

ECONOMIC DEVELOPMENT COMMISSION
SALEM, CT
MEETING MINUTES
REGULAR MEETING - MARCH 18, 2019

PRESENT

Elbert Burr
Ed Chmielewski
Paul Robillard
Cindy Noe / Recording Secretary

ABSENT

GUESTS

1. CALLED TO ORDER

Elbert Burr called the meeting to order at 8:00pm

2. APPROVAL OF MINUTES FROM DECEMBER 17, 2018 & JANUARY 28, 2019 MEETING

Approval of minutes tabled until next meeting on April 15, 2019

M/S/C (Chmielewski/ Robillard) - to table the approval of meeting minutes from December 17, 2018 & January 28, 2019 meetings.

3. COMMUNICATIONS

None

4. UNFINISHED BUSINESS

None

5. OLD BUSINESS

a. REVIEW AND APPROVE EDC'S BUSINESS SURVEY DIRECTORY

Members reviewed the EDC Business Directory and were in agreement that the project looks great and is well put together.

b. APPROVE BILLING FOR PRODUCTION, PRINTING AND MAILING OF EDC BOOKLET

Approval of the booklet was tabled. Current quote is \$8479.44 of which \$5600.00 has been raised from advertisement sales within the booklet. Burr stated that the EDC budget has an additional \$1300.00 for the booklet cost which leaves a shortage of \$1600.00. Burr is going to obtain 2 additional quotes for production and printing of the booklet. Robillard is going to look into cost and ability to mail the booklet by EDC to save an additional \$120.00 off the cost of production.

M/S/C (Burr/ Chmielewski) to table the approval of the EDC booklet invoice until additional quotes are received and how the shortage in budget is resolved.

6. NEW BUSINESS

a. SALEM TOWN CENTER FUTURE ACTION DISCUSSION

Burr requested that Chmielewski bring information from Selectman's meeting that might be of interest to the EDC members. Chmielewski agreed that he would share information if it pertains to EDC. Discussion took place on the enforcement being done by the Zoning official on current violations within the shopping plaza.

b. POTENTIAL USE OF TOWN OWNED LAND FOR AGE RESTRICTED HOUSING

Burr stated he would stay in contact with the Planning and Zoning committee in regards to age restricted housing and possible affordable housing that is happening or in Salem's future.

c. OTHER POTENTIAL BUSINESS OPPORTUNITIES/ EDC PROJECTS

d. EDC FIVE YEAR PLAN DISCUSSION

Elbert to bring copy of the current EDC five year plan to the April 15, 2019 meeting for other members to review

e. SALEM TOWN CENTER INTERVIEWS DISCUSSION

Discussion took place regarding Salem town center interviews. The members decided to start this project from the beginning due to the fact that written interviews were not submitted by previous members. Burr stated he would interview State Wide Pawn, Smoker's Discount World and Gina's Nails. Chmielewski will interview Dunkin Donuts and Salem Four Corner Package Store. Robillard will interview Sweet Rice, Plum Tomato and Music Bureau. Interviews will consist of four questions that Burr will email the members and be completed for the next meeting on April 15, 2019

f. SUMMARY ON CONFERENCE TITLED "THRIVE" ATTENDED BY ELBERT BURR

Burr stated he will condense and ready information from conference to share with members for the next meeting.

7. NEXT MEETING DATE

Next EDC meeting is scheduled for April 15, 2019

8. ADJOURNMENT

M/S/C – (Chmielewski/Robillard) to adjourn meeting at 9:18pm

Respectfully Submitted: Cindy Noe – Recording Secretary