$13,000.00

Estimated annual cost to operate, and maintain purchase (e.g. long term maintenance contracts) None

Life expectancy of the equipment (in years): 10 years

Impact to the Town if not funded: May not have enough hose to support the needs of fire suppression.

Identify how the Town is currently meeting this need.

With the current hose, but after hose testing, 5 lengths of hose failed and need to be replaced.

Dept Contact Person: Chip Weston

Phone Number: 860-949-9984

**1. Project Title: Reporting and Inventory Software**

**2. Forms of Acquisition:**  Purchase  Rental

# Town of Salem

## Capital Purchase Request

**3. Number of Units:** This varies from year to year, because of unplanned hose replacement. For 2021-22-year, hose testing failed two 100 foot lengths of 5 inch and three 50 foot lengths of 3 inch hose

**4. Cost:** Per Unit Price or Annual Rental: \$13,,000.00

Plus: Installation or Other Costs: N/A

Less: Trade-in or Other N/A

Annual Maintenance cost: None

Per Unit NET Cost: \$12,000.00

**5. Total NET Purchase Cost of Expenditure:** \$13,000.00

**6. Number of Similar Items in Inventory:** One set of Warning lights and installation

**7. Equipment is:**

( ) Scheduled Replacement

( ) Present Equipment Obsolete

( X ) Replace worn-out equipment

( ) Reduce personnel time

( ) Expended service

( ) New Operation

( ) Increased safety

( ) Improve procedures, records, etc.

**8. Equipment Usage**

\_\_\_\_\_ Weeks Per Year

\_\_\_\_\_ Months Per Year (if seasonal)

\_\_\_\_\_ Days Per Year

Varies by need Hours Per Day

Estimated Useful Life in Years: 10 years

**9. Replaced Item(s): Prior Year's**

Item      Make      Age      Maint.      Cost Breakdowns      Rental Cost

\_None\_\_\_\_\_

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## **Town of Salem**

### **Capital Purchase Request**

**10. Recommended Disposition of Replacement Item(s):**

Trade-in:

N/A

Sale:

N/A

**11. Possible use by other Departments/Commissions: The GLVFC and Career Staff on for additional cost.**

**Submitted By Chip Weston, Chief of SVFD**

**Date Dec 2, 2021**

**Action taken by Board of Finance:**

Approved for Fiscal Year \_\_\_\_\_

Amount Approved \_\_\_\_\_

Disapproved, Reason Provided \_\_\_\_\_

TO: All Department Heads, Boards, and Commission Chairman's  
FROM: Skip Dickson, Chairman, Board of Finance  
SUBJECT: 2021-2022 Operating Budget

The Board of Finance (BOF) has begun preparation of the 2021-2022 budget for the Town of Salem. This preparation requires cooperation of many Boards, Commissions and Departments within the town. All Departments, Town Boards and Commissions requesting appropriations from town funds are required to submit proposed budgets to the Board of Finance. Section X of the Charter for the Town of Salem describes the budget approval process and should be reviewed by anyone requesting Town funding. Department Proposals should be submitted to the Finance Office and the First Selectman by **January 15, 2021**. A schedule of BOF meetings listing when each department's budget will be considered by the BOF is attached. A clear description of any expenditure changes and justification for all expenditures should be provided to the Finance Office at least one week prior to the Dept's scheduled appearance before the BOF.

Capital requests, anticipated through the year 2030/31, should have already been submitted for BOF approval to be included on the 10 Year Capital Plan. These, and only these, capital items will be considered for inclusion into the Town's Capital Plan.

The BOF has reviewed revenues expected from the State and we are unsure of the future picture, especially considering the added complexity of the Covid19 Pandemic. We anticipate cuts or level funding for the upcoming year, in addition to unknown Covid19 reimbursement funding or further related expenses. The Town of Salem Grand List has increased only slightly, roughly 1.8%. Therefore, the BOF has established a goal of maintaining a flat and stable mill rate, only increasing appropriations that can be fully justified. This continues to be a time of meeting our needs, not of fulfilling our wants. Please be fully discretionary with your requests.

In attempt to accomplish the goal of a stable mill rate, all Departments, Town Boards and Commissions are requested to

- Evaluate needs based on actual costs not present appropriations
- Investigate completely any possible collaborative or corroborative means within the Town or the region in order to control costs
- Be prepared to justify requests line by line for 2021-2022 budget requests

Questions regarding the 2021-2022 budgeting process can be directed to either the Chairman of the BOF (I can be reached at [sdickson133@gmail.com](mailto:sdickson133@gmail.com)) or the First Selectman. Thank you.