



SALEM RESIDENT STATE TROOPER

270 Hartford Road
Salem, Connecticut 06420
(860) 859-2507



TFC. Ben Duffy
Resident State Trooper

TPR. Kevin Crosby
Resident State Trooper

Pistol Permit Process

1. A completed Firearms Safety & Use Course Certificate with your name on it.
2. Completely read these instructions, **fill out the application**, and have it **NOTARIZED**.
3. You are no longer required to complete a fingerprinted-State card (ink copy). **Fingerprinting will be completed digitally at Troop K, located at 15a Old Hartford Road, Colchester, CT 06415 at 7:00 AM, 3:00 PM and 11:00 PM daily, including weekends. Prior to arriving for fingerprinting, applicants must complete an online application (separate from the hard copy pistol permit application attached) at (ct.flexcheck.us.idemia.io/CCHRSPreEnroll/). The application will require a service code. The service code will identify you as a Salem resident applying for a pistol permit. The service code for Salem is 4AFA-5371. Payment for fingerprints will be completed online. (Checks for \$75 and \$13.25 are no longer required) Once completed, the system will assign an applicant tracking number. Print this tracking number and bring it with you to Troop K.**
4. Once you have been fingerprinted, drop off the completed application package with the Resident Trooper. You can contact the Resident Trooper office at (860) 859-2507 to set up an appointment. The completed package **MUST** include the following:
 - The completed pistol permit application (check box on type of permit requested)
 - Firearms safety course certificate taught by an NRA or state approved instructor with your name on it
 - Proof you are legally and lawfully in the U.S. (certified copy of birth certificate or U.S. passport or documentation issued by I.C.E.)
 - Copy of proof of valid state issued photo identification card (i.e. license)
 - If you were a member of the U.S. Armed Forces, please include a copy of your DD-214.
 - Review, sign & date FBI Privacy Act Statement and Noncriminal Justice Applicant's Privacy Rights
5. You should be notified within 8 weeks regarding the status of your application. If the application is approved you will be issued a Temporary State Permit. **The cost of this permit is \$70 (cash, check or money order) made payable to Town of Salem. That cost is paid at the time of issuance.**
6. The Temporary State Permit is good for 60 days.